NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE
OF VOCATIONAL EDUCATION (NATIVE)

NATIVE Regular School Board Meeting

Date: **Wednesday, October 9, 2013**
Time: **10:00 AM (MDST)**
Place: **Red Valley/Cove High School, Red Mesa USD, Red Valley, AZ**

AGENDA

The Governing Board may vote to meet in executive session with regard to any item on this agenda pursuant to A.R.S. 38-431.03.A.1 relating to personnel decisions, Section 431.03.A.2 relating to the discussion of records exempt by law from public inspection (such as student records), Section 38-431.03.A.3 for legal advice from the District's legal counsel.

1. **CALL TO ORDER:** Board President Shannon Tooke will call the meeting to order. Roll call by Board Secretary. Members may participate by conference call.

2. **PLEDGE OF ALLEGIANCE:** Board President Tooke will lead the Pledge for members and visitors

3. **WELCOME AND INTRODUCTIONS:** Red Valley Cove HS Principal or designee will welcome the attendees.

4. **CITIZENS PRESENT:** Meeting attendees are invited, but not required to sign the attendance sign-in sheet. If you wish to speak to the Governing Board, you are required to sign the attendance sign-in sheet and the "Request to Address the Board" form.

5. ***APPROVAL OF THE AGENDA:** The Board will review and approve the agenda.

CALL TO THE PUBLIC: This is the time that the public may speak to the Governing Board regarding issues within the jurisdiction of the Governing Board and subject to reasonable time, space and manner restrictions as the Governing Board may establish. At the conclusion of the call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be placed on a future agenda. However, the Governing Board cannot take action on matters that have not been noticed in advance as a part of the agenda.

6. **PRESENTATIONS AND REPORTS:**
   - 6.1. *Interim Superintendent's Report
     - 6.1.1. NATIVE District Status
     - 6.1.2. Hospitality/Culinary Arts Project Update
     - 6.1.3. Governing Board Self-Evaluation
     - 6.1.4. NATIVE Central Campus Status
     - 6.1.5. Interim Superintendent's Calendar for September, 2013, and October, 2013 proposed calendar
   - 6.2. NATIVE CTE Coordinator's Report
     - 6.2.1. NATIVE District
     - 6.2.2. Skills NATIVE 2014
     - 6.2.3. October Events
   - 6.3. Site CTE Directors' Reports

6.4. Board
  6.4.1. Travel Reports
    6.4.1.1. ASBA 37th Annual Law Conference, September 5-6, 2013, Scottsdale—E. Kirk and W. Todacheeny
    6.4.1.2. ASBA Delegate Assembly, September 7, 2013, Scottsdale—M. Yazzie and W. Todacheeny
  6.4.2. Upcoming Travel
    6.4.2.1. ASBA County Meetings
      6.4.2.1.1. Apache—October 15, 2013, Sanders USD
      6.4.2.1.2. Navajo—October 16, 2013, Winslow USD
      6.4.2.1.3. Coconino—October 17, 2013, CAVIAT JTED, Page
    6.4.2.2. National Indian Education Association Convention, October 30-November 2, 2013, Rapid City, South Dakota—E. Kirk, W. Todacheeny, M. Tom, and M. Yazzie
    6.4.2.3. ASBA/ASA Annual Conference, December 11-13, 2013, Arizona Biltmore, Phoenix
  6.4.3. *Financial Report to include Revenue, Cash Balances, and Monthly Board Report—CWaite

7. **CONSENT AGENDA:**
  7.1. **Consideration to approve the minutes of the NATIVE Governing Board meeting on September 19, 2013
  7.2. **Consideration to approve eRate360 to provide NATIVE full e-rate forms processing services
  7.3. **Consideration to approve NATIVE Business Consultant as signature on General Statement of Assurances for NATIVE
  7.4. **Consideration to approve SkillsNATIVE 2014 on February 27, 2014 at Tuba City HS
  7.5. **Consideration to approve expenditures for meal purchases
  7.6. **Consideration to approve accounts payable vouchers #1409, #1410, and payroll vouchers #6 and #7

8. **UNFINISHED BUSINESS:**

9. **NEW BUSINESS:**
  9.1. Review and Consideration to approve FY13 NATIVE Annual Financial Report

10. **Next Meeting and Work Session Agenda Items:**

11. **Announcements:**

12. **Next regular Board Meeting and Work Session:** Wednesday, November 13, 2013
  Location: Tuba City USD

13. ***ADJOURNMENT:**

**Denotes Action Items*
***Denotes Consent Agenda Items*
**** AP vouchers posted with agenda at NATIVE District office*

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NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION (N.A.T.I.V.E.)

Office of the Superintendent
MEMORANDUM

Date: October 4, 2013
To: NATIVE Governing Board Members
From: Ron Tsosie, Interim Superintendent
Re: Interim Superintendent's Report

6.1.1. NATIVE District Status

- Attendance Reporting: NATIVE sites reported demographics and monthly attendance for their JTED students. The first report was due on September 15, 2013. Attendance consultant Kelly Seekins of Verde Consulting submits the attendance files to ADE SAIS and assists with information corrections and data accuracy. We do not have files from four sites, Board Secretary continues to follow up with the sites regarding data files.
- Programs of Study Update: NATIVE is working with Northland Pioneer College in finishing up this past school years POS report. NATIVE is also continuing to work with NPC in developing and submitting this year's POS in order to continue program development. The main CTE program with NPC is the nursing program. Other programs will be included and developed this school year. FY12/13 POS funds were depleted to ensure NATIVE District receives the maximum resources.
- E-rate Update: NATIVE is currently in the process of submitting additional information needed by the Program Integrity Assurance to review the Funding Year 2013 applications for E-rate discounts. NATIVE administration continues to understand certain requirements as daily research is conducted and shared on free & reduced lunch status, procurement, history, and invoicing.

6.1.2. Hospitality/Culinary Arts Project Update

- As Board approved, Redden Construction moved onsite on September 30, 2013 to continue the completion of the Hospitality and Culinary Arts project. The progress is on schedule. The construction crew is working on the plumbing in the floor, the electrical in the walls, adding a divider wall in the classroom, building a center work island, adding a second gas line, and working on building a metal support structure for holding the weight of the grill hood.
- At the same time, the construction crew are also preparing the plumbing and electrical for the hospitality laundry room.
- Also, the construction crew has laid out where the 3 flag poles will be placed in front of the Center Shade Hogan as according to the Central Campus plans.
- On Thursday, October 3, NATIVE administration conducted a thorough meeting with Redden Construction to ensure that the project stays well within Board approved costs. As presented during the June Board meeting, the kitchen equipment will be secured separately directly through a vendor at Mohave pricing

to keep costs down. As part of the kitchen purchasing equipment, a required exhaust hood that meets "code" will to be purchased from the vendor Miller Mechanical.

6.1.3. Governing Board Self Evaluation

- Under Board Policy BAA Evaluation of School Board/Board Self-Evaluation, the Board will complete the self-evaluation document before October 30 to appraise its functioning as a Governing Board.
- The evaluation instrument approved by the Board follows this memo. In addition, the Board Secretary included with Board packet in digital format the Board self-evaluation to be completed and emailed to sgreenstone@native.k12.az.us who will compile results to be included in the November Board meeting, and to be discussed during the November work session. A paper copy of the form is included to those who receive their packet in hard form, and included a stamped return envelope for those Board members not present.
- Board members are encouraged to complete the Board self-evaluation form prior to October 9, 2013 and to have it ready to return on the day of the October 9, 2013 Board meeting.

6.1.4. NATIVE Central Campus Status

- The fall semester is well underway with the 1st quarter ending. We currently have culinary arts, hospitality management, and communication media technologies. We are still looking for a hospitality management teacher but have gotten an applicant and that person is finishing up submitting paperwork and once that happens, we will conduct an interview.
- This year again, we have been working with Monument Valley USD administration to get bussing for the students who come over to Central Campus and has been working well. The busses bus students to Central Campus throughout the day.
- In September, we had our fall parent teacher conferences on September 18 and 19. In total, we had 30 parents come and visit with teachers and to see the school.
- This year we are continuing to use our student information system (SchoolMaster) to collect and maintain student information, attendance, and grades. Usage of SchoolMaster attendance reporting to SAIS is efficient and almost errorless. At the state level, we are also working on the Student Teacher Course Connection submissions. This state requirement lets the state know what every school in Arizona is teaching or providing in terms of classes and courses. With this reporting, we are also providing the state the status of Central Campus teaching staff in relation to their certification.

6.1.5. Interim Superintendent's Calendar for September and proposed October calendar follow.

- The Interim Superintendent's Calendar for September, 2013 and the projected activity calendar for October, 2013 follow this memo.

NATIVE SCHOOL BOARD FY13 SELF EVALUATION

Please check the appropriate box for each item evaluating entire Board Performance. Circle either "I" or "the Board" to indicate individual or whole board evaluation
(S=satisfactory, N=needs improvement, U=unsatisfactory)

A. Board Relationship with the Superintendent	**S** Satisfactory	**N** Needs Improvement	**U** Unsatisfactory
1) (The Board) (I) impart(s) information on issues, needs, and complaints in a manner allowing the superintendent the opportunity to solve related problems in a professional manner.	☐	☐	☐
2) (The Board) (I) clearly interpret(s) its position on controversial matters pertaining to the District, thereby enabling the Superintendent to properly carry out the wishes of the Board.	☐	☐	☐
3) (The Board) (I) disregard(s) personalities and considers the recommendations of the superintendent in an unbiased and objective manner.	☐	☐	☐
4) (The Board) (I) communicate(s) views of personnel effectiveness, including views related to the Superintendent, in a confidential and professional manner.	☐	☐	☐
B. Board Relationship with the Community	**S** Satisfactory	**N** Needs Improvement	**U** Unsatisfactory
1) (The Board) (I) recognize(s) that the citizens have entrusted them with the educational development of the students and youth of this community.	☐	☐	☐
2) (The Board) (I) recognize(s) that the community expects their first and greatest concern to be in the best interest of each and every one of the young people without distinction as to who they are or what their background may be.	☐	☐	☐
3) (The Board) (I) enact(s) policies supporting the efforts of the administration in helping the people of this community to have the facts about their schools, to the end that they will readily provide the finest possible school program, school staff, and school facilities.	☐	☐	☐
C. Board Relationship Between Members During Meetings:	**S** Satisfactory	**N** Needs Improvement	**U** Unsatisfactory
1) Individual members of the Board treat other members of the Board and professional staff with respect during Board meetings.	☐	☐	☐
2) Differences of opinion influencing Board member votes are based on the issues at hand and not on a personality basis.	☐	☐	☐

3) All members of the Board conduct themselves in such a manner as to emphasize that individual Board members have authority only when convened in a legally conducted Board meeting with at least a quorum present.	☐	☐	☐
D. Board Relationship with Staff and Personnel:	**S** Satisfactory	**N** Needs Improvement	**U** Unsatisfactory
1) The Board requires the Superintendent to recommend personnel for their consideration and consistently adheres to this procedure.	☐	☐	☐
2) (The Board members) (I) make(s) every effort to become acquainted with the personnel of the District.	☐	☐	☐
3) The Board members' personal friendships with District personnel are maintained without allowing them to affect overall Board decisions and/or policies.	☐	☐	☐
E. Board Relationship to the Instructional Program:	**S** Satisfactory	**N** Needs Improvement	**U** Unsatisfactory
1) (The Board) (I) make(s) an effort to keep informed about the instructional program by providing for periodic reports as deemed necessary and by periodic visitation in the schools.	☐	☐	☐
2) (The Board) (I) attempt(s) to gain information from the community pertaining to instructional program needs.	☐	☐	☐
3) The Board maintains policies necessary to enable the educational staff to develop the educational program required to meet the needs of the community.	☐	☐	☐
F. Board Relationship to the financial management of the Schools:	**S** Satisfactory	**N** Needs Improvement	**U** Unsatisfactory
1) The Board establishes the policies and provides the necessary resources to properly manage the finances of the District.	☐	☐	☐
2) The Board requires the proper accountability for the expenditures of funds in the District.	☐	☐	☐
3) The Board provides justified funding to maintain a high quality educational program in this district.	☐	☐	☐
4) The Board keeps the community informed about the financial needs of the District.	☐	☐	☐

G. General Statements:

1) List in order of priority the four (4) major problems the Board faces:
   a)

   b)

   c)

   d)

2) List any weakness you have observed in the operation of the school system:

3) List any significant accomplishments made by the school system during this past year:
   - ☐ NATIVE Board members provided with training opportunities (ASBA, Summer CTE Conf, retreat 2013)
   - ☐ NATIVE Board models technology usage with laptops and electronic meeting agendas
   - ☐ 9th Annual Skills NATIVE Student Competition Successful
   - ☐ Video Conference Distance Learning Microwave Network fully utilized with classes broadcast to all 8 sites; VCDL Nursing Programs class enrollment increased with 8 sites participating;
   - ☐ Distance Learning network ($1.1 million) funded through erate (annual).
   - ☐ Improved fixed asset management system to ensure audit compliance (2013)
   - ☐ NATIVE received approval for Programs of Studies agreement with Community Colleges
   - ☐ NATIVE partnership and IGA for dual credit enrollment with Northland Pioneer College
   - ☐ NATIVE Central Campus Hospitality Hogans completed July 2013
   - ☐ Other_____
   - ☐ Other_____
   - ☐ Other_____

	S Satisfactory	N Needs Improvement	U Unsatisfactory
OVERALL RATING FOR THE BOARD:			
OVERALL RATING FOR ME AS AN INDIVIDUAL MEMBER OF THE BOARD:			

September 2013

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Labor Day	3 Hospitality Class Website	4 Hospitality Class Board Packets	5 Hospitality Class Kayenta Community School Tour / Visit	6 Hospitality Class Board Packets	7
8	9 Hospitality Class	10 Hospitality Class	11 School Board Meeting Kayenta	12 E-rate Meeting	13 Hospitality Class	14
15	16 Hospitality Class	17 Hospitality Class	18 Parent Teacher Conferences	19 Parent Teacher Conferences	20 Leave	21
22	23 BNI Meeting Louis Fienberg	24 Hospitality Class	25 Hospitality Class	26 Program of Study Meeting Phoenix	27 Hospitality Class	28
29	30 Hospitality Culinary Project Begins Hospitality Class					

October 2013

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 JTED Superintendents Meeting Kayenta	2 Hospitality Class School Board Packets	3 Meeting Redden Construction School Board Packets	4 Fall Break Students & Teaching Staff School Board Packets	5
6	7 Hospitality Class	8 Hospitality Class	9 School Board Meeting Red Valley	10 Hospitality Class	11 Hospitality Class	12
13	14 Hospitality Class	15 Hospitality Class	16 Hospitality Class	17 Hospitality Class	18 Hospitality Class	19
20	21 Program Of Study Meeting Winslow AZ	22 Hospitality Class	23 Hospitality Class	24 Hospitality Class	25 Hospitality Class	26
27	28 Hospitality Class	29 Hospitality Class	30 Hospitality Class	31 Hospitality Class		

NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION (N.A.T.I.V.E.)

Office of the Superintendent
MEMORANDUM

Date: October 4, 2013
To: NATIVE Governing Board Members
From: Jon Yazzie, CTE Coordinator
Re: Coordinator's Report

6.2.1 NATIVE District

- Due to lack of interest in Math-in-CTE crosswalk and lesson development training, NATIVE has discussed implementing a JTED Wiki training, an Instructional Best practices professional development and a Laboratory Safety and Management course to be taught at the Central campus to alleviate travel costs for Trades and Industry teachers. CTE Coordinator is diligently working with other JTED Consortiums, Maricopa County and ADE in becoming a certified trainer so that NATIVE can be the location for on-going CTE teacher training.
- CTE Coordinator was recently invited to participate as an Advisory member for TCHS Carpentry Design Engineering Construction Students for Sustainability (DECSS) club on September 27th. Mr. Robert Windmiller, Carpentry teacher is to be commended for the club that he runs, and this can be a model for NATIVE Construction CTSO clubs. There were a total of 9 Advisory members, 15 club members and 8 parents at the meeting. Items discussed were club budget, goals and student projects. CTE Coordinator did a 10 minute presentation on using the new AZ Common Core Standards in CTE classroom and was invited to conduct staff training for CTE teachers on staff PD days in Oct and November.

6.2.2 SKILLS NATIVE 2014

- A quick meeting with CTE Directors about Skills NATIVE 2014 was initiated after September board meeting in Kayenta to establish contest facilitators and CTE Director's roles in February event. It was agreed that CTE Coordinator and Local directors will meet regularly after each board meeting to discuss updates and any unforeseen obstacles so that the contest runs smoothly. CTE Directors have also been asked to initiate letters for donations, prizes to their vendors and a Bill of materials to NATIVE for contests so that NATIVE can begin a budget.

6.2.3 October Events

- Phase I (AZ common core standards) part II training at PIMA JTED will held in Tucson on November 3rd. This training is required for NATIVE's agreement on using Pima JTED's wiki lesson plans. CTE Coordinator will also attend a Instructional Best Practices training in West-MEC and EVIT this month to begin plans host PD here for NATIVE CTE teachers. CTE Coordinator was also asked to work with Dr. John Mulcahy of West-MEC to get training in Laboratory Safety and Management so that this course may be offered at NATIVE central campus to trades and industry teachers.
- Red Mesa Basic and Priority grant SY 2014 applications were approved and teachers will begin CTSO memberships in accordance with Grant goals and objectives.

NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION (NATIVE)
Office of the Superintendent

MEMORANDUM

Date: October 4, 2013
To: NATIVE Governing Board Members
From: Ron Tsosie, Interim Superintendent
Re: Upcoming Travel

To assist Board members in planning travel, a budget summary from the district financial report follows which contains the Board travel original budget, expenditures by member, and encumbrances by member.

As passed at the June 2011 Board Meeting as part of Policy BIBA, after February 15 each year, Board members may exceed their travel budget if excess Board travel funds are available, and are allowed to take two out of state Board approved travels as budget permits. Travel arrangement expenses and advances must be paid back to NATIVE travel budget if Board member fails to attend function.

The listed Board members confirmed to attend the following approved travel:

Please notify Board secretary of any changes immediately to avoid additional or cancellation expenses.

Board Member	Beginning Balance	Board member travel budget available (before encumbrances)	ASBA County Mtgs, Oct 15, 16, 17 Avg Cost $215	NIEA Convention, Oct 29 - Nov 2, Rapid City, ND Avg Cost $1,872	ASBA/ASA 56th Annual Conference, Dec. 11-13, Phoenix AZ Avg. Cost $1,500	Encumbered (pending travel) FY14 Board Meetings not included yet	*Pending travel claims	Balance available (does not include pending TAs)
Notify Board Secretary of Attendance			**9/15/13**	**9/30/13**	**10/18/13**			
Margaret Yazzie	5,000.00	3,283.37				1,033.65	None	2,249.72
Theodore Allen	5,000.00	4,533.26				-	AASBO Legislative Workshop, 2011 & 2012 ASA/ASBA Winter Conference, 2012 NSBA Boston, 2012 ACTEAZ Summer Conference, 2012 ASBA Law Conference, 2013 July CTE Summer Conference	4,533.26
Lavina Smith	5,000.00	5,000.00				-	None	5,000.00
Wallace Todacheeny	5,000.00	2,774.61				1,488.69	None	1,285.92
Curtis H. Berry	5,000.00	3,861.09				284.98	FY13 NSBA	3,576.11
Eugene Kirk	5,000.00	3,138.82				1,627.93	2010 Board Retreat, ACTEAZ Summer Conference, ~~ASBA Law Conference~~ No Show - did not attend, needs to reimburse NATIVE for paid out travel accommodation, Apache County Workshop, ASBA Winter Conference, BOLTS, Spring Seminar, 2013 Summer Board Retreat, 2013 Summer CTE Conference	1,510.89
Mary Tom	5,000.00	3,500.05				428.60	2013 Summer Conference	3,071.45
Shannon Tooke	5,000.00	4,833.70				-	2010 Summer Conference, Brd Retreat $250, MEC $125, ASBA D.A.	4,833.70
Totals	40,000.00	30,924.90	-	-		4,863.85		26,061.05

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FY14 Approved Board Annual Travel
Board Meetings, Special Meetings Attendance - 14 meetings
~~Summer CTE Conference (July)~~
~~ASBA Summer Leadership Institute (July)~~
~~School Law Conference (September)~~
ASBA County Meetings (October – Apache, Navajo, Coconino)
NIEA Convention, Rapid City, North Dakota (October)
ASBA/ASA Annual Conference (December)
BOLTS (January)
ASBA Spring Legal Seminars (March)
NSBA Annual Conference, New Orleans (April)
SkillsNATIVE (TBD)
NATIVE Retreat (Summer)
ASBA Delegate Assembly (moved to September)

Date/Time
Date(s) - 09/23/2013 - 10/24/2013
All Day

Map Unavailable

Category(ies) No Categories

ASBA County Meetings provide an opportunity for ASBA and its elected County Directors to share issues and solutions to local challenges with members of other boards in their areas. Board member training accomplishments are celebrated with awards.Elections for ASBA County Directors are also held. County directors serve as voting members of ASBA's Board of Directors.

Dates, Locations & Elections

County	Date	Host District	Election for County Director	Term of Office	Register
Maricopa	Monday, Sept. 23	Washington ESD	Yes (one of two seats)	2-year	Register (http://legacy.azsba.org/events/register/login/index.cfm?eventid=211)
Pinal	Tuesday, Sept. 24	Maricopa USD	Yes	2-year	Register (http://legacy.azsba.org/events/register/login/index.cfm?eventid=212)
Yavapai	Wed., Sept. 25	Ash Fork USD	Yes	1-year	Register (http://legacy.azsba.org/events/register/login/index.cfm?eventid=213)
Cochise	Tues., Oct. 1	Douglas USD	Yes	2-year	Register (http://legacy.azsba.org/events/register/login/index.cfm?eventid=214)
Santa Cruz	Wed., Oct. 2	Nogales USD	Yes	1-year	Register (http://legacy.azsba.org/events/register/login/index.cfm?eventid=215)
Pima	Thurs., Oct. 3	Vail USD	Yes (one of two seats)	2-year	Register (http://legacy.azsba.org/events/register/login/index.cfm?eventid=216)
Graham	Wed., Oct. 9	Pima USD	Yes	2-year	Register (http://legacy.azsba.org/events/register/login/index.cfm?eventid=219)
Greenlee	Wed., Oct. 9	Pima USD	Yes	2-year	Register (http://legacy.azsba.org/events/register/login/index.cfm?eventid=217)
Gila	Thurs., Oct. 10	San Carlos USD	No	n/a	Register (http://legacy.azsba.org/events/register/login/index.cfm?eventid=220)
Apache	Tues., Oct. 15	Sanders USD	Yes	2-year	Register (http://legacy.azsba.org/events/register/login/index.cfm?eventid=221)
Navajo	Wed., Oct. 16	Winslow USD	Yes	2-year	Register (http://legacy.azsba.org/events/register/login/index.cfm?eventid=222)
Coconino	Thurs., Oct. 17	CAVIAT	No	n/a	Register (http://legacy.azsba.org/events/register/login/index.cfm?eventid=223)
Mohave	Tues., Oct. 22	Lake Havasu USD	Yes	1-year	Register (http://legacy.azsba.org/events/register/login/index.cfm?eventid=224)
La Paz	Wed., Oct. 23	Salome ESD	No	n/a	Register (http://legacy.azsba.org/events/register/login/index.cfm?eventid=225)

Gallery

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(951 Photos)

Calendar

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County	Date	Host District	Election for County Director	Term of Office	Register
Yuma	Thurs., Oct. 24	Yuma UHSD	Yes	2-year	Register (http://legacy.azsba.org/events/register/login/index.cfm?eventid=226)

County Meeting Agenda

Printable agenda (https://www.azsba.org/wp-content/uploads/2013/08/County_Meeting_Agenda_2013.pdf) (PDF)

Time	Topic/Presentation	Presenter(s)
3:00-5:00 p.m.	Special Training & Information Session: Upgrades to ASBA Policy Services Delivery	ASBA Policy Services staff
5:00 p.m.	Registration & Networking	
5:30 p.m.	Welcome	Dr. Tim Ogle, ASBA Executive Director
5:45 p.m.	Dinner & Entertainment	Varies by county
6:00 p.m.	Local Program Election of County Director (if applicable) Presentation of Academy of Board Development Awards	County Director
6:30 p.m.	ASBA Presentations: "The Role of Board Policy and School Governance" and "School Board Leadership in Supporting Innovation"	ASBA Staff
7:30 p.m.	Closing Comments & Adjournment	County Director

Connect with ASBA

2100 N. Central Ave.,
Ste. 200
Phoenix AZ 85004

Map & Directions (http://www.google.com/maps?f=q&hl=en&geocode=&ti 112.258966&sspn=0.002 112.073808&spn=0.0092
602.254.1100
Toll free 800.238.4701

Dr. Timothy L. Ogle: Executive Director
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(mailto:togle@azsba.org)

Tracey Benson: Communications/Media
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(mailto:tbenson@azsba.org)

Karen Loftus: Leadership Development
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(mailto:kloftus@azsba.org)

Ellen White: Administrative Services
ewhite@azsba.org
(mailto:ewhite@azsba.org)

Janice Palmer: Governmental Relations & Public Affairs
jpalmer@azsba.org
(mailto:jpalmer@azsba.org)

Chris Thomas: Legal and Policy Services
cthomas@azsba.org
(mailto:cthomas@azsba.org)

Become a Board Member (/becoming-a-board-member/)

To determine whether being a school board member is right for you, you'll want to understand the duties and responsibilities of the position.

Become a Business Partner (/about-asba/partners/)

We offer an Organization Affiliate Membership to these commercial or professional service firms that wish to participate in ASBA.

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2013 COUNTY MEETING

AGENDA

3:00 – 5:00 p.m.	Early Bird Session for school administrators and school staff only! Complimentary special training session on upgrades in the delivery of ASBA's Policy Services. (Appropriate for superintendents, superintendent secretaries, business managers, etc.)
5:00 p.m.	Registration Opens
5:30 p.m.	Welcome - Host School and County Director Executive Director Welcome
5:45 p.m.	Dinner / Entertainment
6:00 p.m.	Introductions – County Director ★ Special Announcements / Local Program ★ Election of County Director** ★ Academy of Board Development Awards
6:30 p.m.	Program ASBA Presentations "The Role of Board Policy in School Governance" "School Board Leadership in Supporting Innovation"
7:30 p.m.	Closing Comments – County Director Adjourn

**County Director elections for the following counties:

- One-year terms for Mohave, Santa Cruz and Yavapai.
- Two-year terms for Apache, Cochise, Graham, Greenlee, Maricopa, Navajo, Pinal, Pima and Yuma.

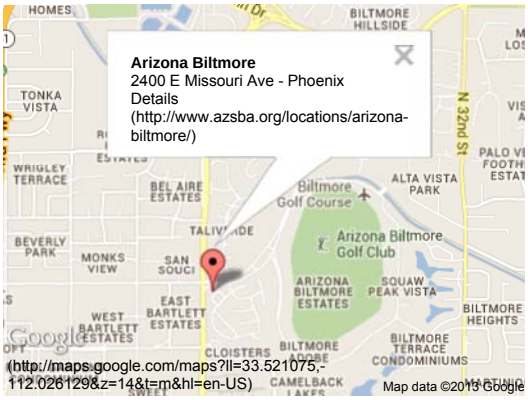
NOTE: County Directors also serve on ASBA's Board of Directors.

ASBA
Arizona School Boards Association

www.azsba.org

Date/Time
Date(s) - 12/11/2013 - 12/13/2013
All Day

Location
Arizona Biltmore



(http://www.azsba.org/locations/arizona-biltmore/)

Category(ies)

- Governance (http://www.azsba.org/events/categories/governance/)
- Leadership (http://www.azsba.org/events/categories/leadership/)
- Networking (http://www.azsba.org/events/categories/networking/)
- Voting / Elections (http://www.azsba.org/events/categories/voting-elections/)

Provides training for new and veteran board members; informative breakout sessions on best school practices, exciting speakers and awards for excellence in education; for new members, training on the basics of what a school board is and how it functions, through legal structure, powers and duties, finance and employee relations.

- Online registration opens Tuesday, Oct. 15, 2013.

Keynote Speakers

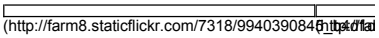
Dr. Michael Crow
President, Arizona State University
"Education, Innovation and Arizona's Future"

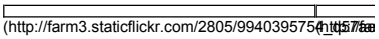
C. Ed. Massey
Immediate Past President, National School Boards Association
"Adaptive Leadership: Leading through Change"

Plus…

- **40 Breakout Sessions:** Sessions specifically focused on the theme "Working Together for Success"
- **Golden Bell Awards Luncheon**
- **Annual Awards Dinner**
- **Educational Products / Services Exhibit Area**
- **ASBA Annual Business Meeting**

Gallery





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Calendar

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Connect with ASBA

2100 N. Central Ave.,
Ste. 200
Phoenix AZ 85004

Map & Directions (http://www.google.com/maps?f=q&hl=en&geocode=&ti

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112.073808&spn=0.0092
602.254.1100
Toll free 800.238.4701

tbenson@azsba.org
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Chris Thomas: Legal and Policy Services
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(mailto:cthomas@azsba.org)

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Northeast Arizona Tech Inst of Vocational Educ.

Cash Balances

Fiscal Year: 2013-2014

Date Range: 07/01/2013 - 06/30/2014

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
001.000.0000.0103.000	Maintenance & Operation	79,375.25	406,141.08	228,472.10	257,044.23
260.000.0000.0103.000	VOC-ED Grant CEU	1,314.39	1,314.39	1,314.39	1,314.39
261.000.0000.0103.000	BASIC Grant Red Mesa	(18,036.63)	33,427.42	25,408.35	(10,017.56)
263.000.0000.0103.000	Cash on Deposit with County Treasurer	(5,667.75)	5,667.75	5,667.75	(5,667.75)
374.000.0000.0103.000	E-Rate	227,371.59	227,371.59	257,417.86	197,325.32
400.000.0000.0103.000	Cash on Dep Co. Treasurer	6,176.45	6,176.45	6,176.45	6,176.45
515.000.0000.0103.000	Cash on Deposit with County Treasurer	2,576.50	2,576.50	2,576.50	2,576.50
530.000.0000.0103.000	Gifts & Donations	(314.74)	2,759.35	314.74	2,129.87
565.000.0000.0103.000	Litigation Recovery	154.04	154.04	154.04	154.04
570.000.0000.0103.000	Cash on Dep. w/Treasurer	301.81	301.81	301.81	301.81
596.000.0000.0103.000	Cash on Deposit with County Treasurer	(10,521.45)	10,521.45	10,521.45	(10,521.45)
610.000.0000.0103.000	Capital Outlay	256,166.23	313,928.13	305,085.69	265,008.67
625.000.0000.0103.000	Soft Capital	752,638.98	752,638.98	752,638.98	752,638.98
		1,291,534.67	1,762,978.94	1,596,050.11	1,458,463.50

End of Report

3-MONTHLY BOARD REPORT

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.270.1031.6610.500	General Supplies	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
	FUNCTION: CONSTRUCTION - 1031	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
001.270.1037.6112.515	Teacher	$35,320.00	$0.00	$2,882.04	$32,437.96	$0.00	$32,437.96	91.84%
001.270.1037.6221.515	Social Security - OASDI	$2,207.50	$0.00	$178.68	$2,028.82	$0.00	$2,028.82	91.91%
001.270.1037.6222.515	Medicare - Hospital Insurance	$512.14	$0.00	$41.79	$470.35	$0.00	$470.35	91.84%
001.270.1037.6231.515	State Retirement	$3,849.88	$0.00	$325.67	$3,524.21	$0.00	$3,524.21	91.54%
001.270.1037.6232.515	Long-Term Disability	$847.68	$0.00	$6.92	$840.76	$0.00	$840.76	99.18%
001.270.1037.6580.515	Travel	$315.42	$0.00	$0.00	$315.42	$0.00	$315.42	100.00%
001.270.1037.6610.515	General Supplies	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
	FUNCTION: HOSPITALITY - 1037	$43,552.62	$0.00	$3,435.10	$40,117.52	$0.00	$40,117.52	92.11%
001.270.1039.6112.515	TEACHER	$32,000.00	$1,481.60	$6,370.88	$25,629.12	$25,629.12	$0.00	0.00%
001.270.1039.6210.515	Undesignated	$5,256.00	$0.00	$0.00	$5,256.00	$0.00	$5,256.00	100.00%
001.270.1039.6221.515	Social Security - OASDI	$1,984.00	$91.86	$395.00	$1,589.00	$0.00	$1,589.00	80.09%
001.270.1039.6222.515	Medicare - Hospital Insurance	$464.00	$21.48	$92.36	$371.64	$0.00	$371.64	80.09%
001.270.1039.6231.515	State Retirement	$3,488.00	$167.42	$719.91	$2,768.09	$0.00	$2,768.09	79.36%
001.270.1039.6232.515	Long-Term Disability	$768.00	$3.56	$15.31	$752.69	$0.00	$752.69	98.01%
001.270.1039.6320.515	Prof Educ Service	$6,500.00	$0.00	$0.00	$6,500.00	$0.00	$6,500.00	100.00%
001.270.1039.6610.500	General Supplies	$300.00	$0.00	$0.00	$300.00	$0.00	$300.00	100.00%
001.270.1039.6610.515	General Supplies	$3,200.00	$0.00	$599.70	$2,600.30	$598.60	$2,001.70	62.55%
	FUNCTION: CULINARY ARTS - 1039	$53,960.00	$1,765.92	$8,193.16	$45,766.84	$26,227.72	$19,539.12	36.21%
001.270.1041.6610.500	Welding - General Suppli	$3,274.99	$0.00	$0.00	$3,274.99	$0.00	$3,274.99	100.00%
	FUNCTION: WELDING - 1041	$3,274.99	$0.00	$0.00	$3,274.99	$0.00	$3,274.99	100.00%
001.270.1045.6112.515	TEACHER	$34,292.00	$1,587.20	$6,824.96	$27,467.04	$27,467.04	$0.00	0.00%
001.270.1045.6210.515	Emp Health Ins.	$10,512.00	$0.00	$0.00	$10,512.00	$0.00	$10,512.00	100.00%
001.270.1045.6221.515	Social Security - OASDI	$2,126.10	$98.41	$423.16	$1,702.94	$0.00	$1,702.94	80.10%
001.270.1045.6222.515	Medicare - Hospital Insurance	$497.23	$23.01	$98.94	$398.29	$0.00	$398.29	80.10%
001.270.1045.6231.515	State Retirement	$3,737.83	$179.35	$771.21	$2,966.62	$0.00	$2,966.62	79.37%
001.270.1045.6232.515	Long-Term Disability	$823.01	$3.81	$16.38	$806.63	$0.00	$806.63	98.01%
001.270.1045.6610.500	Supplies	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
001.270.1045.6610.515	General Supplies	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
	FUNCTION: GRAPHIC COMMUNICATION - 1045	$52,988.17	$1,891.78	$8,134.65	$44,853.52	$27,467.04	$17,386.48	32.81%
001.270.1051.6300.101	Purchased Prof and Techn	$480.00	$0.00	$0.00	$480.00	$0.00	$480.00	100.00%
001.270.1051.6320.103	Nursing - Prof Ed Servic	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
001.270.1051.6320.106	Professional - Education	$80.00	$0.00	$0.00	$80.00	$0.00	$80.00	100.00%
001.270.1051.6320.500	Purchased Prof. Services	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
001.270.1051.6580.500	Travel (Nursing)	$303.60	$0.00	$0.00	$303.60	$0.00	$303.60	100.00%
001.270.1051.6610.102	Nursing General Supplies	$50.00	$0.00	$0.00	$50.00	$0.00	$50.00	100.00%
001.270.1051.6610.500	Nursing General Supplies	$325.00	$0.00	$0.00	$325.00	$0.00	$325.00	100.00%
	FUNCTION: NURSING - 1051	$2,238.60	$0.00	$0.00	$2,238.60	$0.00	$2,238.60	100.00%
001.270.2110.6330.500	Other Prof. Services	$217.40	$0.00	$217.40	$0.00	$0.00	$0.00	0.00%
001.270.2110.6332.500	ABS ADM Monthly Fee	$17,000.00	$0.00	$2,100.00	$14,900.00	$7,000.00	$7,900.00	46.47%
001.270.2110.6332.515	Undesignated	$0.00	$0.00	$1,043.89	($1,043.89)	$0.00	($1,043.89)	0.00%
	FUNCTION: Attendance and Social Work Services - 2110	$17,217.40	$0.00	$3,361.29	$13,856.11	$7,000.00	$6,856.11	39.82%
001.270.2200.6320.101	Professional - Ed Servic	$1,108.04	$0.00	$0.00	$1,108.04	$0.00	$1,108.04	100.00%
001.270.2200.6320.108	Professional - Ed Servic	$300.00	$0.00	$0.00	$300.00	$0.00	$300.00	100.00%

3-MONTHLY BOARD REPORT

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.270.2200.6320.500	Professional - Education	$600.00	$0.00	$0.00	$600.00	$0.00	$600.00	100.00%
001.270.2200.6320.515	Professional Educ. Services	$1,118.00	$0.00	$0.00	$1,118.00	$0.00	$1,118.00	100.00%
001.270.2200.6580.103	Undesignated	$88.52	$0.00	$88.52	$0.00	$0.00	$0.00	0.00%
001.270.2200.6580.500	Travel	$644.70	$0.00	$644.70	$0.00	$0.00	$0.00	0.00%
001.270.2200.6610.500	Support Services - Instr	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
001.270.2200.6610.515	General Suppplies	$150.00	$0.00	$0.00	$150.00	$0.00	$150.00	100.00%
	FUNCTION: Support Services - Instructional Staff - 2200	$6,009.26	$0.00	$733.22	$5,276.04	$0.00	$5,276.04	87.80%
001.270.2220.6320.515	Prof. Educational Services	$700.00	$0.00	$0.00	$700.00	$0.00	$700.00	100.00%
001.270.2220.6580.500	Travel	$178.54	$0.00	$0.00	$178.54	$178.54	$0.00	0.00%
001.270.2220.6610.500	General Supplies - Ed Me	$200.00	$0.00	$0.00	$200.00	$0.00	$200.00	100.00%
	FUNCTION: Educational Media Services - 2220	$1,078.54	$0.00	$0.00	$1,078.54	$178.54	$900.00	83.45%
001.270.2310.6260.500	Workers Compensation	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
001.270.2310.6300.500	Purchased Prof. Services	$160.69	$0.00	$0.00	$160.69	$0.00	$160.69	100.00%
001.270.2310.6310.501	Yazzie, Margaret-Purch Service	$1,000.00	$0.00	$429.37	$570.63	$0.00	$570.63	57.06%
001.270.2310.6310.502	Allen,Theodore -Purch Services	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
001.270.2310.6310.503	Smith, Lavina-Purch Services	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
001.270.2310.6310.504	Todacheeny, Wallace-Purch Serv	$1,000.00	$0.00	$429.47	$570.53	$0.00	$570.53	57.05%
001.270.2310.6310.505	Curtis H. Berry-Purch Services	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
001.270.2310.6310.506	Kirk, Eugene -Purch Services	$1,000.00	$0.00	$432.04	$567.96	$0.00	$567.96	56.80%
001.270.2310.6310.507	Tom, Mary-Purch Services	$1,000.00	$0.00	$498.35	$501.65	$0.00	$501.65	50.17%
001.270.2310.6310.508	Tooke, Shannon-Purch Services	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
001.270.2310.6320.500	ASBA Monthly Fee	$6,733.50	$0.00	$2,745.60	$3,987.90	$0.00	$3,987.90	59.22%
001.270.2310.6330.500	Governing Board Services	$2,000.00	$0.00	$1,150.00	$850.00	$0.00	$850.00	42.50%
001.270.2310.6350.500	Audit Services	$8,857.00	$0.00	$0.00	$8,857.00	$0.00	$8,857.00	100.00%
001.270.2310.6520.500	Property/Liability Ins.	$43,500.00	$0.00	$0.00	$43,500.00	$0.00	$43,500.00	100.00%
001.270.2310.6580.108	Board Travel	$100.00	$0.00	$0.00	$100.00	$0.00	$100.00	100.00%
001.270.2310.6580.500	Board Travel	$579.75	$0.00	$0.00	$579.75	$0.00	$579.75	100.00%
001.270.2310.6580.501	Yazzie, Margaret-Travel	$4,000.00	$0.00	$1,287.26	$2,712.74	$1,033.65	$1,679.09	41.98%
001.270.2310.6580.502	Allen, Theodore-Travel	$4,000.00	$0.00	$466.74	$3,533.26	$0.00	$3,533.26	88.33%
001.270.2310.6580.503	Smith, Lavina-Travel	$4,000.00	$0.00	$0.00	$4,000.00	$0.00	$4,000.00	100.00%
001.270.2310.6580.504	Todacheeny, Wallace-Travel	$4,000.00	$0.00	$1,795.92	$2,204.08	$1,488.69	$715.39	17.88%
001.270.2310.6580.505	Curtis H. Berry-Travel	$4,000.00	$0.00	$1,138.91	$2,861.09	$284.98	$2,576.11	64.40%
001.270.2310.6580.506	Kirk, Eugene-Travel	$4,000.00	$0.00	$1,429.14	$2,570.86	$1,627.93	$942.93	23.57%
001.270.2310.6580.507	Tom, Mary-Travel	$4,000.00	$0.00	$1,001.60	$2,998.40	$428.60	$2,569.80	64.25%
001.270.2310.6580.508	Tooke, Shannon-Travel	$4,000.00	$0.00	$166.30	$3,833.70	$0.00	$3,833.70	95.84%
001.270.2310.6610.103	General Supplies	$246.76	$0.00	$0.00	$246.76	$0.00	$246.76	100.00%
001.270.2310.6610.105	Governing Board Services	$350.00	$0.00	$0.00	$350.00	$0.00	$350.00	100.00%
001.270.2310.6610.108	Governing Board Supplies	$200.00	$0.00	$0.00	$200.00	$0.00	$200.00	100.00%
001.270.2310.6610.500	Board Supplies	$3,897.51	$0.00	$173.89	$3,723.62	$102.61	$3,621.01	92.91%
	FUNCTION: Governing Board Services - 2310	$108,625.21	$0.00	$13,144.59	$95,480.62	$4,966.46	$90,514.16	83.33%
001.270.2320.6111.500	Superintendent	$84,148.00	$3,236.46	$22,655.22	$61,492.78	$61,492.78	$0.00	0.00%
001.270.2320.6150.500	Classified Salaries	$70,474.24	$1,583.20	$23,207.52	$47,266.72	$47,266.72	$0.00	0.00%
001.270.2320.6210.500	Health Insurance	$9,680.00	$0.00	$1,703.00	$7,977.00	$859.00	$7,118.00	73.53%
001.270.2320.6221.500	Social Security-OASDI	$9,586.58	$298.82	$2,843.49	$6,743.09	$0.00	$6,743.09	70.34%
001.270.2320.6222.500	Medicare	$2,242.02	$69.89	$665.04	$1,576.98	$0.00	$1,576.98	70.34%
001.270.2320.6231.500	Retirement	$16,853.82	$544.62	$5,182.49	$11,671.33	$0.00	$11,671.33	69.25%
001.270.2320.6232.500	Long Term Disability	$3,710.93	$11.57	$110.07	$3,600.86	$0.00	$3,600.86	97.03%
001.270.2320.6250.500	Uemployment Ins.	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
001.270.2320.6260.500	Workers Compensation	$3,000.00	$0.00	$0.00	$3,000.00	$0.00	$3,000.00	100.00%

3-MONTHLY BOARD REPORT

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.270.2320.6320.500	Prof.- Educational Servi	$20,000.00	$0.00	$0.00	$20,000.00	$0.00	$20,000.00	100.00%
001.270.2320.6540.500	Advertising	$500.00	$0.00	$142.80	$357.20	$0.00	$357.20	71.44%
001.270.2320.6580.500	Travel	$4,645.05	$0.00	$322.35	$4,322.70	$0.00	$4,322.70	93.06%
001.270.2320.6590.500	Misc Purchased Services	$7,037.25	$0.00	$848.20	$6,189.05	$6,189.05	$0.00	0.00%
001.270.2320.6610.500	General Supplies	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
001.270.2320.6622.500	Electricity	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00	100.00%
001.270.2320.6626.500	Vehicle Gasoline	$300.00	$0.00	$20.00	$280.00	$0.00	$280.00	93.33%
001.270.2320.6699.500	Contingency	$1,349,172.67	$0.00	$0.00	$1,349,172.67	$0.00	$1,349,172.67	100.00%
	FUNCTION: EXECUTIVE ADM SERVICES - 2320	$1,585,350.56	$5,744.56	$57,700.18	$1,527,650.38	$115,807.55	$1,411,842.83	89.06%
001.270.2323.6114.500	CTE Coordinator	$65,855.00	$0.00	$0.00	$65,855.00	$0.00	$65,855.00	100.00%
001.270.2323.6221.500	Social Security-OADSI	$4,083.01	$0.00	$0.00	$4,083.01	$0.00	$4,083.01	100.00%
001.270.2323.6222.500	Medicare	$954.90	$0.00	$0.00	$954.90	$0.00	$954.90	100.00%
001.270.2323.6231.500	Retirement	$7,178.20	$0.00	$0.00	$7,178.20	$0.00	$7,178.20	100.00%
001.270.2323.6232.500	Long Term Disability	$1,580.52	$0.00	$0.00	$1,580.52	$0.00	$1,580.52	100.00%
001.270.2323.6580.500	Admin-Other Travel	$0.00	$0.00	$460.85	($460.85)	$208.18	($669.03)	0.00%
	FUNCTION: ADMIN - OTHER - 2323	$79,651.63	$0.00	$460.85	$79,190.78	$208.18	$78,982.60	99.16%
001.270.2500.6150.500	Classified Salary	$61,230.60	$2,835.20	$5,670.40	$55,560.20	$55,560.20	$0.00	0.00%
001.270.2500.6221.500	Social Security - OASDI	$3,796.30	$175.78	$351.56	$3,444.74	$0.00	$3,444.74	90.74%
001.270.2500.6222.500	Medicare - Hospital Insurance	$887.84	$41.11	$82.22	$805.62	$0.00	$805.62	90.74%
001.270.2500.6231.500	State Retirement	$6,674.14	$320.38	$640.76	$6,033.38	$0.00	$6,033.38	90.40%
001.270.2500.6232.500	Long-Term Disability	$1,469.53	$6.80	$13.60	$1,455.93	$0.00	$1,455.93	99.07%
001.270.2500.6330.500	Financial Consultant	$61,799.14	$0.00	$6,226.50	$55,572.64	$0.00	$55,572.64	89.92%
001.270.2500.6332.500	Visons/Support Services	$6,327.72	$0.00	$4,735.71	$1,592.01	$0.00	$1,592.01	25.16%
001.270.2500.6533.500	Postage	$500.00	$0.00	$92.00	$408.00	$0.00	$408.00	81.60%
001.270.2500.6580.500	Business Off. Travel	$1,201.00	$0.00	$0.00	$1,201.00	$0.00	$1,201.00	100.00%
001.270.2500.6610.500	Business Off. Supplies	$750.00	$0.00	$463.21	$286.79	$0.00	$286.79	38.24%
001.270.2500.6810.500	Bus. Off. Dues & Fees	$1,500.00	$0.00	$177.23	$1,322.77	$0.00	$1,322.77	88.18%
	FUNCTION: Support Services - Business - 2500	$146,136.27	$3,379.27	$18,453.19	$127,683.08	$55,560.20	$72,122.88	49.35%
001.270.2600.6150.515	Classified Salaries	$27,227.20	$978.00	$5,189.92	$22,037.28	$20,446.72	$1,590.56	5.84%
001.270.2600.6210.515	Health Insurance	$5,256.00	$0.00	$0.00	$5,256.00	$0.00	$5,256.00	100.00%
001.270.2600.6221.515	Social Security - OASDI	$1,688.09	$60.64	$321.78	$1,366.31	$0.00	$1,366.31	80.94%
001.270.2600.6222.515	Medicare - Hospital Insurance	$394.79	$14.18	$75.25	$319.54	$0.00	$319.54	80.94%
001.270.2600.6231.515	State Retirement	$2,967.74	$110.51	$586.46	$2,381.28	$0.00	$2,381.28	80.24%
001.270.2600.6232.515	Long-Term Disability	$65.34	$2.35	$12.45	$52.89	$0.00	$52.89	80.95%
001.270.2600.6320.515	Purchased Prof. Services	$2,566.00	$0.00	$0.00	$2,566.00	$2,566.00	$0.00	0.00%
001.270.2600.6341.515	Building Maintenance	$6,500.00	$0.00	$316.72	$6,183.28	$2,724.16	$3,459.12	53.22%
001.270.2600.6411.515	Water & Sewage	$5,400.00	$0.00	$807.00	$4,593.00	$4,593.00	$0.00	0.00%
001.270.2600.6430.500	Repair & Maintenance Ser	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
001.270.2600.6430.515	Repair & Maintenence Services	$3,270.00	$0.00	$0.00	$3,270.00	$0.00	$3,270.00	100.00%
001.270.2600.6531.500	Telephone	$12,000.00	$0.00	$1,960.10	$10,039.90	$9,790.82	$249.08	2.08%
001.270.2600.6610.500	General Supplies	$300.00	$0.00	$0.00	$300.00	$0.00	$300.00	100.00%
001.270.2600.6610.515	General Supplies	$2,400.00	$0.00	$0.00	$2,400.00	$0.00	$2,400.00	100.00%
001.270.2600.6621.515	Natural Gas	$5,340.00	$0.00	$311.66	$5,028.34	$5,028.34	$0.00	0.00%
001.270.2600.6622.515	Electricity	$15,425.28	$0.00	$2,974.34	$12,450.94	$10,225.66	$2,225.28	14.43%
001.270.2600.6623.515	Undesignated	$2,200.00	$0.00	$622.71	$1,577.29	$1,577.29	$0.00	0.00%
	FUNCTION: Operation and Maintenance of Plant Services - 2600	$94,000.44	$1,165.68	$13,178.39	$80,822.05	$56,951.99	$23,870.06	25.39%
001.270.2650.6430.500	Maintenance & Repairs	$545.00	$0.00	$42.61	$502.39	$502.39	$0.00	0.00%
001.270.2650.6626.500	Vehicle Operation and Ma	$2,100.00	$0.00	$480.07	$1,619.93	$1,019.93	$600.00	28.57%

3-MONTHLY BOARD REPORT

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	FUNCTION: Vehicle Operation and Maintenance Services - 2650	$2,645.00	$0.00	$522.68	$2,122.32	$1,522.32	$600.00	22.68%
	PROGRAM: Vocational Education - 270	$2,197,728.69	$13,947.21	$127,317.30	$2,070,411.39	$295,890.00	$1,774,521.39	80.74%
001.271.2323.6114.500	CTE Coordinator	$0.00	$2,532.88	$17,730.16	($17,730.16)	$48,124.84	($65,855.00)	0.00%
001.271.2323.6221.500	Social Security- OASI	$0.00	$157.04	$1,099.28	($1,099.28)	$0.00	($1,099.28)	0.00%
001.271.2323.6222.500	Medicare	$0.00	$36.73	$257.11	($257.11)	$0.00	($257.11)	0.00%
001.271.2323.6231.500	Retirement	$0.00	$286.22	$2,003.54	($2,003.54)	$0.00	($2,003.54)	0.00%
001.271.2323.6232.500	Long Term Disability	$0.00	$6.08	$42.56	($42.56)	$0.00	($42.56)	0.00%
	FUNCTION: ADMIN - OTHER - 2323	$0.00	$3,018.95	$21,132.65	($21,132.65)	$48,124.84	($69,257.49)	0.00%
	PROGRAM: ARRA Stimulus Funds - 271	$0.00	$3,018.95	$21,132.65	($21,132.65)	$48,124.84	($69,257.49)	0.00%
001.272.1051.6320.101	Professional - Educational Ser	$432.00	$0.00	$432.00	$0.00	$0.00	$0.00	0.00%
001.272.1051.6320.102	Professional - Educational Ser	$260.00	$0.00	$0.00	$260.00	$0.00	$260.00	100.00%
001.272.1051.6320.104	Professional - Educational Ser	$180.00	$0.00	$0.00	$180.00	$0.00	$180.00	100.00%
001.272.1051.6320.105	Professional - Educational Ser	$120.00	$0.00	$0.00	$120.00	$0.00	$120.00	100.00%
001.272.1051.6320.106	Nursing - Professiional	$50.00	$0.00	$0.00	$50.00	$0.00	$50.00	100.00%
001.272.1051.6320.108	Nursing - Professiional	$220.00	$0.00	$0.00	$220.00	$0.00	$220.00	100.00%
001.272.1051.6580.108	Nursing-Travel	$4,274.00	$0.00	$0.00	$4,274.00	$0.00	$4,274.00	100.00%
001.272.1051.6610.101	General Supplies	$1,200.00	$0.00	$0.00	$1,200.00	$0.00	$1,200.00	100.00%
001.272.1051.6610.102	Supplies	$700.00	$0.00	$0.00	$700.00	$0.00	$700.00	100.00%
001.272.1051.6610.103	Supplies	$300.00	$0.00	$0.00	$300.00	$0.00	$300.00	100.00%
001.272.1051.6610.104	Supplies	$350.00	$0.00	$0.00	$350.00	$0.00	$350.00	100.00%
001.272.1051.6610.105	Supplies	$1,200.00	$0.00	$0.00	$1,200.00	$0.00	$1,200.00	100.00%
001.272.1051.6610.106	Supplies	$869.31	$0.00	$0.00	$869.31	$0.00	$869.31	100.00%
001.272.1051.6610.107	Supplies	$400.00	$0.00	$0.00	$400.00	$0.00	$400.00	100.00%
001.272.1051.6610.108	Supplies	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00	100.00%
	FUNCTION: NURSING - 1051	$12,055.31	$0.00	$432.00	$11,623.31	$0.00	$11,623.31	96.42%
001.272.2200.6320.101	Professional - Education	$7,060.00	$0.00	$0.00	$7,060.00	$0.00	$7,060.00	100.00%
001.272.2200.6320.102	Professional - Education	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
001.272.2200.6320.103	Support Services - Instr	$2,805.00	$0.00	$0.00	$2,805.00	$0.00	$2,805.00	100.00%
001.272.2200.6320.104	Professional - Education	$5,060.00	$0.00	$0.00	$5,060.00	$0.00	$5,060.00	100.00%
001.272.2200.6320.105	Professional - Education	$1,275.00	$0.00	$0.00	$1,275.00	$0.00	$1,275.00	100.00%
001.272.2200.6320.106	Professional - Education	$3,600.00	$0.00	$0.00	$3,600.00	$0.00	$3,600.00	100.00%
001.272.2200.6320.107	Professional - Education	$2,600.00	$0.00	$0.00	$2,600.00	$0.00	$2,600.00	100.00%
001.272.2200.6320.108	Professional - Education	$4,830.00	$0.00	$0.00	$4,830.00	$0.00	$4,830.00	100.00%
001.272.2200.6320.500	Professiona-Education Services	$10,140.00	$0.00	$0.00	$10,140.00	$0.00	$10,140.00	100.00%
001.272.2200.6320.515	Prof-Ed Services	$1,275.00	$0.00	$0.00	$1,275.00	$0.00	$1,275.00	100.00%
	FUNCTION: Support Services - Instructional Staff - 2200	$40,645.00	$0.00	$0.00	$40,645.00	$0.00	$40,645.00	100.00%
001.272.2210.6580.104	Travel	$1,250.00	$0.00	$0.00	$1,250.00	$0.00	$1,250.00	100.00%
	FUNCTION: Improvement of Instruction Services - 2210	$1,250.00	$0.00	$0.00	$1,250.00	$0.00	$1,250.00	100.00%
	PROGRAM: Site Expenses District Funds - 272	$53,950.31	$0.00	$432.00	$53,518.31	$0.00	$53,518.31	99.20%
	FUND: Maintenance and Operation Fund - 001	$2,251,679.00	$16,966.16	$148,881.95	$2,102,797.05	$344,014.84	$1,758,782.21	78.11%
260.270.1000.6610.500	General Supplies	$0.00	$0.00	$0.00	$0.00	$49.75	($49.75)	0.00%
	FUNCTION: INSTRUCTION - 1000	$0.00	$0.00	$0.00	$0.00	$49.75	($49.75)	0.00%
	PROGRAM: Vocational Education - 270	$0.00	$0.00	$0.00	$0.00	$49.75	($49.75)	0.00%

3-MONTHLY BOARD REPORT

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	FUND: Tuition Gov Agency Outside AZ. - 260	$0.00	$0.00	$0.00	$0.00	$49.75	($49.75)	0.00%
261.270.1000.6100.500	Salaries	$0.00	$0.00	$26.55	($26.55)	$1,213.07	($1,239.62)	0.00%
261.270.1000.6600.105	Supplies	$0.00	$0.00	$125.98	($125.98)	$0.00	($125.98)	0.00%
261.270.1000.6610.500	General Supplies	$10,193.01	$0.00	$59.60	$10,133.41	$0.00	$10,133.41	99.42%
	FUNCTION: INSTRUCTION - 1000	$10,193.01	$0.00	$212.13	$9,980.88	$1,213.07	$8,767.81	86.02%
261.270.1038.6610.105	Undesignated	$0.00	$0.00	$313.57	($313.57)	$434.17	($747.74)	0.00%
	FUNCTION: MARKETING - 1038	$0.00	$0.00	$313.57	($313.57)	$434.17	($747.74)	0.00%
261.270.1041.6610.105	Undesignated	$0.00	$0.00	$872.80	($872.80)	$3,693.69	($4,566.49)	0.00%
	FUNCTION: WELDING - 1041	$0.00	$0.00	$872.80	($872.80)	$3,693.69	($4,566.49)	0.00%
261.270.1045.6610.105	General Supplies	$0.00	$0.00	$0.00	$0.00	$257.90	($257.90)	0.00%
	FUNCTION: GRAPHIC COMMUNICATION - 1045	$0.00	$0.00	$0.00	$0.00	$257.90	($257.90)	0.00%
261.270.1048.6610.105	Undesignated	$0.00	$0.00	$0.00	$0.00	$1,553.30	($1,553.30)	0.00%
	FUNCTION: CARPENTRY - 1048	$0.00	$0.00	$0.00	$0.00	$1,553.30	($1,553.30)	0.00%
261.270.2000.6300.105	Purchased Prof Services	$0.00	$0.00	$975.00	($975.00)	$550.00	($1,525.00)	0.00%
261.270.2000.6300.500	Purchased Professional Service	$25,570.00	$0.00	$4,783.32	$20,786.68	$0.00	$20,786.68	81.29%
261.270.2000.6500.105	Other Prof Services	$0.00	$0.00	$0.00	$0.00	$4,905.70	($4,905.70)	0.00%
261.270.2000.6500.500	Purchased Prof Services	$11,801.00	$0.00	$0.00	$11,801.00	$0.00	$11,801.00	100.00%
	FUNCTION: Support Services - 2000	$37,371.00	$0.00	$5,758.32	$31,612.68	$5,455.70	$26,156.98	69.99%
261.270.2200.6580.105	Undesignated	$0.00	$0.00	$214.90	($214.90)	$0.00	($214.90)	0.00%
	FUNCTION: Support Services - Instructional Staff - 2200	$0.00	$0.00	$214.90	($214.90)	$0.00	($214.90)	0.00%
	PROGRAM: Vocational Education - 270	$47,564.01	$0.00	$7,371.72	$40,192.29	$12,607.83	$27,584.46	57.99%
	FUND: CTE Basic Grant 2013 - 261	$47,564.01	$0.00	$7,371.72	$40,192.29	$12,607.83	$27,584.46	57.99%
262.270.1000.6610.105	Undesignated	$0.00	$0.00	$0.00	$0.00	$143.45	($143.45)	0.00%
	FUNCTION: INSTRUCTION - 1000	$0.00	$0.00	$0.00	$0.00	$143.45	($143.45)	0.00%
	PROGRAM: Vocational Education - 270	$0.00	$0.00	$0.00	$0.00	$143.45	($143.45)	0.00%
	FUND: CTE Basic Grant 2014 - 262	$0.00	$0.00	$0.00	$0.00	$143.45	($143.45)	0.00%
263.270.2000.6300.500	Purchased Professional Service	$1,700.00	$0.00	$0.00	$1,700.00	$0.00	$1,700.00	100.00%
263.270.2000.6500.500	Other Professional Services	$3,600.00	$0.00	$0.00	$3,600.00	$0.00	$3,600.00	100.00%
263.270.2000.6600.500	Supplies	$2,964.00	$0.00	$0.00	$2,964.00	$2,158.71	$805.29	27.17%
263.270.2000.6800.500	Other Expennses	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
	FUNCTION: Support Services - 2000	$9,264.00	$0.00	$0.00	$9,264.00	$2,158.71	$7,105.29	76.70%
263.270.3000.6910.500	Indirect Costs	$736.00	$0.00	$0.00	$736.00	$0.00	$736.00	100.00%
	FUNCTION: Non-Instructional Services - 3000	$736.00	$0.00	$0.00	$736.00	$0.00	$736.00	100.00%
	PROGRAM: Vocational Education - 270	$10,000.00	$0.00	$0.00	$10,000.00	$2,158.71	$7,841.29	78.41%
	FUND: CTE Program of Study 2013 - 263	$10,000.00	$0.00	$0.00	$10,000.00	$2,158.71	$7,841.29	78.41%

3-MONTHLY BOARD REPORT

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
374.270.1004.6534.500	VCDL Internet Access	$308,027.49	$0.00	$642.60	$307,384.89	$1,134.00	$306,250.89	99.42%
374.270.1004.6535.500	VCDL Microwave	$93,815.04	$0.00	$7,107.20	$86,707.84	$7,107.20	$79,600.64	84.85%
374.270.1004.6737.500	Undesignated	$0.00	$0.00	$22,296.47	($22,296.47)	$0.00	($22,296.47)	0.00%
	FUNCTION: VCDL NETWORK - 1004	$401,842.53	$0.00	$30,046.27	$371,796.26	$8,241.20	$363,555.06	90.47%
	PROGRAM: Vocational Education - 270	$401,842.53	$0.00	$30,046.27	$371,796.26	$8,241.20	$363,555.06	90.47%
	FUND: E-Rate (ARS 15-1261) - 374	$401,842.53	$0.00	$30,046.27	$371,796.26	$8,241.20	$363,555.06	90.47%
400.270.1000.6100.500	Salaries	$9,600.00	$0.00	$0.00	$9,600.00	$0.00	$9,600.00	100.00%
400.270.1000.6200.500	Employee Benefits	$1,920.00	$0.00	$0.00	$1,920.00	$0.00	$1,920.00	100.00%
400.270.1000.6610.500	Supplies	$6,222.61	$0.00	$0.00	$6,222.61	$0.00	$6,222.61	100.00%
	FUNCTION: INSTRUCTION - 1000	$17,742.61	$0.00	$0.00	$17,742.61	$0.00	$17,742.61	100.00%
400.270.2000.6100.500	Salaries	$14,300.00	$0.00	$0.00	$14,300.00	$0.00	$14,300.00	100.00%
400.270.2000.6200.500	Employee Benefits	$2,860.00	$0.00	$0.00	$2,860.00	$0.00	$2,860.00	100.00%
400.270.2000.6300.500	PurchasedProf Services	$3,500.00	$0.00	$0.00	$3,500.00	$0.00	$3,500.00	100.00%
400.270.2000.6500.500	Other Purchased Services	$4,500.00	$0.00	$0.00	$4,500.00	$0.00	$4,500.00	100.00%
	FUNCTION: Support Services - 2000	$25,160.00	$0.00	$0.00	$25,160.00	$0.00	$25,160.00	100.00%
	PROGRAM: Vocational Education - 270	$42,902.61	$0.00	$0.00	$42,902.61	$0.00	$42,902.61	100.00%
	FUND: CTE Priority Program 2014 - 400	$42,902.61	$0.00	$0.00	$42,902.61	$0.00	$42,902.61	100.00%
530.270.1000.6610.500	Instruction - General Su	$2,129.47	$0.00	$0.00	$2,129.47	$0.00	$2,129.47	100.00%
	FUNCTION: INSTRUCTION - 1000	$2,129.47	$0.00	$0.00	$2,129.47	$0.00	$2,129.47	100.00%
	PROGRAM: Vocational Education - 270	$2,129.47	$0.00	$0.00	$2,129.47	$0.00	$2,129.47	100.00%
	FUND: Gifts and Donations (755) - 530	$2,129.47	$0.00	$0.00	$2,129.47	$0.00	$2,129.47	100.00%
596.270.1000.6591.105	Services Purchased from other	$51,661.97	$0.00	$0.00	$51,661.97	$0.00	$51,661.97	100.00%
596.270.1000.6610.105	Classroom Supplies	$0.00	$0.00	$0.00	$0.00	$471.98	($471.98)	0.00%
	FUNCTION: INSTRUCTION - 1000	$51,661.97	$0.00	$0.00	$51,661.97	$471.98	$51,189.99	99.09%
596.270.1041.6610.105	Undesignated	$0.00	$0.00	$0.00	$0.00	$698.15	($698.15)	0.00%
	FUNCTION: WELDING - 1041	$0.00	$0.00	$0.00	$0.00	$698.15	($698.15)	0.00%
596.270.1045.6610.105	Undesignated	$0.00	$0.00	$0.00	$0.00	$1,551.68	($1,551.68)	0.00%
	FUNCTION: GRAPHIC COMMUNICATION - 1045	$0.00	$0.00	$0.00	$0.00	$1,551.68	($1,551.68)	0.00%
596.270.2200.6610.105	General Supplies	$150.00	$0.00	$0.00	$150.00	$0.00	$150.00	100.00%
	FUNCTION: Support Services - Instructional Staff - 2200	$150.00	$0.00	$0.00	$150.00	$0.00	$150.00	100.00%
	PROGRAM: Vocational Education - 270	$51,811.97	$0.00	$0.00	$51,811.97	$2,721.81	$49,090.16	94.75%
	FUND: Native Vocational Funds (Red Mesa) - 596	$51,811.97	$0.00	$0.00	$51,811.97	$2,721.81	$49,090.16	94.75%
610.270.1000.6700.500	Capital Outlay Distt Office FY	$4,393,763.00	$0.00	$0.00	$4,393,763.00	$0.00	$4,393,763.00	100.00%
	FUNCTION: INSTRUCTION - 1000	$4,393,763.00	$0.00	$0.00	$4,393,763.00	$0.00	$4,393,763.00	100.00%
610.270.1031.6731.103	FF&E Construction Chinle	$0.00	$0.00	$371.67	($371.67)	$445.96	($817.63)	0.00%
	FUNCTION: CONSTRUCTION - 1031	$0.00	$0.00	$371.67	($371.67)	$445.96	($817.63)	0.00%

3-MONTHLY BOARD REPORT

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
610.270.1032.6731.101	Agriculture Bus Mgmt - F	$0.00	$0.00	$2,310.00	($2,310.00)	$0.00	($2,310.00)	0.00%
	FUNCTION: AGRICULTURE BUS MGMT - 1032	$0.00	$0.00	$2,310.00	($2,310.00)	$0.00	($2,310.00)	0.00%
610.270.1034.6731.103	FF&E Accounting Chinle	$0.00	$0.00	$370.81	($370.81)	$307.48	($678.29)	0.00%
	FUNCTION: ACCOUNTING - 1034	$0.00	$0.00	$370.81	($370.81)	$307.48	($678.29)	0.00%
610.270.1035.6731.103	FF&E Electronics Chinle	$0.00	$0.00	$965.01	($965.01)	$306.79	($1,271.80)	0.00%
	FUNCTION: ELECTRONICS - 1035	$0.00	$0.00	$965.01	($965.01)	$306.79	($1,271.80)	0.00%
610.270.1039.6642.104	Culinary Arts-Textbooks	$0.00	$0.00	$0.00	$0.00	$1,178.70	($1,178.70)	0.00%
610.270.1039.6731.102	FF&E Culinary Arts Pinon	$0.00	$0.00	$0.00	$0.00	$1,076.56	($1,076.56)	0.00%
610.270.1039.6731.103	Furniture and Equipment	$0.00	$0.00	$380.21	($380.21)	$39,428.68	($39,808.89)	0.00%
	FUNCTION: CULINARY ARTS - 1039	$0.00	$0.00	$380.21	($380.21)	$41,683.94	($42,064.15)	0.00%
610.270.1051.6731.103	Undesignated	$0.00	$0.00	$378.59	($378.59)	$315.00	($693.59)	0.00%
610.270.1051.6731.106	FF&E Nursing Window Rock	$0.00	$0.00	$0.00	$0.00	$1,275.29	($1,275.29)	0.00%
	FUNCTION: NURSING - 1051	$0.00	$0.00	$378.59	($378.59)	$1,590.29	($1,968.88)	0.00%
610.270.4501.6450.515	Construction HOGANS	$0.00	$0.00	$38,880.00	($38,880.00)	$0.00	($38,880.00)	0.00%
	FUNCTION: HOGANS - 4501	$0.00	$0.00	$38,880.00	($38,880.00)	$0.00	($38,880.00)	0.00%
	PROGRAM: Vocational Education - 270	$4,393,763.00	$0.00	$43,656.29	$4,350,106.71	$44,334.46	$4,305,772.25	98.00%
610.272.1051.6642.101	Textbooks Nursing Kayenta	$0.00	$0.00	$684.64	($684.64)	$0.00	($684.64)	0.00%
610.272.1051.6642.102	Textbooks Nursing Pinon	$0.00	$0.00	$599.06	($599.06)	$0.00	($599.06)	0.00%
610.272.1051.6642.103	Site Expenses Dist Funds	$0.00	$0.00	$1,240.91	($1,240.91)	$0.00	($1,240.91)	0.00%
610.272.1051.6642.104	Textbooks Nursing Ganado	$0.00	$0.00	$641.85	($641.85)	$0.00	($641.85)	0.00%
610.272.1051.6642.105	Textbooks Nursing Red Mesa	$0.00	$0.00	$256.74	($256.74)	$0.00	($256.74)	0.00%
610.272.1051.6642.106	Textbooks Nursing Window Rock	$0.00	$0.00	$684.64	($684.64)	$0.00	($684.64)	0.00%
610.272.1051.6642.107	Textbooks Nursing Sander	$0.00	$0.00	$641.85	($641.85)	$0.00	($641.85)	0.00%
610.272.1051.6642.108	Textbooks Nursing Tuba City	$0.00	$0.00	$513.48	($513.48)	$0.00	($513.48)	0.00%
610.272.1051.6731.101	Undesignated	$0.00	$0.00	$0.00	$0.00	$3,770.95	($3,770.95)	0.00%
	FUNCTION: NURSING - 1051	$0.00	$0.00	$5,263.17	($5,263.17)	$3,770.95	($9,034.12)	0.00%
	PROGRAM: Site Expenses District Funds - 272	$0.00	$0.00	$5,263.17	($5,263.17)	$3,770.95	($9,034.12)	0.00%
	FUND: District Additional Assistance - 610	$4,393,763.00	$0.00	$48,919.46	$4,344,843.54	$48,105.41	$4,296,738.13	97.79%
	Grand Total:	$7,201,692.59	$16,966.16	$235,219.40	$6,966,473.19	$418,043.00	$6,548,430.19	90.93%

End of Report

Board Members Report

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.270.2310.6310.501	Yazzie, Margaret-Purch Service	$1,000.00	$0.00	$429.37	$570.63	$0.00	$570.63	57.06%
	UNIT: YAZZIE, MARGARET - 501	$1,000.00	$0.00	$429.37	$570.63	$0.00	$570.63	57.06%
001.270.2310.6310.502	Allen,Theodore -Purch Services	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
	UNIT: ALLEN, THEODORE - 502	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
001.270.2310.6310.503	Smith, Lavina-Purch Services	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
	UNIT: SMITH, LAVINA - 503	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
001.270.2310.6310.504	Todacheeny, Wallace-Purch Serv	$1,000.00	$0.00	$429.47	$570.53	$0.00	$570.53	57.05%
	UNIT: TODACHEENY, WALLACE - 504	$1,000.00	$0.00	$429.47	$570.53	$0.00	$570.53	57.05%
001.270.2310.6310.505	Curtis H. Berry-Purch Services	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
	UNIT: SHEPHERD, AMBROSE - 505	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
001.270.2310.6310.506	Kirk, Eugene -Purch Services	$1,000.00	$0.00	$432.04	$567.96	$0.00	$567.96	56.80%
	UNIT: KIRK, EUGENE - 506	$1,000.00	$0.00	$432.04	$567.96	$0.00	$567.96	56.80%
001.270.2310.6310.507	Tom, Mary-Purch Services	$1,000.00	$0.00	$498.35	$501.65	$0.00	$501.65	50.17%
	UNIT: TOM, MARY - 507	$1,000.00	$0.00	$498.35	$501.65	$0.00	$501.65	50.17%
001.270.2310.6310.508	Tooke, Shannon-Purch Services	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
	UNIT: TOOKE, SHANNON - 508	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
	OBJECT: Official/Administrative Services - 6310	$8,000.00	$0.00	$1,789.23	$6,210.77	$0.00	$6,210.77	77.63%
001.270.2310.6580.501	Yazzie, Margaret-Travel	$4,000.00	$0.00	$1,287.26	$2,712.74	$1,033.65	$1,679.09	41.98%
	UNIT: YAZZIE, MARGARET - 501	$4,000.00	$0.00	$1,287.26	$2,712.74	$1,033.65	$1,679.09	41.98%
001.270.2310.6580.502	Allen, Theodore-Travel	$4,000.00	$0.00	$466.74	$3,533.26	$0.00	$3,533.26	88.33%
	UNIT: ALLEN, THEODORE - 502	$4,000.00	$0.00	$466.74	$3,533.26	$0.00	$3,533.26	88.33%
001.270.2310.6580.503	Smith, Lavina-Travel	$4,000.00	$0.00	$0.00	$4,000.00	$0.00	$4,000.00	100.00%
	UNIT: SMITH, LAVINA - 503	$4,000.00	$0.00	$0.00	$4,000.00	$0.00	$4,000.00	100.00%
001.270.2310.6580.504	Todacheeny, Wallace-Travel	$4,000.00	$0.00	$1,795.92	$2,204.08	$1,488.69	$715.39	17.88%
	UNIT: TODACHEENY, WALLACE - 504	$4,000.00	$0.00	$1,795.92	$2,204.08	$1,488.69	$715.39	17.88%
001.270.2310.6580.505	Curtis H. Berry-Travel	$4,000.00	$0.00	$1,138.91	$2,861.09	$284.98	$2,576.11	64.40%
	UNIT: SHEPHERD, AMBROSE - 505	$4,000.00	$0.00	$1,138.91	$2,861.09	$284.98	$2,576.11	64.40%
001.270.2310.6580.506	Kirk, Eugene-Travel	$4,000.00	$0.00	$1,429.14	$2,570.86	$1,627.93	$942.93	23.57%
	UNIT: KIRK, EUGENE - 506	$4,000.00	$0.00	$1,429.14	$2,570.86	$1,627.93	$942.93	23.57%
001.270.2310.6580.507	Tom, Mary-Travel	$4,000.00	$0.00	$1,001.60	$2,998.40	$428.60	$2,569.80	64.25%
	UNIT: TOM, MARY - 507	$4,000.00	$0.00	$1,001.60	$2,998.40	$428.60	$2,569.80	64.25%
001.270.2310.6580.508	Tooke, Shannon-Travel	$4,000.00	$0.00	$166.30	$3,833.70	$0.00	$3,833.70	95.84%
	UNIT: TOOKE, SHANNON - 508	$4,000.00	$0.00	$166.30	$3,833.70	$0.00	$3,833.70	95.84%
	OBJECT: Travel - 6580	$32,000.00	$0.00	$7,285.87	$24,714.13	$4,863.85	$19,850.28	62.03%
	PROGRAM: Vocational Education - 270	$40,000.00	$0.00	$9,075.10	$30,924.90	$4,863.85	$26,061.05	65.15%

Board Members Report

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
Grand Total:		$40,000.00	$0.00	$9,075.10	$30,924.90	$4,863.85	$26,061.05	65.15%

End of Report

District Office

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.270.1031.6610.500	General Supplies	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
001.270.1039.6610.500	General Supplies	$300.00	$0.00	$0.00	$300.00	$0.00	$300.00	100.00%
001.270.1041.6610.500	Welding - General Suppli	$3,274.99	$0.00	$0.00	$3,274.99	$0.00	$3,274.99	100.00%
001.270.1045.6610.500	Supplies	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
001.270.1051.6320.500	Purchased Prof. Services	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
001.270.1051.6580.500	Travel (Nursing)	$303.60	$0.00	$0.00	$303.60	$0.00	$303.60	100.00%
001.270.1051.6610.500	Nursing General Supplies	$325.00	$0.00	$0.00	$325.00	$0.00	$325.00	100.00%
001.270.2110.6330.500	Other Prof. Services	$217.40	$0.00	$217.40	$0.00	$0.00	$0.00	0.00%
001.270.2110.6332.500	ABS ADM Monthly Fee	$17,000.00	$0.00	$2,100.00	$14,900.00	$7,000.00	$7,900.00	46.47%
001.270.2200.6320.500	Professional - Education	$600.00	$0.00	$0.00	$600.00	$0.00	$600.00	100.00%
001.270.2200.6580.500	Travel	$644.70	$0.00	$644.70	$0.00	$0.00	$0.00	0.00%
001.270.2200.6610.500	Support Services - Instr	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
001.270.2220.6580.500	Travel	$178.54	$0.00	$0.00	$178.54	$178.54	$0.00	0.00%
001.270.2220.6610.500	General Supplies - Ed Me	$200.00	$0.00	$0.00	$200.00	$0.00	$200.00	100.00%
001.270.2310.6260.500	Workers Compensation	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
001.270.2310.6300.500	Purchased Prof. Services	$160.69	$0.00	$0.00	$160.69	$0.00	$160.69	100.00%
001.270.2310.6310.501	Yazzie, Margaret-Purch Service	$1,000.00	$0.00	$429.37	$570.63	$0.00	$570.63	57.06%
001.270.2310.6310.502	Allen,Theodore -Purch Services	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
001.270.2310.6310.503	Smith, Lavina-Purch Services	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
001.270.2310.6310.504	Todacheeny, Wallace-Purch Serv	$1,000.00	$0.00	$429.47	$570.53	$0.00	$570.53	57.05%
001.270.2310.6310.505	Curtis H. Berry-Purch Services	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
001.270.2310.6310.506	Kirk, Eugene -Purch Services	$1,000.00	$0.00	$432.04	$567.96	$0.00	$567.96	56.80%
001.270.2310.6310.507	Tom, Mary-Purch Services	$1,000.00	$0.00	$498.35	$501.65	$0.00	$501.65	50.17%
001.270.2310.6310.508	Tooke, Shannon-Purch Services	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
001.270.2310.6320.500	ASBA Monthly Fee	$6,733.50	$0.00	$2,745.60	$3,987.90	$0.00	$3,987.90	59.22%
001.270.2310.6330.500	Governing Board Services	$2,000.00	$0.00	$1,150.00	$850.00	$0.00	$850.00	42.50%
001.270.2310.6350.500	Audit Services	$8,857.00	$0.00	$0.00	$8,857.00	$0.00	$8,857.00	100.00%
001.270.2310.6520.500	Property/Liability Ins.	$43,500.00	$0.00	$0.00	$43,500.00	$0.00	$43,500.00	100.00%
001.270.2310.6580.500	Board Travel	$579.75	$0.00	$0.00	$579.75	$0.00	$579.75	100.00%
001.270.2310.6580.501	Yazzie, Margaret-Travel	$4,000.00	$0.00	$1,287.26	$2,712.74	$1,033.65	$1,679.09	41.98%
001.270.2310.6580.502	Allen, Theodore-Travel	$4,000.00	$0.00	$466.74	$3,533.26	$0.00	$3,533.26	88.33%
001.270.2310.6580.503	Smith, Lavina-Travel	$4,000.00	$0.00	$0.00	$4,000.00	$0.00	$4,000.00	100.00%
001.270.2310.6580.504	Todacheeny, Wallace-Travel	$4,000.00	$0.00	$1,795.92	$2,204.08	$1,488.69	$715.39	17.88%
001.270.2310.6580.505	Curtis H. Berry-Travel	$4,000.00	$0.00	$1,138.91	$2,861.09	$284.98	$2,576.11	64.40%
001.270.2310.6580.506	Kirk, Eugene-Travel	$4,000.00	$0.00	$1,429.14	$2,570.86	$1,627.93	$942.93	23.57%
001.270.2310.6580.507	Tom, Mary-Travel	$4,000.00	$0.00	$1,001.60	$2,998.40	$428.60	$2,569.80	64.25%
001.270.2310.6580.508	Tooke, Shannon-Travel	$4,000.00	$0.00	$166.30	$3,833.70	$0.00	$3,833.70	95.84%
001.270.2310.6610.500	Board Supplies	$3,897.51	$0.00	$173.89	$3,723.62	$102.61	$3,621.01	92.91%
001.270.2320.6111.500	Superintendent	$84,148.00	$3,236.46	$22,655.22	$61,492.78	$61,492.78	$0.00	0.00%
001.270.2320.6150.500	Classified Salaries	$70,474.24	$1,583.20	$23,207.52	$47,266.72	$47,266.72	$0.00	0.00%
001.270.2320.6210.500	Health Insurance	$9,680.00	$0.00	$1,703.00	$7,977.00	$859.00	$7,118.00	73.53%
001.270.2320.6221.500	Social Security-OASDI	$9,586.58	$298.82	$2,843.49	$6,743.09	$0.00	$6,743.09	70.34%
001.270.2320.6222.500	Medicare	$2,242.02	$69.89	$665.04	$1,576.98	$0.00	$1,576.98	70.34%
001.270.2320.6231.500	Retirement	$16,853.82	$544.62	$5,182.49	$11,671.33	$0.00	$11,671.33	69.25%
001.270.2320.6232.500	Long Term Disability	$3,710.93	$11.57	$110.07	$3,600.86	$0.00	$3,600.86	97.03%
001.270.2320.6250.500	Uemployment Ins.	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
001.270.2320.6260.500	Workers Compensation	$3,000.00	$0.00	$0.00	$3,000.00	$0.00	$3,000.00	100.00%
001.270.2320.6320.500	Prof.- Educational Servi	$20,000.00	$0.00	$0.00	$20,000.00	$0.00	$20,000.00	100.00%
001.270.2320.6540.500	Advertising	$500.00	$0.00	$142.80	$357.20	$0.00	$357.20	71.44%
001.270.2320.6580.500	Travel	$4,645.05	$0.00	$322.35	$4,322.70	$0.00	$4,322.70	93.06%
001.270.2320.6590.500	Misc Purchased Services	$7,037.25	$0.00	$848.20	$6,189.05	$6,189.05	$0.00	0.00%
001.270.2320.6610.500	General Supplies	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%

District Office

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.270.2320.6622.500	Electricity	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00	100.00%
001.270.2320.6626.500	Vehicle Gasoline	$300.00	$0.00	$20.00	$280.00	$0.00	$280.00	93.33%
001.270.2320.6699.500	Contingency	$1,349,172.67	$0.00	$0.00	$1,349,172.67	$0.00	$1,349,172.67	100.00%
001.270.2323.6114.500	CTE Coordinator	$65,855.00	$0.00	$0.00	$65,855.00	$0.00	$65,855.00	100.00%
001.270.2323.6221.500	Social Security-OADSI	$4,083.01	$0.00	$0.00	$4,083.01	$0.00	$4,083.01	100.00%
001.270.2323.6222.500	Medicare	$954.90	$0.00	$0.00	$954.90	$0.00	$954.90	100.00%
001.270.2323.6231.500	Retirement	$7,178.20	$0.00	$0.00	$7,178.20	$0.00	$7,178.20	100.00%
001.270.2323.6232.500	Long Term Disability	$1,580.52	$0.00	$0.00	$1,580.52	$0.00	$1,580.52	100.00%
001.270.2323.6580.500	Admin-Other Travel	$0.00	$0.00	$460.85	($460.85)	$208.18	($669.03)	0.00%
001.270.2500.6150.500	Classified Salary	$61,230.60	$2,835.20	$5,670.40	$55,560.20	$55,560.20	$0.00	0.00%
001.270.2500.6221.500	Social Security - OASDI	$3,796.30	$175.78	$351.56	$3,444.74	$0.00	$3,444.74	90.74%
001.270.2500.6222.500	Medicare - Hospital Insurance	$887.84	$41.11	$82.22	$805.62	$0.00	$805.62	90.74%
001.270.2500.6231.500	State Retirement	$6,674.14	$320.38	$640.76	$6,033.38	$0.00	$6,033.38	90.40%
001.270.2500.6232.500	Long-Term Disability	$1,469.53	$6.80	$13.60	$1,455.93	$0.00	$1,455.93	99.07%
001.270.2500.6330.500	Financial Consultant	$61,799.14	$0.00	$6,226.50	$55,572.64	$0.00	$55,572.64	89.92%
001.270.2500.6332.500	Visons/Support Services	$6,327.72	$0.00	$4,735.71	$1,592.01	$0.00	$1,592.01	25.16%
001.270.2500.6533.500	Postage	$500.00	$0.00	$92.00	$408.00	$0.00	$408.00	81.60%
001.270.2500.6580.500	Business Off. Travel	$1,201.00	$0.00	$0.00	$1,201.00	$0.00	$1,201.00	100.00%
001.270.2500.6610.500	Business Off. Supplies	$750.00	$0.00	$463.21	$286.79	$0.00	$286.79	38.24%
001.270.2500.6810.500	Bus. Off. Dues & Fees	$1,500.00	$0.00	$177.23	$1,322.77	$0.00	$1,322.77	88.18%
001.270.2600.6430.500	Repair & Maintenance Ser	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
001.270.2600.6531.500	Telephone	$12,000.00	$0.00	$1,960.10	$10,039.90	$9,790.82	$249.08	2.08%
001.270.2600.6610.500	General Supplies	$300.00	$0.00	$0.00	$300.00	$0.00	$300.00	100.00%
001.270.2650.6430.500	Maintenance & Repairs	$545.00	$0.00	$42.61	$502.39	$502.39	$0.00	0.00%
001.270.2650.6626.500	Vehicle Operation and Ma	$2,100.00	$0.00	$480.07	$1,619.93	$1,019.93	$600.00	28.57%
001.271.2323.6114.500	CTE Coordinator	$0.00	$2,532.88	$17,730.16	($17,730.16)	$48,124.84	($65,855.00)	0.00%
001.271.2323.6221.500	Social Security- OASI	$0.00	$157.04	$1,099.28	($1,099.28)	$0.00	($1,099.28)	0.00%
001.271.2323.6222.500	Medicare	$0.00	$36.73	$257.11	($257.11)	$0.00	($257.11)	0.00%
001.271.2323.6231.500	Retirement	$0.00	$286.22	$2,003.54	($2,003.54)	$0.00	($2,003.54)	0.00%
001.271.2323.6232.500	Long Term Disability	$0.00	$6.08	$42.56	($42.56)	$0.00	($42.56)	0.00%
001.272.2200.6320.500	Professiona-Education Services	$10,140.00	$0.00	$0.00	$10,140.00	$0.00	$10,140.00	100.00%
	FUND: Maintenance and Operation Fund - 001	$1,971,996.14	$12,142.78	$116,336.34	$1,855,659.80	$243,158.91	$1,612,500.89	81.77%
610.270.1000.6700.500	Capital Outlay Distt Office FY	$4,393,763.00	$0.00	$0.00	$4,393,763.00	$0.00	$4,393,763.00	100.00%
	FUND: District Additional Assistance - 610	$4,393,763.00	$0.00	$0.00	$4,393,763.00	$0.00	$4,393,763.00	100.00%
625.270.1000.6700.500	Soft Capital District OfficeFY	$193,150.00	$0.00	$0.00	$193,150.00	$0.00	$193,150.00	100.00%
	FUND: Soft Capital Allocation - 625	$193,150.00	$0.00	$0.00	$193,150.00	$0.00	$193,150.00	100.00%
	Grand Total:	$6,558,909.14	$12,142.78	$116,336.34	$6,442,572.80	$243,158.91	$6,199,413.89	94.52%

End of Report

Chinle

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.270.1051.6320.103	Nursing - Prof Ed Servic	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
001.270.2200.6580.103	Undesignated	$88.52	$0.00	$88.52	$0.00	$0.00	$0.00	0.00%
001.270.2310.6610.103	General Supplies	$246.76	$0.00	$0.00	$246.76	$0.00	$246.76	100.00%
	FUND: Maintenance and Operation Fund - 001	$835.28	$0.00	$88.52	$746.76	$0.00	$746.76	89.40%
610.270.1031.6731.103	FF&E Construction Chinle	$0.00	$0.00	$371.67	($371.67)	$445.96	($817.63)	0.00%
610.270.1034.6731.103	FF&E Accounting Chinle	$0.00	$0.00	$370.81	($370.81)	$307.48	($678.29)	0.00%
610.270.1035.6731.103	FF&E Electronics Chinle	$0.00	$0.00	$965.01	($965.01)	$306.79	($1,271.80)	0.00%
610.270.1039.6731.103	Furniture and Equipment	$0.00	$0.00	$380.21	($380.21)	$39,428.68	($39,808.89)	0.00%
610.270.1051.6731.103	Undesignated	$0.00	$0.00	$378.59	($378.59)	$315.00	($693.59)	0.00%
	FUND: District Additional Assistance - 610	$0.00	$0.00	$2,466.29	($2,466.29)	$40,803.91	($43,270.20)	0.00%
	Grand Total:	$835.28	$0.00	$2,554.81	($1,719.53)	$40,803.91	($42,523.44)	-5090.92%

End of Report

Ganado

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
610.270.1039.6642.104	Culinary Arts-Textbooks	$0.00	$0.00	$0.00	$0.00	$1,178.70	($1,178.70)	0.00%
	FUND: District Additional Assistance - 610	$0.00	$0.00	$0.00	$0.00	$1,178.70	($1,178.70)	0.00%
	Grand Total:	$0.00	$0.00	$0.00	$0.00	$1,178.70	($1,178.70)	0.00%

End of Report

Monument Valley

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.270.1051.6300.101	Purchased Prof and Techn	$480.00	$0.00	$0.00	$480.00	$0.00	$480.00	100.00%
001.270.2200.6320.101	Professional - Ed Servic	$1,108.04	$0.00	$0.00	$1,108.04	$0.00	$1,108.04	100.00%
	FUND: Maintenance and Operation Fund - 001	$1,588.04	$0.00	$0.00	$1,588.04	$0.00	$1,588.04	100.00%
610.270.1032.6731.101	Agriculture Bus Mgmt - F	$0.00	$0.00	$2,310.00	($2,310.00)	$0.00	($2,310.00)	0.00%
	FUND: District Additional Assistance - 610	$0.00	$0.00	$2,310.00	($2,310.00)	$0.00	($2,310.00)	0.00%
	Grand Total:	$1,588.04	$0.00	$2,310.00	($721.96)	$0.00	($721.96)	-45.46%

End of Report

Pinon

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.270.1051.6610.102	Nursing General Supplies	$50.00	$0.00	$0.00	$50.00	$0.00	$50.00	100.00%
	FUND: Maintenance and Operation Fund - 001	$50.00	$0.00	$0.00	$50.00	$0.00	$50.00	100.00%
610.270.1039.6731.102	FF&E Culinary Arts Pinon	$0.00	$0.00	$0.00	$0.00	$1,076.56	($1,076.56)	0.00%
	FUND: District Additional Assistance - 610	$0.00	$0.00	$0.00	$0.00	$1,076.56	($1,076.56)	0.00%
	Grand Total:	$50.00	$0.00	$0.00	$50.00	$1,076.56	($1,026.56)	-2053.12%

End of Report

Red Mesa

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.270.2310.6610.105	Governing Board Services	$350.00	$0.00	$0.00	$350.00	$0.00	$350.00	100.00%
	FUND: Maintenance and Operation Fund - 001	$350.00	$0.00	$0.00	$350.00	$0.00	$350.00	100.00%
	Grand Total:	$350.00	$0.00	$0.00	$350.00	$0.00	$350.00	100.00%

End of Report

Tuba City

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.270.2200.6320.108	Professional - Ed Servic	$300.00	$0.00	$0.00	$300.00	$0.00	$300.00	100.00%
001.270.2310.6580.108	Board Travel	$100.00	$0.00	$0.00	$100.00	$0.00	$100.00	100.00%
001.270.2310.6610.108	Governing Board Supplies	$200.00	$0.00	$0.00	$200.00	$0.00	$200.00	100.00%
	FUND: Maintenance and Operation Fund - 001	$600.00	$0.00	$0.00	$600.00	$0.00	$600.00	100.00%
	Grand Total:	$600.00	$0.00	$0.00	$600.00	$0.00	$600.00	100.00%

End of Report

Sanders

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description		GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
		Field1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	Grand Total:		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%

No records met your selection criteria. Please try again.

End of Report

Window Rock

From Date: 10/1/2013 To Date: 10/31/2013

Fiscal Year: 2013-2014 ☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
001.270.1051.6320.106	Professional - Education	$80.00	$0.00	$0.00	$80.00	$0.00	$80.00	100.00%
	FUND: Maintenance and Operation Fund - 001	$80.00	$0.00	$0.00	$80.00	$0.00	$80.00	100.00%
610.270.1051.6731.106	FF&E Nursing Window Rock	$0.00	$0.00	$0.00	$0.00	$1,275.29	($1,275.29)	0.00%
	FUND: District Additional Assistance - 610	$0.00	$0.00	$0.00	$0.00	$1,275.29	($1,275.29)	0.00%
	Grand Total:	$80.00	$0.00	$0.00	$80.00	$1,275.29	($1,195.29)	-1494.11%

End of Report

Account Purchase Order History Report

Criteria: Account Mask=???.???.????.????.???

Fiscal Year: 2013-2014

Account Num	P.O.	Name Of Vendor	PO Date	PO Status	Budgeted	P.O. Amt	Expenditures	Encumbrance
001.270.1039.6610.515		General Supplies						
	BUDGETED AMOUNT.....				3,200.00			
	140060	U.S. BANK	08/15/13	Open		183.93	183.93	39.81
	140074	CHEF UNIFORMS	09/03/13	Closed		450.88	405.77	25.46
	140090	CHEF UNIFORMS	09/12/13	Closed		10.00	10.00	0.66
	140116	U.S. BANK	09/25/13	Closed		471.44	0.00	154.43
	140123	BASHAS' INC	10/02/13	Open		378.24	0.00	378.24
				Totals:		1,494.49	599.70	598.60
				Un-Expended Bal:		2,600.30	Budget Balance:	2,001.70
001.270.2110.6330.500		Other Prof. Services			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				217.40			
	140035	SHI	07/30/13	Closed		221.90	217.40	0.00
				Totals:		221.90	217.40	0.00
				Un-Expended Bal:		0.00	Budget Balance:	0.00
001.270.2110.6332.500		ABS ADM Monthly Fee			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				17,000.00			
	140007	VERDE CONSULTING	07/08/13	Open		8,400.00	700.00	0.00
	140047	VERDE CONSULTING	08/07/13	Open		8,400.00	1,400.00	7,000.00
				Totals:		16,800.00	2,100.00	7,000.00
				Un-Expended Bal:		14,900.00	Budget Balance:	7,900.00
001.270.2110.6332.515		Undesignated			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	31	08/07/13 1405					0.00	
	140034	TYLER TECHNOLOGIES	07/25/13	Closed		1,043.89	1,043.89	0.00
				Totals:		1,043.89	1,043.89	0.00
				Un-Expended Bal:		(1,043.89)	Budget Balance:	(1,043.89)
001.270.2200.6580.103		Undesignated			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				88.52			
	140013	U.S. BANK	07/10/13	Closed		88.52	88.52	0.00

Account Purchase Order History Report

Criteria: Account Mask=???.???.????.????.???

Fiscal Year: 2013-2014

Account Num	P.O.	Name Of Vendor	PO Date	PO Status				
					Totals:	88.52	88.52	0.00
					Un-Expended Bal:	0.00	Budget Balance:	0.00
001.270.2200.6580.500		Travel			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				644.70			
	140008	WESTIN LA PALOMA RESORT & SPA	07/08/13	Closed		644.70	644.70	0.00
					Totals:	644.70	644.70	0.00
					Un-Expended Bal:	0.00	Budget Balance:	0.00
001.270.2220.6580.500		Travel			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				178.54			
	140073	U.S. BANK	09/03/13	Open		178.54	0.00	178.54
					Totals:	178.54	0.00	178.54
					Un-Expended Bal:	178.54	Budget Balance:	0.00
001.270.2310.6310.500		Purchased Admin Services			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140097	TOM, MARY	09/16/13	Closed		0.02	0.00	0.00
					Totals:	0.02	0.00	0.00
					Un-Expended Bal:	0.00	Budget Balance:	0.00
001.270.2310.6310.501		Yazzie, Margaret-Purch Services			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				1,000.00			
	140095	YAZZIE, MARGARET	09/16/13	Closed		194.37	194.37	0.00
	140098	NAT'L INDIAN EDUCATION ASSOCIA	09/16/13	Closed		235.00	235.00	0.00
					Totals:	429.37	429.37	0.00
					Un-Expended Bal:	570.63	Budget Balance:	570.63
001.270.2310.6310.504		Todacheeny, Wallace-Purch Services			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				1,000.00			
	140094	TODACHEENY, WALLACE	09/16/13	Closed		194.47	194.47	0.00
	140098	NAT'L INDIAN EDUCATION ASSOCIA	09/16/13	Closed		235.00	235.00	0.00
					Totals:	429.47	429.47	0.00
					Un-Expended Bal:	570.53	Budget Balance:	570.53

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Criteria: Account Mask=???.???.????.????.???

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Account Num	P.O.	Name Of Vendor	PO Date	PO Status	Budgeted	P.O. Amt	Expenditures	Encumbrance
001.270.2310.6310.506		Kirk, Eugene -Purch Services			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				1,000.00			
	140098	NAT'L INDIAN EDUCATION ASSOCIA	09/16/13	Closed		235.00	235.00	0.00
	140099	KIRK, EUGENE	09/16/13	Closed		197.04	197.04	0.00
					Totals:	432.04	432.04	0.00
					Un-Expended Bal:	567.96	Budget Balance:	567.96
001.270.2310.6310.507		Tom, Mary-Purch Services			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				1,000.00			
	140097	TOM, MARY	09/16/13	Closed		263.35	263.35	0.00
	140098	NAT'L INDIAN EDUCATION ASSOCIA	09/16/13	Closed		235.00	235.00	0.00
					Totals:	498.35	498.35	0.00
					Un-Expended Bal:	501.65	Budget Balance:	501.65
001.270.2310.6320.500		ASBA Monthly Fee			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				6,733.50			
	140015	AZ. SCHOOL BOARDS ASSOC.	07/15/13	Closed		2,745.60	2,745.60	0.00
					Totals:	2,745.60	2,745.60	0.00
					Un-Expended Bal:	3,987.90	Budget Balance:	3,987.90
001.270.2310.6330.500		Governing Board Services			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				2,000.00			
	140027	NSBA	07/23/13	Closed		1,150.00	1,150.00	0.00
					Totals:	1,150.00	1,150.00	0.00
					Un-Expended Bal:	850.00	Budget Balance:	850.00
001.270.2310.6580.501		Yazzie, Margaret-Travel			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				4,000.00			
	140002	YAZZIE, MARGARET	07/03/13	Closed		269.49	269.49	0.00
	140008	WESTIN LA PALOMA RESORT & SPA	07/08/13	Closed		322.35	322.35	0.00
	140010	N.A.T.I.V.E REVOLVING FUND	07/10/13	Closed		130.83	130.83	0.00
	140020	AZ. SCHOOL BOARDS ASSOC.	07/18/13	Closed		200.00	200.00	0.00
	140023	WOODLANDS HOTEL	07/22/13	Open		284.98	0.00	284.98
	140030	N.A.T.I.V.E REVOLVING FUND	07/22/13	Closed		143.26	143.26	0.00
	140045	AZ. SCHOOL BOARDS ASSOC.	08/07/13	Open		110.00	0.00	110.00

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Criteria: Account Mask=???.???.????.????.???

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Account Num	P.O.	Name Of Vendor	PO Date	PO Status				
	140054	N.A.T.I.V.E REVOLVING FUND	08/15/13	Closed		221.33	221.33	0.00
	140064	U.S. BANK	08/20/13	Open		210.07	0.00	210.07
	140109	U.S. BANK	09/23/13	Open		428.60	0.00	428.60
					Totals:	2,320.91	1,287.26	1,033.65
					Un-Expended Bal:	2,712.74	Budget Balance:	1,679.09
001.270.2310.6580.502		Allen, Theodore-Travel			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				4,000.00			
	20	08/22/13 Refund from Westin Paloma on T. Allen for ACT Summer Conference					(214.90)	
	140005	ALLEN, THEODORE	07/03/13	Closed		359.29	359.29	0.00
	140008	WESTIN LA PALOMA RESORT & SPA	07/08/13	Closed		322.35	322.35	0.00
					Totals:	681.64	466.74	0.00
					Un-Expended Bal:	3,533.26	Budget Balance:	3,533.26
001.270.2310.6580.504		Todacheeny, Wallace-Travel			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				4,000.00			
	140001	TODACHEENY, WALLACE	07/03/13	Closed		303.49	303.49	0.00
	140008	WESTIN LA PALOMA RESORT & SPA	07/08/13	Closed		322.35	322.35	0.00
	140010	N.A.T.I.V.E REVOLVING FUND	07/10/13	Closed		63.19	63.19	0.00
	140020	AZ. SCHOOL BOARDS ASSOC.	07/18/13	Closed		200.00	200.00	0.00
	140023	WOODLANDS HOTEL	07/22/13	Open		284.98	0.00	284.98
	140030	N.A.T.I.V.E REVOLVING FUND	07/22/13	Closed		158.87	158.87	0.00
	140031	N.A.T.I.V.E REVOLVING FUND	07/25/13	Closed		107.35	107.35	0.00
	140045	AZ. SCHOOL BOARDS ASSOC.	08/07/13	Open		460.00	0.00	460.00
	140049	TODACHEENY, WALLACE	08/09/13	Closed		261.22	261.22	0.00
	140055	N.A.T.I.V.E REVOLVING FUND	08/15/13	Closed		63.19	63.19	0.00
	140063	N.A.T.I.V.E REVOLVING FUND	08/20/13	Closed		86.73	86.73	0.00
	140064	U.S. BANK	08/20/13	Open		315.11	0.00	315.11
	140066	N.A.T.I.V.E REVOLVING FUND	08/22/13	Open		137.06	137.06	0.00
	140091	N.A.T.I.V.E REVOLVING FUND	09/13/13	Closed		92.47	92.47	0.00
	140109	U.S. BANK	09/23/13	Open		428.60	0.00	428.60
					Totals:	3,284.61	1,795.92	1,488.69
					Un-Expended Bal:	2,204.08	Budget Balance:	715.39

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Account Num	P.O.	Name Of Vendor	PO Date	PO Status	Budgeted	P.O. Amt	Expenditures	Encumbrance
001.270.2310.6580.505		Curtis H. Berry-Travel						
	BUDGETED AMOUNT.....				4,000.00			
	140006	BERRY, CURTIS	07/03/13	Closed		280.62	280.62	0.00
	140008	WESTIN LA PALOMA RESORT & SPA	07/08/13	Closed		322.35	322.35	0.00
	140010	N.A.T.I.V.E REVOLVING FUND	07/10/13	Closed		91.67	91.67	0.00
	140020	AZ. SCHOOL BOARDS ASSOC.	07/18/13	Closed		200.00	200.00	0.00
	140023	WOODLANDS HOTEL	07/22/13	Open		284.98	0.00	284.98
	140030	N.A.T.I.V.E REVOLVING FUND	07/22/13	Closed		152.60	152.60	0.00
	140104	N.A.T.I.V.E REVOLVING FUND	09/19/13	Closed		91.67	91.67	0.00
					Totals:	1,423.89	1,138.91	284.98
					Un-Expended Bal:	2,861.09	Budget Balance:	2,576.11
001.270.2310.6580.506		Kirk, Eugene-Travel			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				4,000.00			
	140004	KIRK, EUGENE	07/03/13	Closed		287.29	287.29	0.00
	140008	WESTIN LA PALOMA RESORT & SPA	07/08/13	Closed		322.35	322.35	0.00
	140020	AZ. SCHOOL BOARDS ASSOC.	07/18/13	Closed		200.00	200.00	0.00
	140023	WOODLANDS HOTEL	07/22/13	Open		284.98	0.00	284.98
	140030	N.A.T.I.V.E REVOLVING FUND	07/22/13	Closed		159.72	159.72	0.00
	140045	AZ. SCHOOL BOARDS ASSOC.	08/07/13	Open		350.00	0.00	350.00
	140055	N.A.T.I.V.E REVOLVING FUND	08/15/13	Closed		126.38	126.38	0.00
	140057	KIRK, EUGENE	08/15/13	Open		249.24	0.00	249.24
	140058	N.A.T.I.V.E REVOLVING FUND	08/15/13	Closed		286.75	286.75	0.00
	140064	U.S. BANK	08/20/13	Open		315.11	0.00	315.11
	140091	N.A.T.I.V.E REVOLVING FUND	09/13/13	Closed		46.65	46.65	0.00
	140109	U.S. BANK	09/23/13	Open		428.60	0.00	428.60
					Totals:	3,057.07	1,429.14	1,627.93
					Un-Expended Bal:	2,570.86	Budget Balance:	942.93
001.270.2310.6580.507		Tom, Mary-Travel			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				4,000.00			
	140003	TOM, MARY	07/03/13	Closed		328.23	328.23	0.00
	140008	WESTIN LA PALOMA RESORT & SPA	07/08/13	Closed		322.35	322.35	0.00
	140010	N.A.T.I.V.E REVOLVING FUND	07/10/13	Closed		59.63	59.63	0.00

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Account Num	P.O.	Name Of Vendor	PO Date	PO Status				
	140066	N.A.T.I.V.E REVOLVING FUND	08/22/13	Open		98.80	98.80	0.00
	140067	TOM, MARY	08/22/13	Closed		67.10	67.10	0.00
	140104	N.A.T.I.V.E REVOLVING FUND	09/19/13	Closed		125.49	125.49	0.00
	140109	U.S. BANK	09/23/13	Open		428.60	0.00	428.60
					Totals:	1,430.20	1,001.60	428.60
					Un-Expended Bal:	2,998.40	Budget Balance:	2,569.80
001.270.2310.6580.508		Tooke, Shannon-Travel			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				4,000.00			
	140016	NAVAJO COUNTY	07/16/13	Closed		15.00	15.00	0.00
	140066	N.A.T.I.V.E REVOLVING FUND	08/22/13	Open		151.30	151.30	0.00
					Totals:	166.30	166.30	0.00
					Un-Expended Bal:	3,833.70	Budget Balance:	3,833.70
001.270.2310.6610.500		Board Supplies			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				3,897.51			
	140011	U.S. BANK	07/10/13	Closed		65.41	65.41	0.00
	140012	U.S. BANK	07/10/13	Closed		69.42	88.46	0.00
	140059	U.S. BANK	08/15/13	Closed		20.02	20.02	0.00
	140120	U.S. BANK	09/30/13	Open		62.61	0.00	62.61
	140121	BASHAS' INC	09/30/13	Open		40.00	0.00	40.00
					Totals:	257.46	173.89	102.61
					Un-Expended Bal:	3,723.62	Budget Balance:	3,621.01
001.270.2320.6210.500		Health Insurance			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				9,680.00			
	140025	SCF OF ARIZONA	07/22/13	Closed		1,523.00	1,523.00	0.00
	140042	SCF OF ARIZONA	07/31/13	Closed		180.00	180.00	0.00
	140118	SCF OF ARIZONA	09/30/13	Closed		859.00	0.00	859.00
					Totals:	2,562.00	1,703.00	859.00
					Un-Expended Bal:	7,977.00	Budget Balance:	7,118.00
001.270.2320.6540.500		Advertising			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				500.00			
	140068	NAVAJO TIMES	08/27/13	Closed		142.80	142.80	0.00

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Account Num	P.O.	Name Of Vendor	PO Date	PO Status				
					Totals:	142.80	142.80	0.00
					Un-Expended Bal:	357.20	Budget Balance:	357.20
001.270.2320.6580.500		Travel			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				4,645.05			
	140008	WESTIN LA PALOMA RESORT & SPA	07/08/13	Closed		322.35	322.35	0.00
					Totals:	322.35	322.35	0.00
					Un-Expended Bal:	4,322.70	Budget Balance:	4,322.70
001.270.2320.6590.500		Misc Purchased Services			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				7,037.25			
	140078	.XEROX CORPORATION	09/03/13	Open		6,960.00	848.20	6,111.80
	140105	ARIZONA LABOR LAW POSTER SERVI	09/19/13	Open		77.25	0.00	77.25
					Totals:	7,037.25	848.20	6,189.05
					Un-Expended Bal:	6,189.05	Budget Balance:	0.00
001.270.2320.6626.500		Vehicle Gasoline			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				300.00			
	140092	GERALDINE BEGAY	09/13/13	Closed		24.20	20.00	0.00
					Totals:	24.20	20.00	0.00
					Un-Expended Bal:	280.00	Budget Balance:	280.00
001.270.2323.6580.500		Admin-Other Travel			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140008	WESTIN LA PALOMA RESORT & SPA	07/08/13	Closed		322.35	322.35	0.00
	140037	YAZZIE, JONATHAN	07/31/13	Closed		138.50	138.50	0.00
	140119	U.S. BANK	09/30/13	Open		208.18	0.00	208.18
					Totals:	669.03	460.85	208.18
					Un-Expended Bal:	(460.85)	Budget Balance:	(669.03)
001.270.2500.6330.500		Financial Consultant			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				61,799.14			
	140050	C&S FINANCIAL CONSU.,LLC	08/09/13	Closed		6,226.50	6,226.50	0.00
					Totals:	6,226.50	6,226.50	0.00
					Un-Expended Bal:	55,572.64	Budget Balance:	55,572.64

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Account Num	P.O.	Name Of Vendor	PO Date	PO Status	Budgeted	P.O. Amt	Expenditures	Encumbrance
001.270.2500.6332.500		Visons/Support Services			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				6,327.72			
	140076	APACHE COUNTY SCHOOLS CONSORTIUM	09/03/13	Closed		1,800.00	1,800.00	0.00
	140081	TYLER TECHNOLOGIES	09/09/13	Closed		2,635.71	2,635.71	0.00
	140106	TYLER TECHNOLOGIES	09/19/13	Closed		300.00	300.00	0.00
					Totals:	4,735.71	4,735.71	0.00
					Un-Expended Bal:	1,592.01	Budget Balance:	1,592.01
001.270.2500.6533.500		Postage			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				500.00			
	140091	N.A.T.I.V.E REVOLVING FUND	09/13/13	Closed		92.00	92.00	0.00
					Totals:	92.00	92.00	0.00
					Un-Expended Bal:	408.00	Budget Balance:	408.00
001.270.2500.6610.500		Business Off. Supplies			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				750.00			
	140008	WESTIN LA PALOMA RESORT & SPA	07/08/13	Closed		322.35	322.35	0.00
	140062	N.A.T.I.V.E REVOLVING FUND	08/20/13	Closed		140.86	140.86	0.00
					Totals:	463.21	463.21	0.00
					Un-Expended Bal:	286.79	Budget Balance:	286.79
001.270.2500.6810.500		Bus. Off. Dues & Fees			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				1,500.00			
	140024	ARIZONA STATE RETIREMENT	07/22/13	Closed		29.79	29.79	0.00
	140065	LOWE'S - FARMINGTON	08/20/13	Closed		147.44	147.44	0.00
					Totals:	177.23	177.23	0.00
					Un-Expended Bal:	1,322.77	Budget Balance:	1,322.77
001.270.2600.6320.515		Purchased Prof. Services			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				2,566.00			
	140036	J & S GLASS & AUTO, INC.	07/30/13	Open		2,566.00	0.00	2,566.00
					Totals:	2,566.00	0.00	2,566.00
					Un-Expended Bal:	2,566.00	Budget Balance:	0.00

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Account Num	P.O.	Name Of Vendor	PO Date	PO Status	Budgeted	P.O. Amt	Expenditures	Encumbrance
001.270.2600.6341.515		Building Maintenance			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				6,500.00			
	140021	CONN PEST CONTROL - FLAGSTAFF	07/18/13	Open		2,040.00	178.50	1,861.50
	140028	ALARM ELECTRONICS & COMMUNICATIONS	07/23/13	Open		328.88	82.22	246.66
	140039	KAYENTA TOWNSHIP	07/31/13	Open		672.00	56.00	616.00
					Totals:	3,040.88	316.72	2,724.16
					Un-Expended Bal:	6,183.28	Budget Balance:	3,459.12
001.270.2600.6411.515		Water & Sewage			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				5,400.00			
	140046	NTUA	08/07/13	Open		5,400.00	807.00	4,593.00
					Totals:	5,400.00	807.00	4,593.00
					Un-Expended Bal:	4,593.00	Budget Balance:	0.00
001.270.2600.6531.500		Telephone			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				12,000.00			
	140026	FRONTIER COMMUNICATIONS	07/23/13	Open		9,600.00	1,693.46	8,622.70
	140043	CELLULARONE OF NE ARIZONA	07/31/13	Closed		1,820.00	147.38	327.38
	140056	PREMIERE GLOBAL SERVICES	08/15/13	Open		960.00	119.26	840.74
					Totals:	12,380.00	1,960.10	9,790.82
					Un-Expended Bal:	10,039.90	Budget Balance:	249.08
001.270.2600.6621.515		Natural Gas			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				5,340.00			
	140046	NTUA	08/07/13	Open		5,340.00	311.66	5,028.34
					Totals:	5,340.00	311.66	5,028.34
					Un-Expended Bal:	5,028.34	Budget Balance:	0.00
001.270.2600.6622.515		Electricity			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				15,425.28			
	140046	NTUA	08/07/13	Open		13,200.00	2,974.34	10,225.66
					Totals:	13,200.00	2,974.34	10,225.66
					Un-Expended Bal:	12,450.94	Budget Balance:	2,225.28

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Account Num	P.O.	Name Of Vendor	PO Date	PO Status				
001.270.2600.6623.515		Undesignated			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				2,200.00			
	140029	FERRELL GAS	07/23/13	Open		2,200.00	622.71	1,577.29
					Totals:	2,200.00	622.71	1,577.29
					Un-Expended Bal:	1,577.29	Budget Balance:	0.00
001.270.2650.6430.500		Maintenance & Repairs			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				545.00			
	140022	U.S. BANK	07/22/13	Open		545.00	42.61	502.39
					Totals:	545.00	42.61	502.39
					Un-Expended Bal:	502.39	Budget Balance:	0.00
001.270.2650.6626.500		Vehicle Operation and Ma			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				2,100.00			
	140022	U.S. BANK	07/22/13	Open		1,500.00	480.07	1,019.93
					Totals:	1,500.00	480.07	1,019.93
					Un-Expended Bal:	1,619.93	Budget Balance:	600.00
001.272.1051.6320.101		Professional - Educational Services			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				432.00			
	140009	BEDONIE, MIRANDIE	07/08/13	Closed		108.00	108.00	0.00
	140048	NEZ, MERA	08/07/13	Open		108.00	108.00	0.00
	140052	SHIPPEY, ZACHARIAH	08/09/13	Closed		108.00	108.00	0.00
	140061	SMITH, KIRSTIN	08/15/13	Closed		108.00	108.00	0.00
					Totals:	432.00	432.00	0.00
					Un-Expended Bal:	0.00	Budget Balance:	0.00
260.270.1000.6610.500		General Supplies			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140100	TECHSMITH CORPORATION	09/16/13	Open		49.75	0.00	49.75
					Totals:	49.75	0.00	49.75
					Un-Expended Bal:	0.00	Budget Balance:	(49.75)
261.270.1000.6100.500		Salaries			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			

Account Purchase Order History Report

Criteria: Account Mask=???.???.????.????.???

Fiscal Year: 2013-2014

Account Num	P.O.	Name Of Vendor	PO Date	PO Status				
	140069	U.S. BANK	08/28/13	Open		111.78	0.00	111.78
	140070	CITY MARKET - SHIPROCK	08/28/13	Closed		26.55	26.55	0.00
	140117	SPINITAR	09/27/13	Open		1,101.29	0.00	1,101.29
					Totals:	1,239.62	26.55	1,213.07
					Un-Expended Bal:	(26.55)	Budget Balance:	(1,239.62)
261.270.1000.6600.105		Supplies			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140070	CITY MARKET - SHIPROCK	08/28/13	Closed		125.98	125.98	0.00
					Totals:	125.98	125.98	0.00
					Un-Expended Bal:	(125.98)	Budget Balance:	(125.98)
261.270.1000.6610.500		General Supplies			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				10,193.01			
	140070	CITY MARKET - SHIPROCK	08/28/13	Closed		59.60	59.60	0.00
					Totals:	59.60	59.60	0.00
					Un-Expended Bal:	10,133.41	Budget Balance:	10,133.41
261.270.1038.6610.105		Undesignated			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140038	SPINTAR.	07/31/13	Open		323.10	313.57	25.20
	140112	CDW GOVERNMENT, INC.	09/24/13	Open		301.06	0.00	301.06
	140115	BILLBOARD	09/24/13	Open		107.91	0.00	107.91
					Totals:	732.07	313.57	434.17
					Un-Expended Bal:	(313.57)	Budget Balance:	(747.74)
261.270.1041.6610.105		Undesignated			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	31	08/07/13 1405					0.00	
	140014	TP TOOLS & EQUIPMENT	07/10/13	Closed		947.78	872.80	0.00
	140040	NOEL'S INC	07/31/13	Open		1,030.35	0.00	1,030.35
	140096	FOUR CORNERS WELDING & GAS SUP	09/16/13	Open		981.96	0.00	981.96
	140110	NOEL'S INC	09/23/13	Open		1,681.38	0.00	1,681.38
					Totals:	4,641.47	872.80	3,693.69
					Un-Expended Bal:	(872.80)	Budget Balance:	(4,566.49)

Account Purchase Order History Report

Criteria: Account Mask=???.???.????.????.???

Fiscal Year: 2013-2014

Account Num	P.O.	Name Of Vendor	PO Date	PO Status				
261.270.1045.6610.105		General Supplies			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140100	TECHSMITH CORPORATION	09/16/13	Open		257.90	0.00	257.90
					Totals:	257.90	0.00	257.90
					Un-Expended Bal:	0.00	Budget Balance:	(257.90)
261.270.1048.6610.105		Undesignated			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140111	SLAVEN'S TRUE VALUE	09/23/13	Open		1,553.30	0.00	1,553.30
					Totals:	1,553.30	0.00	1,553.30
					Un-Expended Bal:	0.00	Budget Balance:	(1,553.30)
261.270.2000.6300.105		Purchased Prof Services			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140080	KRAUS, MIKE	09/09/13	Closed		162.50	162.50	0.00
	140083	TSOSIE, VIRGINIA	09/09/13	Closed		162.50	162.50	0.00
	140084	BEGAY, LEE T.	09/09/13	Closed		162.50	162.50	0.00
	140085	STANFORD, KATHERINE	09/09/13	Closed		162.50	162.50	0.00
	140086	MARTIN, KEVIN	09/09/13	Closed		162.50	162.50	0.00
	140087	PEASE, BARBARA	09/09/13	Closed		162.50	162.50	0.00
	140101	LYNDA.COM	09/16/13	Open		375.00	0.00	375.00
	140114	ARIZONA BUILDERS' ALLIANCE	09/24/13	Open		175.00	0.00	175.00
					Totals:	1,525.00	975.00	550.00
					Un-Expended Bal:	(975.00)	Budget Balance:	(1,525.00)
261.270.2000.6300.500		Purchased Professional Services			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				25,570.00			
	140079	MATTSON RESOURCE DEVELOPMENT	09/03/13	Closed		4,799.34	4,783.32	0.00
					Totals:	4,799.34	4,783.32	0.00
					Un-Expended Bal:	20,786.68	Budget Balance:	20,786.68
261.270.2000.6500.105		Other Prof Services			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140122	ACHIEVE3000	09/30/13	Open		4,905.70	0.00	4,905.70

Account Purchase Order History Report

Criteria: Account Mask=???.???.????.????.???

Fiscal Year: 2013-2014

Account Num	P.O.	Name Of Vendor	PO Date	PO Status				
					Totals:	4,905.70	0.00	4,905.70
					Un-Expended Bal:	0.00	Budget Balance:	(4,905.70)
261.270.2200.6580.105		Undesignated			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140019	U.S. BANK	07/17/13	Closed		214.90	214.90	0.00
					Totals:	214.90	214.90	0.00
					Un-Expended Bal:	(214.90)	Budget Balance:	(214.90)
262.270.1000.6610.105		Undesignated			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140069	U.S. BANK	08/28/13	Open		143.45	0.00	143.45
					Totals:	143.45	0.00	143.45
					Un-Expended Bal:	0.00	Budget Balance:	(143.45)
263.270.2000.6600.500		Supplies			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				2,964.00			
	140082	U.S. BANK	09/09/13	Open		174.23	0.00	174.23
	140089	GIMMEES.COM	09/12/13	Open		204.60	0.00	204.60
	140102	U.S. BANK	09/16/13	Open		1,760.11	0.00	1,779.88
					Totals:	2,138.94	0.00	2,158.71
					Un-Expended Bal:	2,964.00	Budget Balance:	805.29
374.270.1004.6534.500		VCDL Internet Access			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				308,027.49			
	140107	INTERACTIVE EDUCATIONAL SERVIC	09/19/13	Closed		642.60	642.60	0.00
	140108	INTERACTIVE EDUCATIONAL SERVIC	09/23/13	Closed		1,134.00	0.00	1,134.00
					Totals:	1,776.60	642.60	1,134.00
					Un-Expended Bal:	307,384.89	Budget Balance:	306,250.89
374.270.1004.6535.500		VCDL Microwave			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				93,815.04			
	140071	CONTERRA ULTRA BROADBAND, LLC	09/03/13	Closed		85,286.40	7,107.20	7,107.20
					Totals:	85,286.40	7,107.20	7,107.20
					Un-Expended Bal:	86,707.84	Budget Balance:	79,600.64

Account Purchase Order History Report

Criteria: Account Mask=???.???.????.????.???

Fiscal Year: 2013-2014

Account Num	P.O.	Name Of Vendor	PO Date	PO Status				
374.270.1004.6737.500		Undesignated			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140053	BNI	08/13/13	Closed		22,296.47	22,296.47	0.00
					Totals:	22,296.47	22,296.47	0.00
					Un-Expended Bal:	(22,296.47)	Budget Balance:	(22,296.47)
596.270.1000.6610.105		Classroom Supplies			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140117	SPINITAR	09/27/13	Open		471.98	0.00	471.98
					Totals:	471.98	0.00	471.98
					Un-Expended Bal:	0.00	Budget Balance:	(471.98)
596.270.1041.6610.105		Undesignated			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140113	FOUR CORNERS WELDING & GAS SUP	09/24/13	Open		698.15	0.00	698.15
					Totals:	698.15	0.00	698.15
					Un-Expended Bal:	0.00	Budget Balance:	(698.15)
596.270.1045.6610.105		Undesignated			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140103	WORTHINGTON DIRECT	09/16/13	Open		1,551.68	0.00	1,551.68
					Totals:	1,551.68	0.00	1,551.68
					Un-Expended Bal:	0.00	Budget Balance:	(1,551.68)
610.270.1031.6731.103		FF&E Construction Chinle			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	31	08/07/13 1405					0.00	
	140032	CDW GOVERNMENT, INC.	07/25/13	Open		485.15	371.67	445.96
					Totals:	485.15	371.67	445.96
					Un-Expended Bal:	(371.67)	Budget Balance:	(817.63)
610.270.1032.6731.101		Agriculture Bus Mgmt - F			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140033	WILBER ELLIS CO.	07/25/13	Closed		2,310.00	2,310.00	0.00

Account Purchase Order History Report

Criteria: Account Mask=???.???.????.????.???

Fiscal Year: 2013-2014

Account Num	P.O.	Name Of Vendor	PO Date	PO Status				
					Totals:	2,310.00	2,310.00	0.00
					Un-Expended Bal:	(2,310.00)	Budget Balance:	(2,310.00)
610.270.1034.6731.103		FF&E Accounting Chinle			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	31	08/07/13 1405					0.00	
	140032	CDW GOVERNMENT, INC.	07/25/13	Open		346.65	370.81	307.48
					Totals:	346.65	370.81	307.48
					Un-Expended Bal:	(370.81)	Budget Balance:	(678.29)
610.270.1035.6731.103		FF&E Electronics Chinle			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	31	08/07/13 1405					0.00	
	140032	CDW GOVERNMENT, INC.	07/25/13	Open		345.96	370.01	306.79
	140075	NEWARK ELEMENT14	09/03/13	Closed		653.03	595.00	0.00
					Totals:	998.99	965.01	306.79
					Un-Expended Bal:	(965.01)	Budget Balance:	(1,271.80)
610.270.1039.6642.104		Culinary Arts-Textbooks			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140018	U.S. BANK	07/18/13	Open		1,178.70	0.00	1,178.70
					Totals:	1,178.70	0.00	1,178.70
					Un-Expended Bal:	0.00	Budget Balance:	(1,178.70)
610.270.1039.6731.102		FF&E Culinary Arts Pinon			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140088	HOME DEPOT (THE) FLAGSTAFF	09/12/13	Open		1,076.56	0.00	1,076.56
					Totals:	1,076.56	0.00	1,076.56
					Un-Expended Bal:	0.00	Budget Balance:	(1,076.56)
610.270.1039.6731.103		Furniture and Equipment			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	31	08/07/13 1405					0.00	
	140032	CDW GOVERNMENT, INC.	07/25/13	Open		355.70	380.21	316.53
	140072	ARIZONA RESTAURANT SUPPLY, INC	09/03/13	Open		19,556.08	0.00	19,556.08
	140093	ARIZONA RESTAURANT SUPPLY, INC	09/13/13	Open		19,556.07	0.00	19,556.07

Account Purchase Order History Report

Criteria: Account Mask=???.???.????.????.???

Fiscal Year: 2013-2014

Account Num	P.O.	Name Of Vendor	PO Date	PO Status				
					Totals:	39,467.85	380.21	39,428.68
					Un-Expended Bal:	(380.21)	Budget Balance:	(39,808.89)
610.270.1051.6731.103		Undesignated			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	31	08/07/13 1405					0.00	
	140032	CDW GOVERNMENT, INC.	07/25/13	Open		354.17	378.59	315.00
					Totals:	354.17	378.59	315.00
					Un-Expended Bal:	(378.59)	Budget Balance:	(693.59)
610.270.1051.6731.106		FF&E Nursing Window Rock			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140077	WAYFAIR SUPPLY	09/03/13	Open		1,275.29	0.00	1,275.29
					Totals:	1,275.29	0.00	1,275.29
					Un-Expended Bal:	0.00	Budget Balance:	(1,275.29)
610.270.4501.6450.515		Construction HOGANS			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140017	LOREN V. SADLER ARCHITECT, INC.	07/16/13	Closed		3,300.00	3,300.00	0.00
	140051	REDDEN CONSTRUCTION, INC.	08/09/13	Closed		244,016.00	35,580.00	0.00
					Totals:	247,316.00	38,880.00	0.00
					Un-Expended Bal:	(38,880.00)	Budget Balance:	(38,880.00)
610.272.1051.6642.101		Textbooks Nursing Kayenta			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140044	U.S. BANK	08/01/13	Closed		756.78	684.64	0.00
					Totals:	756.78	684.64	0.00
					Un-Expended Bal:	(684.64)	Budget Balance:	(684.64)
610.272.1051.6642.102		Textbooks Nursing Pinon			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140044	U.S. BANK	08/01/13	Closed		662.18	599.06	0.00
					Totals:	662.18	599.06	0.00
					Un-Expended Bal:	(599.06)	Budget Balance:	(599.06)

Account Purchase Order History Report

Criteria: Account Mask=???.???.????.????.???

Fiscal Year: 2013-2014

Account Num	P.O.	Name Of Vendor	PO Date	PO Status				
610.272.1051.6642.103		Site Expenses Dist Funds			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140044	U.S. BANK	08/01/13	Closed		1,371.66	1,240.91	0.00
					Totals:	1,371.66	1,240.91	0.00
					Un-Expended Bal:	(1,240.91)	Budget Balance:	(1,240.91)
610.272.1051.6642.104		Textbooks Nursing Ganado			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140044	U.S. BANK	08/01/13	Closed		709.48	641.85	0.00
					Totals:	709.48	641.85	0.00
					Un-Expended Bal:	(641.85)	Budget Balance:	(641.85)
610.272.1051.6642.105		Textbooks Nursing Red Mesa			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140044	U.S. BANK	08/01/13	Closed		283.79	256.74	0.00
					Totals:	283.79	256.74	0.00
					Un-Expended Bal:	(256.74)	Budget Balance:	(256.74)
610.272.1051.6642.106		Textbooks Nursing Window Rock			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140044	U.S. BANK	08/01/13	Closed		756.78	684.64	0.00
					Totals:	756.78	684.64	0.00
					Un-Expended Bal:	(684.64)	Budget Balance:	(684.64)
610.272.1051.6642.107		Textbooks Nursing Sander			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140044	U.S. BANK	08/01/13	Closed		656.71	641.85	0.00
					Totals:	656.71	641.85	0.00
					Un-Expended Bal:	(641.85)	Budget Balance:	(641.85)
610.272.1051.6642.108		Textbooks Nursing Tuba City			Budgeted	P.O. Amt	Expenditures	Encumbrance
	BUDGETED AMOUNT.....				0.00			
	140044	U.S. BANK	08/01/13	Closed		567.59	513.48	0.00
					Totals:	567.59	513.48	0.00
					Un-Expended Bal:	(513.48)	Budget Balance:	(513.48)

Account Purchase Order History Report

Criteria: Account Mask=???.???.????.????.???

Fiscal Year: 2013-2014

Account Num	P.O.	Name Of Vendor	PO Date	PO Status	Budgeted	P.O. Amt	Expenditures	Encumbrance
610.272.1051.6731.101		Undesignated						
	BUDGETED AMOUNT.....				0.00			
	140041	POCKET NURSE	07/31/13	Open		3,770.95	0.00	3,770.95
					Totals:	3,770.95	0.00	3,770.95
					Un-Expended Bal:	0.00	Budget Balance:	(3,770.95)
			End of Report					
			Totals:		652,077.15	546,648.71	127,530.21	132,055.58

NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION (NATIVE)

Office of the Superintendent

MEMORANDUM

Date: October 4, 2013
To: NATIVE Governing Board Members
From: Ron Tsosie, Interim Superintendent
Re: Minutes from the Governing Board

Minutes from the September 19, 2013 Regular Meeting is presented for review.

It is recommended that the minutes be approved.

Minutes
NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION (NATIVE)
Regular Governing Board Meeting
Thursday, September 19, 2013
Governing Board Room, Kayenta USD, Kayenta, AZ
(Teleconference was enabled for Board and Public Participation)

Regular Meeting

1. Call to Order
   The regular meeting was called to order at 10:30 AM by Shannon Tooke, President
   Present – Governing Board: Shannon Tooke, Tuba City Unified School District (t*eleconference)*
   Margaret Yazzie, Sanders Unified School District *(teleconference)*
   Theodore Allen, Chinle Unified School District *(teleconference)*
   Curtis Berry, Ganado Unified School
   Lavina Smith, Kayenta Unified School District
   Wallace Todacheeny, Red Mesa Unified School District
   Mary Tom, Pinon Unified School District
   Absent – Governing Board: Eugene Kirk, Window Rock Unified School District

2. Pledge of Allegiance
   Board President Tooke led the Pledge of Allegiance for Board members and attendees.

3. Welcome and Introductions
   KUSD Superintendent Martin welcomed NATIVE Board members and attendees.

4. Citizens Present
   In addition to the seven Governing Board members, the NATIVE Interim Superintendent, the NATIVE Secretary, the NATIVE Business Manager, the NATIVE CTE Coordinator, the NATIVE Business Consultant, one site Administrator, three site CTE Directors, two site CTE Secretaries, and 8 students, for a total of 26, were in attendance for all or part of the meeting.

5. Approval of the Agenda
   Interim Superintendent Tsosie presented and recommended approval of the agenda.
   Motion to approve the agenda, as presented and recommended by Interim Superintendent Tsosie, noting the date change on the agenda from September, 11 to September, 19, was made by Curtis Berry, seconded by Lavina Smith. Board secretary recorded member votes with a roll call vote.
   Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

Call to the Public: none

6. Presentations and Reports
   6.1. Interim Superintendent's Report, included in the Board Agenda Packet DVD, and was summarized by Interim Superintendent Tsosie who referenced the NATIVE status, medical terminology class update, NATIVE Central Campus status, Superintendent's calendar for September, 2013 and proposed calendar for October, 2013.
   6.2. NATIVE CTE Coordinator's Report
   CTE Coordinator's Report, included in the Board Agenda Packet DVD, and was summarized by the CTE Coordinator Yazzie who referenced the NATIVE District, Red Mesa CTE, Skills NATIVE, and September events. Board member Berry made the recommendation to have the Skills NATIVE event in Ganado in 2015. Board member Todacheeny requested that a Board member be in attendance when a state official is visiting.

Motion to approve the Interim Superintendent's Report and the CTE Coordinator's Report, as presented and recommended by Interim Superintendent Tsosie, was made by Wallace Todacheeny, seconded by Curtis Berry. Board secretary recorded member votes with a roll call vote.
Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

6.3. Site CTE Director's Reports

Clyde McBride, Monument Valley HS CTE Director, reported on the successes of the Monument Valley HS Vet Science Summer Camps, Certification of Veterinarian Assistant Program status, CNA Certification Program status, other CTE program status, and extended an invitation to all NATIVE District students to attend a Central Arizona College visit at Monument Valley High School this fall.
Virginia Tsosie, Red Mesa HS CTE Director, reported on the Red Mesa HS CTE programming status, teacher update, and student enrollment.
Joni Sherman, Pinon HS CTE Director, reported on the Pinon HS CTE programming status, teacher update, student enrollment, and job vacancies. Board Member Berry asked Ms. Sherman to elaborate on the Ed Profession Program and the National College Fair. Board Member Tom asked Ms. Sherman to elaborate on the FY13 Carryover Budget.

6.4. Board

6.4.1. Travel Reports

6.4.1.1. On behalf of the NATIVE Board with Board President Tooke's concurrence, Board member Berry and Board member Todacheeny reported on the Board retreat at the Hon-Dah Conference Center on June 28-29, 2013.
Board member Todacheeny welcomed the students in attendance.

6.4.1.2. On behalf of the NATIVE Board with Board President Tooke's concurrence, Board member Berry and Board member Tom reported on the ACTE/AZ Summer Conference at Westin La Paloma Resort on July 14-17, 2013. Board member Berry and Board member Smith recognized Mr. McBride on his CTE Teacher of the Year Award. Board member Todacheeny addressed the students about the conference and how it impacts them. He passed out ACTE/AZ Summer Conference materials to the student attendees. Mr. McBride thanked the Board for their acknowledgment but would like to recognize the students as they are the ones who deserve the award.

6.4.1.3. On behalf of the NATIVE Board with Board President Tooke's concurrence, Board member Berry and Board member Todacheeny reported on the ASBA Summer Leadership Institute on July 25-27, 2013. Board member Allen added to the report.

6.4.2. Upcoming Travel

Board President Tooke presented the upcoming Board travel and advised Board members to contact Board secretary to request Board travel if interested in attending the ASBA County Meetings and the National Indian Education Association Convention.

6.4.3. Financial Report

Charles Waite, Business Consultant, presented via teleconference the 2012/2013 monthly financial reports including cash balance, revenue, monthly Board report, and site reports. All financial records have been reconciled with county school superintendent's and county treasurer's offices. All expenditures are well within the budget. Consultant Waite informed the Board the cash balance shown reflects recent funding received from the State. Interim Superintendent Tsosie recommended approval of presented financial reports. Board member Berry inquired about purchases made which Ms. Begay addressed.
Motion to approve the financial report as presented by Charles Waite and recommended by Interim Superintendent Tsosie, was made by Lavina Smith, seconded by Mary Tom. Board secretary recorded member votes with a roll call vote.
Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried. One Board member did not respond.

7. Consent Agenda
   Interim Superintendent Tsosie recommended approval of consent agenda. Interim Superintendent Tsosie read the consent agenda items
   7.1. Minutes of the August 21, 2013 NATIVE Governing Board meeting
      7.1.1. FY13 carryover budget requests for Pinon HS (7.1.1.) and Monument Valley HS (7.1.2.)
   7.2. WestMec IGA for Lobbying Services
   7.3. Revised Central Campus teacher evaluation instrument
   7.4. Location of the October Board meeting from Red Mesa High School to Red Valley Cove High School
   7.5. Expenditures for meal purchases
   7.6. Accounts payable vouchers #1362, #1406, #1407, #1408 and payroll vouchers #4 and #5
   Board member Berry inquired of the voucher payments which were addressed by Ms. Begay.
   Motion to approve consent agenda items 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, and 7.7 as presented and recommended by Interim Superintendent Tsosie, was made by Curtis Berry, seconded by Lavina Smith. Board secretary recorded member votes with a roll call vote.
   Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried. One Board member did not respond.

8. Unfinished Business
   8.1. Interim Superintendent Tsosie presented to the Board members the current Policy BIBA Board Member Conference, Conventions, and Workshops for review. Board President Tooke proposed to revise the policy to include individual budget limits and Board members will no longer be allowed to utilize other members' unused travel funds. Board member Berry verified the current policy and summarized it to the Board members. Board member Berry indicated the current policy does address Board President Tooke's request and recommends the current policy to remain in effect.
   Motion to not change the current Policy BIBA was made by Mary Tom, seconded by Curtis Berry. Board secretary recorded member votes with a roll call vote.
   Vote: 4 in favor, 1 opposed, 1 abstained. The motion carried. One Board member did not respond.

9. New Business
   9.1. Geri Begay, Business Manager, presented the Business and Financial Consultant services from FY14 to FY18. USFR procurement requirements were followed to determine selection. Ms. Begay recommended approval of C&S Financial Consultants for Business and Financial Consultant services from FY14 to FY18. Board member Berry inquired about a quote which Ms. Begay addressed.
   Motion to approve C&S Financial Consultants as the NATIVE Business and Financial Consultant for FY14 through FY18 was made by Margaret Yazzie, seconded by Lavina Smith. Board secretary recorded member votes with a roll call vote.
   Vote: 5 in favor, 0 opposed, 1 abstained. The motion carried. One Board member did not respond.

   9.2. Interim Superintendent Tsosie presented and recommended Katherine Reynolds as Fall Semester, 2013 Medical Terminology VCDL Instructor.
   Motion to approve Katherine Reynolds as Fall Semester, 2013 Medical Terminology VCDL Instructor was made by Curtis Berry, seconded by Margaret Yazzie. Board secretary recorded member votes with a roll call vote.
   Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried. One Board member did not respond.

At 12:20 PM, Board Member Yazzie left the meeting.

10. Next Meeting Agenda Items
    Annual Financial Reports and Board Self-Evaluation

11. Announcements

Board member Berry requested to have NATIVE present at the Ganado Unified School District 2013 Parent Conference on October 31, 2013. The next Board meeting will be held at the Red Valley Cove High School. Board member Berry requested training on the VCDL.

12. The next regular Board meeting will be on Wednesday, October 9, 2013, 10:00 AM at Red Valley Cove High School, Red Mesa Unified School District, Red Valley.

13. Adjournment
    Motion to adjourn the Board meeting was made by Curtis Berry, seconded by Wallace Todacheeny. Board secretary recorded member votes with a roll call vote.
    Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried. One Board member did not respond.

The Board meeting adjourned at 12:25PM.

Dated this 26th day of September, 2013
Northeast Arizona Technological Institute of Vocational Education



By Ron Tsosie, Interim Superintendent

NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION (N.A.T.I.V.E.)

Office of the Superintendent
MEMORANDUM

Date: October 4, 2013
To: NATIVE Governing Board Members
From: Ron Tsosie, Interim Superintendent
Re: eRate360 Forms Processing Services

NATIVE District has received E-rate funding since 2004 at which time former Superintendent Lesher implemented the NATIVE District E-rate applications, processes, recommendations, and operations. Former Superintendent Lesher received needed E-rate consulting from time to time from eRate360. NATIVE District has been working with eRate360 since 2009.

The E-Rate program involves detailed eligibility requirements, rules, discounts, different categories of service, forms, application, deadlines, a competitive bidding process , the process of ordering services, receiving services, application reviews and commitments, reimbursement process, and the process of invoicing Universal Service Administration Company (USAC).

The E-rate consulting firm eRate360 established a sincere professional relationship with the NATIVE District throughout the years, and has a good understanding of its history, documents, projects. eRate360 has the background and expertise to work with many of the service providers that NATIVE District uses for technology equipment, service, monitoring, and support. eRate360 has the necessary experience and knowledge of Universal Service Administration Company (USAC) policy, procedures, and processes in combination with telecommunications service technologies and invoicing.

This continued operation of the NATIVE eRate program is essential and considered the backbone of the VCDL network, the success of the VCDL network is due to eRate funds obtained throughout the years. It is the NATIVE administration intent to continue the NATIVE Erate program which requires cohesive strategies, documentation handling among the numerous processes.

It is proposed that eRate360 will provide full service e-rate forms processing services as outlined in Contract 01391 (FY 17, 2014-2015) for $4,975.00.

In addition, it is proposed that eRate360 will also provide e-rate forms processing services (clean-up past years deficiencies) as outlined in Contract 01393 at $125 an hour not to exceed $4,875.00 for FY6, FY7, FY8, FY9, FY10, FY11, FY12, FY13, FY14, FY15, and FY16. This process will provide much needed orientation of the Erate process to the NATIVE administration to avoid future discrepancies. USFR procurement requirements were met to obtain this second service, a request for written quotes was sent out to potential vendors, then documented, received, and compiled. A quote summary is attached.

Approval is recommended for eRate360 to provide full service e-rate forms processing services through contract 01391 and contract 01393 for NATIVE District.

E-Rate Forms Processing Contract

Prepared For

NATIVE Vocational District
North Highway 163
Kayenta, AZ 86033

Date
September 4, 2013

Contract 01391

Prepared by

eRate 360 Solutions
903 Swift Bear St.
Henderson, NV 89002

888.535.7771
866.569.3019 - fax

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Confidentiality

All information contained in this document is confidential and proprietary to eRate 360 Solutions, LLC constituting its trade secrets and privileged confidential property. It is furnished with the understanding that it will not, without written permission of eRate 360 Solutions, LLC be used for other than evaluation purposes or be disclosed to any third party.

1.0 Purpose of Document

The purpose of this contract is to define deliverables and establish expectations between NATIVE Vocational District (Client) and eRate 360 Solutions, LLC (eRate 360). It is not the intention of eRate 360 to account for every possible contingency or potential risk that may occur during the term of this agreement, but instead to detail requirements for a successful engagement.

2.0 Statement of Objectives

The objective of this Contract is to provide full service e-rate forms processing services to Client. Client requires that eRate 360 has the necessary experience and knowledge of Universal Service Administration Company (USAC) policy, procedures, and processes in combination with telecommunications service technologies and invoicing to provide the services outlined in the document. Based on these requirements eRate 360 is prepared to dedicate the resources necessary to begin this engagement for Client, once acceptance has been obtained and the terms have been agreed to. In summary, eRate 360 will perform the following:

- Preparation of E-Rate funding forms and applications to include, but not limited to:
    - Form 470
    - Form 471
    - Form 486
    - From 472
- In the event that USAC does not fund a reimbursement request; eRate 360 will prepare, submit and follow through to final decision any associated letters of appeal and/or waiver requests.
- In the event that there is a change to telecommunications services that results in an adjustment of the funding amount, eRate 360 will prepare, submit and follow through to final decision any associated forms, letters or documentation to substantiate and obtain approval on any adjustments to funding requests and/or Service Provider Identification Number (SPIN) changes.

In performing the above stated tasks, eRate 360 will also deliver to Client:

- A comprehensive inventory of E-Rate relevant documentation
- Project Management of E-Rate application processes
- Reimbursement fulfillment
- Records management
- Management Reporting

Any additional services outside of E-Rate forms processing as outlined in this Contract will be defined and presented in a separate proposal and is considered beyond the scope of this project. Any additions to the service outlined may be added during the term of this engagement, a supplemental agreement will be drafted and executed at that time and will be exclusive of any account setup fees.

3.0 Scope of Work

Client has identified an immediate need to for applications processing, appeals submittal (when and if necessary) and reimbursements for services eligible within the Universal Service Fund Program. The following details the process that will be followed to deliver results to Client:

3.01 Knowledge Transfer

In order to effectively manage the application and reimbursement process for Client, it is imperative that eRate 360 rapidly obtain as much information as possible as it relates to Client applications. If the originating Client primary contact is unavailable for Knowledge Transfer, it is assumed that this process may result in many unknowns and could require significant amounts of forensic activities to complete. This process will require time spent between eRate 360 and Client discussing every aspect of the funding process and review of all available documentation. Based on the outcome of Knowledge Transfer, eRate 360 and Client will be able to define and establish priorities, immediate tasks and resources.

- Identify Client stakeholders
  - Relevant to E-Rate processes
  - Contact Information
  - Relationship to project
- Technology Plan Review
  - Completed and approved
  - Expirations
- Overview of funding status on an (470) Application by Application, FRN by FRN basis.
- Review/Obtain/Organize Client provided documentation
- Review/Obtain/Organize USAC provided documentation

3.02 Documentation Transfer

Because of the hard copy intensive communication processes followed by USAC, eRate 360 will convert all relevant hard copy data to a digital .PDF file and uploaded to the eRate 360 server. All hard copy records will be cataloged, organized and transported to eRate 360 offices. Files will remain on site until the funding year is closed and then stored in a secure, off-site warehouse for the duration of the term detailed in Section 3.09 of this document.

- Obtain, assemble and inventory all pertinent records
- Create digital image, .PDF
- Upload to eRate 360 server

3.03 Project Management

In order to obtain E-Rate funding on eligible services, close communication is required between eRate 360, Client, its vendors, service providers and USAC to be successful. eRate 360 will designate the resources required to perform specific tasks in managing the application and funding process to completion. The resources identified will be designated as primary or secondary contacts with USAC. Based on the outcome of

Knowledge Transfer, eRate 360 will assist in the management of existing, processing new and resolving to reimbursement all eligible Funding Requests.

- Contact Change
    - Designate eRate 360 resources as primary contact and Client as secondary contact for all E-Rate Purposes

3.04 Technology Plans

eRate 360 will advise Client concerning USAC technology plan criteria. eRate 360 will not prepare or evaluate specific technology plans.

3.05 Requests for Proposal

eRate 360 will advise Client concerning procurement policies and procedures related to Universal Service Fund (USF) participation. eRate 360 will not encourage or recommend the use of specific technologies or services for an applicant. eRate 360 will not assist Client in the preparation or submission of a request for proposal for USF eligible services.

3.06 Competitive Bidding

eRate 360 will advise Client on the possible application of USF regulations to the choices of particular technology solutions or contracting issues. eRate 360 will provide a client with publicly available information concerning another entity's USF participation. eRate 360 will not provide specific criteria for the evaluation of proposals, serve on an evaluation committee, receive and /or score proposals, or otherwise aid in the awarding of contracts.

3.07 Forms Processing

eRate 360 will prepare all E-Rate applications, as well as any other required forms and supporting materials, within a commercially reasonable period of time following receipt from Client of all information and data necessary to complete the forms. Any services eRate 360 provides relating to the preparation of FCC Forms 470, 479, 471, 472, 486, 500 and any other forms under the E-Rate program will be based solely on information Client furnishes to eRate 360. eRate 360 will not audit or otherwise verify the accuracy of the Client's data, although eRate 360 may request Client to clarify some information in the course of eRate 360's work.

3.08 Reimbursement Processing

Upon receipt of an approved Funding Commitment Decision Letter (FCDL) from USAC, the application will be ready to process reimbursements on eligible services. eRate 360 has defined a process to rapidly obtain service records and process reimbursement requests in a timely manner. eRate 360 will specifically request that all reimbursement checks are sent to Client's billing address.

- Form 486 submission
- Form 472 submission
- Funds disbursement
- Financial reporting

- Funding Year close

3.09 Records Management

eRate 360 will maintain Client data for a period of seven years from the close of each Funding Year unless otherwise instructed in writing by Client.

- Electronic
    - Client data will be maintained live on eRate 360 for a period of seven years from the close of each Funding Year and then archived.
    - Client will be notified and retains the option to obtain copies of all pertinent data upon request.
- Hard Copy
    - All hard copy files will be returned to client after seven years from the Funding Year close date unless otherwise instructed by Client.

4.0 Out of Scope Work

eRate 360 will not be expected or required to perform any tasks not specifically detailed herein or in any subsequent formal Scope of Work. Any work requested by Client that is beyond the scope of this engagement will require the completion of a supplemental agreement which will be drafted and executed at that time and will be exclusive of any account setup fees.

5.0 Customer Contributions

Based on our experience, successful projects of this type require that Client and eRate 360 work closely together and share information. The following list describes basic information and responsibilities required from Client. In order to provide the level of work expected of eRate 360, Client will be responsible for providing, but not limited to:

- Identify locations, divisions, services and/or contracts to receive e-rate eligible service from eRate 360.
- Execute Contract
- Execute FY17 Agreement (Attachment A)
- Execute USAC Letter of Agency (Attachment B)
- Make available all files and records pertinent to Client's E-Rate program
- Obtain copies of original invoices for all eligible services and provide to eRate 360 in a timely manner on a monthly basis.
- Designate and document project stakeholders
- Availability for meeting with USAC or vendors regarding E-Rate eligible services and funding

6.0 Term

The term of this agreement will extend from the date executed by eRate 360 and will terminate upon fulfillment of the final funding request of the following Funding Year(s),

FY 17 (2014 - 2015)

and after final payment to eRate 360 has been received.

7.0 No Legal Services

Client understands and acknowledges that eRate 360 provides technical and administrative services only. eRate 360 does not provide any legal services. If questions should arise during the term of this Agreement, Client should seek independent legal counsel regarding such issues.

8.0 Financial Summary

eRate 360 is committed to providing a level of service unsurpassed and the highly sought after, but rarely found subject matter expertise, technology and proven processes to effectively and efficiently process and obtain reimbursements through the USF's E-Rate program. eRate 360 is prepared to begin this project immediately upon acceptance by Client.

Contract 01391

Item	Fee	Description
Account Setup Fee	$0.00	• Account Setup • Server Storage • User Account Setup
FY 17 (2014 - 2015)	$4,975.00	• Forms Processing Services

Any on-site travel required, will be billed at the prevailing daily per diem rate established by the GSA.

eRate 360 is confident that our pricing schedule is commensurate with the level of work that is required to successfully manage and process all available eligible funding, taking into consideration the amount of funding the Client will receive through our efforts, and the level of service, the return on investment for Client will be of high value and low risk.

NATIVE Vocational District	eRate 360 Solutions, LLC
	
Signature	Signature
	Keith C. Oakley
Printed Name	Printed Name
	Managing Partner
Title	Title
	9/4/2013
Date	Date

Attachment A

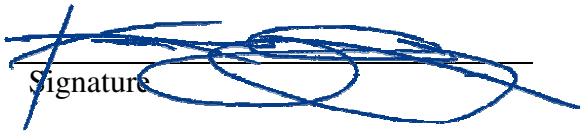
eRate 360 Solutions, LLC
E-Rate Consulting Agreement for FY17 (2014 – 2015)
Contract 01391

This Agreement is made effective as of July 1, 2013 by and between eRate 360 Solutions, LLC with its principal place of business at 903 Swift Bear Street, Henderson, NV 89002 (herein eRate 360) and NATIVE Vocational District (herein "client") with its principle place of business at North Highway 163, Kayenta, AZ 86033. The term of this agreement will extend from the date executed by eRate 360 and will terminate upon fulfillment of the final funding request of the funding year(s): FY 17 (2014 - 2015) after final payment to eRate 360 has been received.

eRate 360 will provide the following services as it relates to full service E-Rate consulting for client and its associated E-Rate eligible locations as documented within the scope of work.

The compensation to eRate 360 for all E-Rate forms processing services, implemented by eRate 360 will be $4,975.00 for FY 17 (2014 - 2015). If client decides to engage eRate 360 to provide full service E-Rate consulting for subsequent school years, a supplemental agreement will be drafted and executed at that time and will be exclusive of any account setup fees.

In witness whereof, the parties have caused this Agreement to be executed by duly authorized officers as of the date set forth above.

NATIVE Vocational District	eRate 360 Solutions, LLC
	
Signature	Signature
	Keith C. Oakley
Printed Name	Printed Name
	Managing Partner
Title	Title
	9/4/2013
Date	Date

Attachment B

The next two pages are a Letter of Agency (LOA) authorizing eRate 360 Consulting employees to act on your behalf for e-rate matters. Please copy and paste the LOA onto your letterhead, complete the signature section on the bottom of the second page, and fax the completed Contract and LOA to 866-569-3019. Also, please a signed hard copy to 903 Swift Bear Street, Henderson, NV 89002.

Letter of Agency

NATIVE Vocational District
Billed Entity Number: 16020596

Letter of Agency For FY 17 (2014 - 2015)

I hereby authorize eRate 360 Solutions, LLC and its employees: Keith C. Oakley, Steve Tenzer, Rich Larson, Carlos Alvarez, Matt Hetman, Fred Josephs, Bert Garofano, and John Harvey to submit FCC Form 470, FCC Form 471, and other E-rate forms, and to submit various change applications such as SPIN changes and service substitutions, to the Schools and Library Division of the Universal Service Administrative Company on behalf of **NATIVE Vocational District** for all eligible services outlined in the most current "Eligible Services List" published by USAC. I understand that, in submitting these forms on our behalf, you are making certifications for **NATIVE Vocational District**. By signing this Letter of Agency, I make the following certifications

(a) I certify that **schools in our district** are all schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801(18) and (38), that do not operate as for-profit businesses and do not have endowments exceeding $50 million.

(b) I certify that our **school district** has secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that to the extent that the Billed Entity is passing through the non-discounted charges for the services requested under this Letter of Agency, that the entities I represent have secured access to all of the resources to pay the non-discounted charges for eligible services from funds to which access has been secured in the current funding year.

(c) I certify that our **school district** is covered by a technology plan(s) that is written, that covers all 12 months of the funding year, and that has been or will be approved by a state or other authorized body, or an SLD-certified technology plan approver, prior to the commencement of priority two services. The plan(s) is written at the following level(s):
_____ an individual technology plan for using the services requested in this application; and/or
__X__ higher-level technology plan(s) for using the services requested in this application; or
_____ no technology plan needed; applying for basic local, cellular, PCS, and/or long distance telephone service and/or voice mail only.

(d) I certify that the services the district purchases at discounts provided by 47 U.S.C. § 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the rules of the Federal Communications Commission (Commission or FCC) at 47 C.F.R. § 54.500(et seq.).

(e) I certify that our **school district** has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.

(f) I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.

(g) I certify that I will retain required documents for a period of at least five years after the last day of service delivered. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to the Administrator. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.

(h) I certify that I am authorized to order telecommunications and other supported services for the eligible entity(ies) covered by this Letter of Agency. I certify that I am authorized to make this request on behalf of the eligible entity(ies) covered by this Letter of Agency, that I have examined this Letter, that all of the information on this Letter is true and correct to the best of my knowledge, that the entities that will be receiving discounted services under this Letter pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

(i) I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities, or any person associated in any way with my entity and/or the entities, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the schools and libraries support mechanism.

(j) I certify, on behalf of the entities covered by this Letter of Agency, that any funding requests for internal connections services, except basic maintenance services, applied for in the resulting FCC Form 471 application are not in violation of the Commission requirement that eligible entities are not eligible for such support more than twice every five funding years beginning with Funding Year 2005 as required by the Commission's rules at 47 C.F.R. § 54.506(c).

(k) I certify that, to the best of my knowledge, the non-discount portion of the costs for eligible services will not be paid by the service provider. I acknowledge that the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product constitutes a rebate of some or all of the cost of the supported services.

(l) I certify that I am authorized to sign this Letter of Agency and, to the best of my knowledge, information, and belief, all information provided to **eRate 360 Solutions, LLC** for E-rate submission is true.

District: NATIVE Vocational District

Date: _____

Signature: _____

Printed Name: _____

Title: _____

E-Rate Forms Processing Contract

Prepared For

NATIVE Vocational District
North Highway 163
Kayenta, AZ 86033

Date
September 24, 2013

Contract 01393

Prepared by

eRate 360 Solutions
903 Swift Bear St.
Henderson, NV 89002

888.535.7771
866.569.3019 - fax

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- Project Management of E-Rate application processes
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Any additional services outside of E-Rate forms processing as outlined in this Contract will be defined and presented in a separate proposal and is considered beyond the scope of this project. Any additions to the service outlined may be added during the term of this engagement, a supplemental agreement will be drafted and executed at that time and will be exclusive of any account setup fees.

3.0 Scope of Work

Client has identified an immediate need to for applications processing, appeals submittal (when and if necessary) and reimbursements for services eligible within the Universal Service Fund Program. The following details the process that will be followed to deliver results to Client:

3.01 Knowledge Transfer

In order to effectively manage the application and reimbursement process for Client, it is imperative that eRate 360 rapidly obtain as much information as possible as it relates to Client applications. If the originating Client primary contact is unavailable for Knowledge Transfer, it is assumed that this process may result in many unknowns and could require significant amounts of forensic activities to complete. This process will require time spent between eRate 360 and Client discussing every aspect of the funding process and review of all available documentation. Based on the outcome of Knowledge Transfer, eRate 360 and Client will be able to define and establish priorities, immediate tasks and resources.

- Identify Client stakeholders
  - Relevant to E-Rate processes
  - Contact Information
  - Relationship to project
- Technology Plan Review
  - Completed and approved
  - Expirations
- Overview of funding status on an (470) Application by Application, FRN by FRN basis.
- Review/Obtain/Organize Client provided documentation
- Review/Obtain/Organize USAC provided documentation

3.02 Documentation Transfer

Because of the hard copy intensive communication processes followed by USAC, eRate 360 will convert all relevant hard copy data to a digital .PDF file and uploaded to the eRate 360 server. All hard copy records will be cataloged, organized and transported to eRate 360 offices. Files will remain on site until the funding year is closed and then stored in a secure, off-site warehouse for the duration of the term detailed in Section 3.09 of this document.

- Obtain, assemble and inventory all pertinent records
- Create digital image, .PDF
- Upload to eRate 360 server

3.03 Project Management

In order to obtain E-Rate funding on eligible services, close communication is required between eRate 360, Client, its vendors, service providers and USAC to be successful. eRate 360 will designate the resources required to perform specific tasks in managing the application and funding process to completion. The resources identified will be designated as primary or secondary contacts with USAC. Based on the outcome of

Knowledge Transfer, eRate 360 will assist in the management of existing, processing new and resolving to reimbursement all eligible Funding Requests.

- Contact Change
    - Designate eRate 360 resources as primary contact and Client as secondary contact for all E-Rate Purposes

3.04 Technology Plans

eRate 360 will advise Client concerning USAC technology plan criteria. eRate 360 will not prepare or evaluate specific technology plans.

3.05 Requests for Proposal

eRate 360 will advise Client concerning procurement policies and procedures related to Universal Service Fund (USF) participation. eRate 360 will not encourage or recommend the use of specific technologies or services for an applicant. eRate 360 will not assist Client in the preparation or submission of a request for proposal for USF eligible services.

3.06 Competitive Bidding

eRate 360 will advise Client on the possible application of USF regulations to the choices of particular technology solutions or contracting issues. eRate 360 will provide a client with publicly available information concerning another entity's USF participation. eRate 360 will not provide specific criteria for the evaluation of proposals, serve on an evaluation committee, receive and /or score proposals, or otherwise aid in the awarding of contracts.

3.07 Forms Processing

eRate 360 will prepare all E-Rate applications, as well as any other required forms and supporting materials, within a commercially reasonable period of time following receipt from Client of all information and data necessary to complete the forms. Any services eRate 360 provides relating to the preparation of FCC Forms 470, 479, 471, 472, 486, 500 and any other forms under the E-Rate program will be based solely on information Client furnishes to eRate 360. eRate 360 will not audit or otherwise verify the accuracy of the Client's data, although eRate 360 may request Client to clarify some information in the course of eRate 360's work.

3.08 Reimbursement Processing

Upon receipt of an approved Funding Commitment Decision Letter (FCDL) from USAC, the application will be ready to process reimbursements on eligible services. eRate 360 has defined a process to rapidly obtain service records and process reimbursement requests in a timely manner. eRate 360 will specifically request that all reimbursement checks are sent to Client's billing address.

- Form 486 submission
- Form 472 submission
- Funds disbursement
- Financial reporting

- Funding Year close

3.09 Records Management

eRate 360 will maintain Client data for a period of seven years from the close of each Funding Year unless otherwise instructed in writing by Client.

- Electronic
    - Client data will be maintained live on eRate 360 for a period of seven years from the close of each Funding Year and then archived.
    - Client will be notified and retains the option to obtain copies of all pertinent data upon request.
- Hard Copy
    - All hard copy files will be returned to client after seven years from the Funding Year close date unless otherwise instructed by Client.

4.0 Out of Scope Work

eRate 360 will not be expected or required to perform any tasks not specifically detailed herein or in any subsequent formal Scope of Work. Any work requested by Client that is beyond the scope of this engagement will require the completion of a supplemental agreement which will be drafted and executed at that time and will be exclusive of any account setup fees.

5.0 Customer Contributions

Based on our experience, successful projects of this type require that Client and eRate 360 work closely together and share information. The following list describes basic information and responsibilities required from Client. In order to provide the level of work expected of eRate 360, Client will be responsible for providing, but not limited to:

- Identify locations, divisions, services and/or contracts to receive e-rate eligible service from eRate 360.
- Execute Contract
- Execute FY17 Agreement (Attachment A)
- Execute USAC Letter of Agency (Attachment B)
- Make available all files and records pertinent to Client's E-Rate program
- Obtain copies of original invoices for all eligible services and provide to eRate 360 in a timely manner on a monthly basis.
- Designate and document project stakeholders
- Availability for meeting with USAC or vendors regarding E-Rate eligible services and funding

6.0 Term

The term of this agreement will extend from the date executed by eRate 360 and will terminate upon fulfillment of the final funding request of the following Funding Year(s),

FY 6 (2003 - 2004); FY 7 (2004 - 2005); FY 8 (2005 - 2006); FY 9 (2006 - 2007); FY 10 (2007 - 2008); FY 11 (2008 - 2009); FY 12 (2009 - 2010); FY 13 (2010 - 2011); FY 14 (2011 - 2012); FY 15 (2012 - 2013); FY 16 (2013 - 2014)

and after final payment to eRate 360 has been received.

7.0 No Legal Services

Client understands and acknowledges that eRate 360 provides technical and administrative services only. eRate 360 does not provide any legal services. If questions should arise during the term of this Agreement, Client should seek independent legal counsel regarding such issues.

8.0 Financial Summary

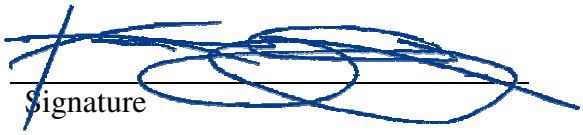
eRate 360 is committed to providing a level of service unsurpassed and the highly sought after, but rarely found subject matter expertise, technology and proven processes to effectively and efficiently process and obtain reimbursements through the USF's E-Rate program. eRate 360 is prepared to begin this project immediately upon acceptance by Client.

Contract 01393

Item	Fee	Description
Account Setup Fee	$0.00	• Account Setup • Server Storage • User Account Setup
FY 6 (2003 - 2004); FY 7 (2004 - 2005); FY 8 (2005 - 2006); FY 9 (2006 - 2007); FY 10 (2007 - 2008); FY 11 (2008 - 2009); FY 12 (2009 - 2010); FY 13 (2010 - 2011); FY 14 (2011 - 2012); FY 15 (2012 - 2013); FY 16 (2013 - 2014)	$125/hr not to exceed $4,875.00	• Forms Processing Services

Any on-site travel required, will be billed at the prevailing daily per diem rate established by the GSA.

eRate 360 is confident that our pricing schedule is commensurate with the level of work that is required to successfully manage and process all available eligible funding, taking into consideration the amount of funding the Client will receive through our efforts, and the level of service, the return on investment for Client will be of high value and low risk.

NATIVE Vocational District	eRate 360 Solutions, LLC
	
Signature	Signature
	Keith C. Oakley
Printed Name	Printed Name
	Managing Partner
Title	Title
	9/24/2013
Date	Date

Attachment A

eRate 360 Solutions, LLC
E-Rate Consulting Agreement for FY17 (2014 – 2015)
Contract 01393

This Agreement is made effective as of July 1, 2013 by and between eRate 360 Solutions, LLC with its principal place of business at 903 Swift Bear Street, Henderson, NV 89002 (herein eRate 360) and NATIVE Vocational District (herein "client") with its principle place of business at North Highway 163, Kayenta, AZ 86033. The term of this agreement will extend from the date executed by eRate 360 and will terminate upon fulfillment of the final funding request of the funding year(s): FY 7 (2004 - 2005); FY 8 (2005 - 2006); FY 9 (2006 - 2007); FY 10 (2007 - 2008); FY 11 (2008 - 2009); FY 12 (2009 - 2010); FY 13 (2010 - 2011); FY 14 (2011 - 2012); FY 15 (2012 - 2013); FY 16 (2013 - 2014) after final payment to eRate 360 has been received.

eRate 360 will provide the following services as it relates to full service E-Rate consulting for client and its associated E-Rate eligible locations as documented within the scope of work.

The compensation to eRate 360 for all E-Rate forms processing services, implemented by eRate 360 will be $125 an hour not to exceed $4,875.00 for FY 6 (2003 - 2004); FY 7 (2004 - 2005); FY 8 (2005 - 2006); FY 9 (2006 - 2007); FY 10 (2007 - 2008); FY 11 (2008 - 2009); FY 12 (2009 - 2010); FY 13 (2010 - 2011); FY 14 (2011 - 2012); FY 15 (2012 - 2013); FY 16 (2013 - 2014). If client decides to engage eRate 360 to provide full service E-Rate consulting for subsequent school years, a supplemental agreement will be drafted and executed at that time and will be exclusive of any account setup fees.

In witness whereof, the parties have caused this Agreement to be executed by duly authorized officers as of the date set forth above.

NATIVE Vocational District	eRate 360 Solutions, LLC
	
Signature	Signature
	Keith C. Oakley
Printed Name	Printed Name
	Managing Partner
Title	Title
	9/24/2013
Date	Date

Attachment B

The next two pages are a Letter of Agency (LOA) authorizing eRate 360 Consulting employees to act on your behalf for e-rate matters. Please copy and paste the LOA onto your letterhead, complete the signature section on the bottom of the second page, and fax the completed Contract and LOA to 866-569-3019. Also, please a signed hard copy to 903 Swift Bear Street, Henderson, NV 89002.

Letter of Agency

NATIVE Vocational District
Billed Entity Number: 16020596

Letter of Agency For FY 6 (2003 - 2004); FY 7 (2004 - 2005); FY 8 (2005 - 2006); FY 9 (2006 - 2007); FY 10 (2007 - 2008); FY 11 (2008 - 2009); FY 12 (2009 - 2010); FY 13 (2010 - 2011); FY 14 (2011 - 2012); FY 15 (2012 - 2013); FY 16 (2013 - 2014)

I hereby authorize eRate 360 Solutions, LLC and its employees: Keith C. Oakley, Steve Tenzer, Rich Larson, Carlos Alvarez, Matt Hetman, Fred Josephs, Bert Garofano, and John Harvey to submit FCC Form 470, FCC Form 471, and other E-rate forms, and to submit various change applications such as SPIN changes and service substitutions, to the Schools and Library Division of the Universal Service Administrative Company on behalf of **NATIVE Vocational District** for all eligible services outlined in the most current "Eligible Services List" published by USAC. I understand that, in submitting these forms on our behalf, you are making certifications for **NATIVE Vocational District**. By signing this Letter of Agency, I make the following certifications

(a) I certify that **schools in our district** are all schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801(18) and (38), that do not operate as for-profit businesses and do not have endowments exceeding $50 million.

(b) I certify that our **school district** has secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that to the extent that the Billed Entity is passing through the non-discounted charges for the services requested under this Letter of Agency, that the entities I represent have secured access to all of the resources to pay the non-discounted charges for eligible services from funds to which access has been secured in the current funding year.

(c) I certify that our **school district** is covered by a technology plan(s) that is written, that covers all 12 months of the funding year, and that has been or will be approved by a state or other authorized body, or an SLD-certified technology plan approver, prior to the commencement of priority two services. The plan(s) is written at the following level(s):
_____ an individual technology plan for using the services requested in this application; and/or
__X__ higher-level technology plan(s) for using the services requested in this application; or
_____ no technology plan needed; applying for basic local, cellular, PCS, and/or long distance telephone service and/or voice mail only.

(d) I certify that the services the district purchases at discounts provided by 47 U.S.C. § 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the rules of the Federal Communications Commission (Commission or FCC) at 47 C.F.R. § 54.500(et seq.).

(e) I certify that our **school district** has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.

(f) I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.

(g) I certify that I will retain required documents for a period of at least five years after the last day of service delivered. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to the Administrator. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.

(h) I certify that I am authorized to order telecommunications and other supported services for the eligible entity(ies) covered by this Letter of Agency. I certify that I am authorized to make this request on behalf of the eligible entity(ies) covered by this Letter of Agency, that I have examined this Letter, that all of the information on this Letter is true and correct to the best of my knowledge, that the entities that will be receiving discounted services under this Letter pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

(i) I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities, or any person associated in any way with my entity and/or the entities, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the schools and libraries support mechanism.

(j) I certify, on behalf of the entities covered by this Letter of Agency, that any funding requests for internal connections services, except basic maintenance services, applied for in the resulting FCC Form 471 application are not in violation of the Commission requirement that eligible entities are not eligible for such support more than twice every five funding years beginning with Funding Year 2005 as required by the Commission's rules at 47 C.F.R. § 54.506(c).

(k) I certify that, to the best of my knowledge, the non-discount portion of the costs for eligible services will not be paid by the service provider. I acknowledge that the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product constitutes a rebate of some or all of the cost of the supported services.

(l) I certify that I am authorized to sign this Letter of Agency and, to the best of my knowledge, information, and belief, all information provided to **eRate 360 Solutions, LLC** for E-rate submission is true.

District: NATIVE Vocational District

Date: _____

Signature: _____

Printed Name: _____

Title: _____

NATIVE DISTRICT

VERBAL/WRITTEN QUOTE SUMMARY SHEET

Minimum 3 verbal quotes required for items/services FROM ONE VENDOR costing at least $5,000 but less than $25,000.
Minimum 3 written quotes required for items/services FROM ONE VENDOR costing at least $25,000 but less than $50,000.
Use this form to summarize quotes received and to recommend vendor for award.

Name: Ron Tsosie Satellite Site: NATIVE District Phone: 928-697-2501

Signature of Person Obtaining Quotes: Geraldine Begay

Item Requested: E-rate Management Consulting Services

Indicate whether the quotes are written or verbal: ☒ Written ☐ Verbal If written, please attach quotes to this form.

#	Date	Vendor Name	Contact Person	Phone Number	Hourly Rate	Travel Rate	Per Diem
1	9/26/2013	Erate Exchange	Shari Phillips	sent email via vendor website	$14,0000 flat fee	none	none
2	9/24/2013	E-Rate Central		sent email via vendor website	No Bid – no reply		
3	9/24/2013	E-Rate Consulting	Richard Bernstein	richard@erateconsulting.org	corresponded via telephone w vendor, vendor did not submit a quote		
4	9/25/2013	Education Service Center - Region 12	Ginnie Harwood	gharwood@esc12.net	corresponded via email w vendor, vendor did not submit a quote		
5	9/24/2013	E-Rate Consultants		info@E-rateconsultants.com	No Bid – no reply		
6	9/24/2013	eRate 360	Richard Larson and Kasey Oakley	888-535-7771	2003-2014 $125/hr not to exceed $4,875	if any, daily per diem established by GSA	

Recommended Vendor: eRate 360
If you are recommending other than low quote, you are required to provide written justification as to why low quote was not selected:
OTHER: eRate360 is experienced with the NATIVE Erate process, provides immediate delivery methods, is readily available to assist with any concerns, and offered The lowest quote.

Purchasing Acknowledgement: G Begay Date: October 2, 2013 11:10 AM

Attach this form and written quotes obtained to your requisition for submittal to Purchasing. Questions may be directed to the NATIVE Office at 928-697-2500. Fax this sheet and product descriptions to 928-697-2502.

Northeast Arizona Technological Institute of Vocational Education

P.O. Box 710 • Kayenta, AZ 86033 • (928) 697-2500 • Fax (928) 697-2502

Governing Board

Shannon Tooke
Board President
Tuba City USD

Margaret Yazzie
Vice President
Sanders USD

Theodore Allen
Member
Chinle USD

Curtis H. Berry
Member
Ganado USD

Eugene Kirk
Member
Window Rock USD

Lavina Smith
Member
Kayenta USD

Wallace Todacheeny
Member
Red Mesa USD

Mary Tom
Member
Pinon USD

Site CTE Directors

Woody Begay
Tuba City HS

Ted Goodluck
Valley HS

Deborah Mayher
Window Rock HS

Clyde McBride
Monument Valley HS

Doris Nelson
Ganado HS

Joni Sherman
Pinon HS

Steve Sorden
Chinle HS

Virginia Tsosie
Red Mesa HS

N.A.T.I.V.E.

Ron Tsosie
Interim Superintendent

Geraldine Begay
Business Manager

Jonathan Yazzie
CTE Coordinator

Charles Waite
Business Consultant

Sheena Greenstone
Supt/Board Secretary

Request for Written Quote

For E-rate funding year FY06 (SY2003-2004), FY07 (SY2004-2005), FY08 Year 8 (SY2005-2006), FY09 (SY2006-2007), FY10 (SY2007-2008), FY11 (SY2008-2009), FY12 (SY2009-2010), FY13 (SY2010-2011), FY14 (SY2011-2012), FY15 (SY2012-2013), FY16 (SY2013-2014)

For E-rate Management Consulting

We are requesting a written quotation from your organization for E-rate management consulting to submit FCC Form 470, FCC Form 471, and other E-rate forms, and to submit change applications such as SPIN changes and service substitutions, to the School and Library Divisions of the Universal Service Administrative Company on behalf of NATIVE Vocational Education District for all eligible services outlined in the most current "Eligible Services List" published by USAC.

Requirement and Services:

1. **To be knowledgeable of NATIVE District's E-rate history, reporting, processes, and qualifications**
2. **To provide the best method to apply for service substitution from previous E-rate funding year or years' allocation(s)**
3. **To ensure that NATIVE District is in compliance with E-rate reporting, filing, reimbursement processes**
4. **To adequately represent the NATIVE District with equity, truth, and integrity**
5. **To advise the NATIVE District of any remedies, solutions, readiness of any conflict**
6. **Must have JTED specific related experience in E-rate Management consulting**
7. **Must be able to train in the E-rate application process**
8. **Must have outside based office and be available via teleconference and email to eliminate unnecessary travel cost**
9. **Must have electronic capability to access NATIVE's E-rated files**
10. **Must be available upon request to attend Governing Board meetings in person or via teleconference**
11. **Must be readily available on an on call basis and or via telecommunications to discuss and advise on E-rate management**
12. **Must be informed of current E-rate legislation**
13. **Additional E-rate management services as requested**

for a two year period from your business to provide Joint Technical Education District (JTED) specialized E-rate management services to Northeast Arizona Technological

Institute of Vocational (N.A.T.I.V.E.) from beginning October 2, 2013 through October 2, 2015. If selected your business will assist and lend E-rate management services to the N.A.T.I.V.E., a Joint Technological Education District within Navajo County, Arizona, as outlined below but not limited to.

Provide a professional fee quotation for these services on an hourly basis, travel rates, and per diem, or provide a FLAT FEE quote:

	FY14	FY15	Or Flat fee quote (attach brief outline)
	October 2, 2013 thru June 30, 2014	July 1, 2014 to June 30, 2015	
Hourly Rate			
Travel Rate			
Per Diem			

Business Name _____ Date _____

Address _____ City, State, Zip _____ email address _____

Telephone Number _____ Cell Number _____ Fax Number _____

Should you have any questions, contact Geri Begay at 928-697-2508, gerib@native.k12.az.us or Ron Tsosie at 928-697-2501 rtsosie@native.k12.az.us

Return by Wednesday October 2, 2013, no later than 10:00 AM (MDST). You will be contacted after final selection.

Based on USFR procurement guidelines for written quotations VI-G-10

Back To Agenda

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- Our Clients
- Resources
- Contact





Contact

Fill out the form below to contact us!

Your Name (required)
Geraldine Begay

Your School District (required)
Northeast Arizona Technological Institute of Vc

Your E-mail (required)
gerib@native.k12.az.us.

Your Phone Number (required)
928-6972508

Your Message
Please send me contact information to send to you a "request for written quote" for E-rate Management Services.

Send

Sent email

~~Kathy~~ Rick Casey Ernie 360

E-Rate Exchange, LLC Celebrates 10 Years!

Contact E-Rate Exchange

P: 888.522.8096

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- Code 9
- Tech Plan Primer

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- Receive the E-rate Weekly Newsletter

Contact Us

E-Rate Central is dedicated to simplifying the E-Rate process for schools, libraries, and educational service agencies. Our consulting firm has been involved with E-rate at the local, state, and national levels since the program's inception (1997).

Please let us know how we can help you. More details about our comprehensive list of services can be found on our Services page.

Telephone: (516) 801-7804

Address: 400 Post Avenue, Suite 410, Westbury, NY 11590-2291

E-mail:

Name: Geraldine Begay

Organization: Northeast Arizona Techno

Billed Entity Number or SPIN:

Telephone: 928-697-2508

State: Arizona

Type: (•) School ( ) Library ( ) Service Provider ( ) Other

E-mail Address:

Subject:# Comment or Question about E-Rate

Message: please send me contact information on where to send a "request for written quote"? Thank you.

907 4636823

SEND

Shit email

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CONTACT US

Contact Us

E-Rate Consulting LLC
Richard I Bernstein MA SDA MSC SUB
P.O.B. 527
Woodmere, NY 11598
Tel:516-642-9286
Fax number: 516-224-7288
E-mail- richard@erateconsulting.org

Site Maintained by Pinnacle Productions LLC

E-Rate Works

E-Rate Works provides a turn-key solution to your E-Rate needs. We work to streamline the E-Rate process, maintain full compliance with the program rules, manage and store all E-Rate documentation on a secure website, and improve audit readiness. We ensure that all prerequisites are in order before any form is filed on your behalf. This premium services allows clients the comfort of having E-Rate experts on your team to handle the intricate details of the federal E-Rate program.

E-Rate Works includes:

- A Personal E-Rate Partner (PEP) dedicated to your district at all times
- A unique, cloud based tool that helps manage all E-Rate forms in an easy-to-use system
- Document Manager- cloud-based storage for all E-Rate documentation
- Review, Assessment and Reconciliation of previous funding years
- Technology Plan Compliance Review
- Children's Internet Protection Act Compliance Review
- Competitive Bidding Process Guidance and Compliance Review
- State & Local bidding policy compliance and review
- Discount rate analysis and optimization
- Forms preparation and submission (includes 470, 471, 472, 479, 486, and 500)
- PIA, Site review, Selective review, and audit support
- Any additional special needs

Benefits include:

- Dependable and knowledgeable staff who represent an extension of your district
- As a not-for-profit Education Service Center, money is circulated back into education so dollars spent with us stay within the educational system!
- Expert personnel dedicated to keeping your school out of harm's way

Related Services:

- E-Rate Appeal & Waiver Support
- E-rate Audit Services
- E-Rate Document Manager
- E-Rate Lite
- E-Rate On-Call
- E-Rate Technology Plan Development
- E-Rate Training and Workshops

Contact: Ginnie Harwood
Phone: (254) 297-2914
E-mail: gharwood@esc12.net

Alternate Contact: Cathey George
Phone: (254) 297-2912
E-mail: cgeorge@esc12.net

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Technology Plan Approval
Videoconferencing
Video Streaming
Video Streaming PLUS
WebCCAT

E-Rate Consultants
Telephone: 1 (800) 280-6573
Fax: 1 (866) 492-5816
E-mail: info@E-rateconsultants.com

E-Rate Asssistance and Service Quote Form

Today is Tuesday, September 24, 2013.

*Entity Name:	
*First Name:	
*Last Name:	
*Phone:	
*Address:	
Address 2:	
*Email:	
*Service Request:	Choose Service
*Message:	You have 500 characters left.
	Submit

We respect the privacy of our visitors we will not sell, trade, or disclose to third parties any personal identifiable information derived from our website. Privacy Policy

Geri Begay

From: Sheena Greenstone <sgreenstone@native.k12.az.us>
Sent: Tuesday, September 24, 2013 2:04 PM
To: Geri Begay
Subject: Phone message

Hi,

I received a phone call from Richard from E-rate in response to your email. He asks you call her back at 516-642-9286.

Sheena Greenstone

Superintendent/Governing Board Secretary
Northeast Arizona Technological Institute of Vocational Education (NATIVE)

Geri Begay

From: Geri Begay <gerib@native.k12.az.us>
Sent: Wednesday, September 25, 2013 4:22 PM
To: 'Ginnie Harwood'
Cc: rtsosie@native.k12.az.us
Subject: RE: NATIVE JTED - Request for Written Quote E-rate Management Consulting

Hello,

Our BEN is 16020596. Thank you for your interest.

Geri Begay

From: Ginnie Harwood [mailto:gharwood@esc12.net]
Sent: Wednesday, September 25, 2013 3:17 PM
To: Geri Begay
Subject: RE: NATIVE JTED - Request for Written Quote E-rate Management Consulting

Hi, Geri. Thank you for this opportunity. We are interested in providing a quote but first would like to know your Billed Entity Number (BEN) with USAC so we can do some research on your E-Rate history. Thank you.

Ginnie Harwood
Assistant Director
ESC Region 12 E-Rate Consulting, *E-mpa Member*
Office: 254-297-2911 | Mobile: 254-717-0238 | Fax: 855 ERATE12 (855-372-8312)
Your Personal E-Rate Partner

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From: Geri Begay [mailto:gerib@native.k12.az.us]
Sent: Tuesday, September 24, 2013 2:19 PM
Cc: rtsosie@native.k12.az.us
Subject: NATIVE JTED - Request for Written Quote E-rate Management Consulting

Greetings from the NATIVE District,

We are requesting a written quotation from your business for E-rate Management Consulting, see attached form – send quotation no later than Wednesday, October 2, 2013, 10:00 AM (MDST).

Thank you,

Geri Begay

E-Rate Forms Processing Contract

Prepared For

NATIVE Vocational District
North Highway 163
Kayenta, AZ 86033

Date
September 24, 2013

Contract 01393

Prepared by



eRate 360 Solutions
903 Swift Bear St.
Henderson, NV 89002

888.535.7771
866.569.3019 - fax

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Confidentiality

All information contained in this document is confidential and proprietary to eRate 360 Solutions, LLC constituting its trade secrets and privileged confidential property. It is furnished with the understanding that it will not, without written permission of eRate 360 Solutions, LLC be used for other than evaluation purposes or be disclosed to any third party.

1.0 Purpose of Document

The purpose of this contract is to define deliverables and establish expectations between NATIVE Vocational District (Client) and eRate 360 Solutions, LLC (eRate 360). It is not the intention of eRate 360 to account for every possible contingency or potential risk that may occur during the term of this agreement, but instead to detail requirements for a successful engagement.

2.0 Statement of Objectives

The objective of this Contract is to provide full service e-rate forms processing services to Client. Client requires that eRate 360 has the necessary experience and knowledge of Universal Service Administration Company (USAC) policy, procedures, and processes in combination with telecommunications service technologies and invoicing to provide the services outlined in the document. Based on these requirements eRate 360 is prepared to dedicate the resources necessary to begin this engagement for Client, once acceptance has been obtained and the terms have been agreed to. In summary, eRate 360 will perform the following:

- Preparation of E-Rate funding forms and applications to include, but not limited to:
    - Form 470
    - Form 471
    - Form 486
    - From 472
- In the event that USAC does not fund a reimbursement request; eRate 360 will prepare, submit and follow through to final decision any associated letters of appeal and/or waiver requests.
- In the event that there is a change to telecommunications services that results in an adjustment of the funding amount, eRate 360 will prepare, submit and follow through to final decision any associated forms, letters or documentation to substantiate and obtain approval on any adjustments to funding requests and/or Service Provider Identification Number (SPIN) changes.

In performing the above stated tasks, eRate 360 will also deliver to Client:

- A comprehensive inventory of E-Rate relevant documentation
- Project Management of E-Rate application processes
- Reimbursement fulfillment
- Records management
- Management Reporting

Any additional services outside of E-Rate forms processing as outlined in this Contract will be defined and presented in a separate proposal and is considered beyond the scope of this project. Any additions to the service outlined may be added during the term of this engagement, a supplemental agreement will be drafted and executed at that time and will be exclusive of any account setup fees.

3.0 Scope of Work

Client has identified an immediate need to for applications processing, appeals submittal (when and if necessary) and reimbursements for services eligible within the Universal Service Fund Program. The following details the process that will be followed to deliver results to Client:

3.01 Knowledge Transfer

In order to effectively manage the application and reimbursement process for Client, it is imperative that eRate 360 rapidly obtain as much information as possible as it relates to Client applications. If the originating Client primary contact is unavailable for Knowledge Transfer, it is assumed that this process may result in many unknowns and could require significant amounts of forensic activities to complete. This process will require time spent between eRate 360 and Client discussing every aspect of the funding process and review of all available documentation. Based on the outcome of Knowledge Transfer, eRate 360 and Client will be able to define and establish priorities, immediate tasks and resources.

- Identify Client stakeholders
  - Relevant to E-Rate processes
  - Contact Information
  - Relationship to project
- Technology Plan Review
  - Completed and approved
  - Expirations
- Overview of funding status on an (470) Application by Application, FRN by FRN basis.
- Review/Obtain/Organize Client provided documentation
- Review/Obtain/Organize USAC provided documentation

3.02 Documentation Transfer

Because of the hard copy intensive communication processes followed by USAC, eRate 360 will convert all relevant hard copy data to a digital .PDF file and uploaded to the eRate 360 server. All hard copy records will be cataloged, organized and transported to eRate 360 offices. Files will remain on site until the funding year is closed and then stored in a secure, off-site warehouse for the duration of the term detailed in Section 3.09 of this document.

- Obtain, assemble and inventory all pertinent records
- Create digital image, .PDF
- Upload to eRate 360 server

3.03 Project Management

In order to obtain E-Rate funding on eligible services, close communication is required between eRate 360, Client, its vendors, service providers and USAC to be successful. eRate 360 will designate the resources required to perform specific tasks in managing the application and funding process to completion. The resources identified will be designated as primary or secondary contacts with USAC. Based on the outcome of

Knowledge Transfer, eRate 360 will assist in the management of existing, processing new and resolving to reimbursement all eligible Funding Requests.

- Contact Change
    - Designate eRate 360 resources as primary contact and Client as secondary contact for all E-Rate Purposes

3.04 Technology Plans

eRate 360 will advise Client concerning USAC technology plan criteria. eRate 360 will not prepare or evaluate specific technology plans.

3.05 Requests for Proposal

eRate 360 will advise Client concerning procurement policies and procedures related to Universal Service Fund (USF) participation. eRate 360 will not encourage or recommend the use of specific technologies or services for an applicant. eRate 360 will not assist Client in the preparation or submission of a request for proposal for USF eligible services.

3.06 Competitive Bidding

eRate 360 will advise Client on the possible application of USF regulations to the choices of particular technology solutions or contracting issues. eRate 360 will provide a client with publicly available information concerning another entity's USF participation. eRate 360 will not provide specific criteria for the evaluation of proposals, serve on an evaluation committee, receive and /or score proposals, or otherwise aid in the awarding of contracts.

3.07 Forms Processing

eRate 360 will prepare all E-Rate applications, as well as any other required forms and supporting materials, within a commercially reasonable period of time following receipt from Client of all information and data necessary to complete the forms. Any services eRate 360 provides relating to the preparation of FCC Forms 470, 479, 471, 472, 486, 500 and any other forms under the E-Rate program will be based solely on information Client furnishes to eRate 360. eRate 360 will not audit or otherwise verify the accuracy of the Client's data, although eRate 360 may request Client to clarify some information in the course of eRate 360's work.

3.08 Reimbursement Processing

Upon receipt of an approved Funding Commitment Decision Letter (FCDL) from USAC, the application will be ready to process reimbursements on eligible services. eRate 360 has defined a process to rapidly obtain service records and process reimbursement requests in a timely manner. eRate 360 will specifically request that all reimbursement checks are sent to Client's billing address.

- Form 486 submission
- Form 472 submission
- Funds disbursement
- Financial reporting

- Funding Year close

3.09 Records Management

eRate 360 will maintain Client data for a period of seven years from the close of each Funding Year unless otherwise instructed in writing by Client.

- Electronic
    - Client data will be maintained live on eRate 360 for a period of seven years from the close of each Funding Year and then archived.
    - Client will be notified and retains the option to obtain copies of all pertinent data upon request.
- Hard Copy
    - All hard copy files will be returned to client after seven years from the Funding Year close date unless otherwise instructed by Client.

4.0 Out of Scope Work

eRate 360 will not be expected or required to perform any tasks not specifically detailed herein or in any subsequent formal Scope of Work. Any work requested by Client that is beyond the scope of this engagement will require the completion of a supplemental agreement which will be drafted and executed at that time and will be exclusive of any account setup fees.

5.0 Customer Contributions

Based on our experience, successful projects of this type require that Client and eRate 360 work closely together and share information. The following list describes basic information and responsibilities required from Client. In order to provide the level of work expected of eRate 360, Client will be responsible for providing, but not limited to:

- Identify locations, divisions, services and/or contracts to receive e-rate eligible service from eRate 360.
- Execute Contract
- Execute FY17 Agreement (Attachment A)
- Execute USAC Letter of Agency (Attachment B)
- Make available all files and records pertinent to Client's E-Rate program
- Obtain copies of original invoices for all eligible services and provide to eRate 360 in a timely manner on a monthly basis.
- Designate and document project stakeholders
- Availability for meeting with USAC or vendors regarding E-Rate eligible services and funding

6.0 Term

The term of this agreement will extend from the date executed by eRate 360 and will terminate upon fulfillment of the final funding request of the following Funding Year(s),

FY 6 (2003 - 2004); FY 7 (2004 - 2005); FY 8 (2005 - 2006); FY 9 (2006 - 2007); FY 10 (2007 - 2008); FY 11 (2008 - 2009); FY 12 (2009 - 2010); FY 13 (2010 - 2011); FY 14 (2011 - 2012); FY 15 (2012 - 2013); FY 16 (2013 - 2014)

and after final payment to eRate 360 has been received.

7.0 No Legal Services

Client understands and acknowledges that eRate 360 provides technical and administrative services only. eRate 360 does not provide any legal services. If questions should arise during the term of this Agreement, Client should seek independent legal counsel regarding such issues.

8.0 Financial Summary

eRate 360 is committed to providing a level of service unsurpassed and the highly sought after, but rarely found subject matter expertise, technology and proven processes to effectively and efficiently process and obtain reimbursements through the USF's E-Rate program. eRate 360 is prepared to begin this project immediately upon acceptance by Client.

Contract 01393

Item	Fee	Description
Account Setup Fee	$0.00	• Account Setup • Server Storage • User Account Setup
FY 6 (2003 - 2004); FY 7 (2004 - 2005); FY 8 (2005 - 2006); FY 9 (2006 - 2007); FY 10 (2007 - 2008); FY 11 (2008 - 2009); FY 12 (2009 - 2010); FY 13 (2010 - 2011); FY 14 (2011 - 2012); FY 15 (2012 - 2013); FY 16 (2013 - 2014)	$125/hr not to exceed $4,875.00	• Forms Processing Services

Any on-site travel required, will be billed at the prevailing daily per diem rate established by the GSA.

eRate 360 is confident that our pricing schedule is commensurate with the level of work that is required to successfully manage and process all available eligible funding, taking into consideration the amount of funding the Client will receive through our efforts, and the level of service, the return on investment for Client will be of high value and low risk.

NATIVE Vocational District	eRate 360 Solutions, LLC
Signature	Signature
Printed Name	Keith C. Oakley Printed Name
Title	Managing Partner Title
Date	9/24/2013 Date

Attachment A

eRate 360 Solutions, LLC
E-Rate Consulting Agreement for FY17 (2014 – 2015)
Contract 01393

This Agreement is made effective as of July 1, 2013 by and between eRate 360 Solutions, LLC with its principal place of business at 903 Swift Bear Street, Henderson, NV 89002 (herein eRate 360) and NATIVE Vocational District (herein "client") with its principle place of business at North Highway 163, Kayenta, AZ 86033. The term of this agreement will extend from the date executed by eRate 360 and will terminate upon fulfillment of the final funding request of the funding year(s): FY 7 (2004 - 2005); FY 8 (2005 - 2006); FY 9 (2006 - 2007); FY 10 (2007 - 2008); FY 11 (2008 - 2009); FY 12 (2009 - 2010); FY 13 (2010 - 2011); FY 14 (2011 - 2012); FY 15 (2012 - 2013); FY 16 (2013 - 2014) after final payment to eRate 360 has been received.

eRate 360 will provide the following services as it relates to full service E-Rate consulting for client and its associated E-Rate eligible locations as documented within the scope of work.

The compensation to eRate 360 for all E-Rate forms processing services, implemented by eRate 360 will be $125 an hour not to exceed $4,875.00 for FY 6 (2003 - 2004); FY 7 (2004 - 2005); FY 8 (2005 - 2006); FY 9 (2006 - 2007); FY 10 (2007 - 2008); FY 11 (2008 - 2009); FY 12 (2009 - 2010); FY 13 (2010 - 2011); FY 14 (2011 - 2012); FY 15 (2012 - 2013); FY 16 (2013 - 2014). If client decides to engage eRate 360 to provide full service E-Rate consulting for subsequent school years, a supplemental agreement will be drafted and executed at that time and will be exclusive of any account setup fees.

In witness whereof, the parties have caused this Agreement to be executed by duly authorized officers as of the date set forth above.

NATIVE Vocational District	eRate 360 Solutions, LLC
_____	_____
Signature	Signature
_____	Keith C. Oakley
Printed Name	Printed Name
_____	Managing Partner
Title	Title
_____	9/24/2013
Date	Date

Attachment B

The next two pages are a Letter of Agency (LOA) authorizing eRate 360 Consulting employees to act on your behalf for e-rate matters. Please copy and paste the LOA onto your letterhead, complete the signature section on the bottom of the second page, and fax the completed Contract and LOA to 866-569-3019. Also, please a signed hard copy to 903 Swift Bear Street, Henderson, NV 89002.

Geri Begay

From: Shari Phillips E-Rate Exchange <sdp@erateexchange.com>
Sent: Thursday, September 26, 2013 6:49 AM
To: Geri Begay
Cc: Shari Phillips E-Rate Exchange
Subject: RE: Erate Consulting Proposal - Northeast Arizona Technological Institute of Vocational Education
Attachments: 2014_Erate Svc Agmt Proposal_SDP - Northeast Arizona Technological Institute of Vocational Education.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Geri,

It was a pleasure talking with you. Per our conversation, attached is the proposal for Erate Consulting Services you requested.

Please confirm receipt. We look forward to working with you.

With kind regards,
Shari

Shari Phillips
President

é-rate Exchange, LLC
focused. experienced. dedicated. e-rate consulting

PO Box 451 | Syracuse, NY | 13206
P: 315.422.7608 F: 866.283.9332

sdp@erateexchange.com
www.erateexchange.com
www.erateconsultingservice.com

Funding happiness one school at a time



Working to reduce our environmental impact on the world

CONFIDENTIALITY NOTE: The information contained in this electronic transmission including the contents of any documents transmitted with this electronic transmission constitutes information of the E-RATE Consulting Firm, E-RATE Exchange, LLC., and may contain confidential and/or privileged information. This information is intended solely for addressee(s) named. If you are not an addressee, any disclosure, photocopying, distribution or use of the

contents of this information is prohibited. If you have received this transmittal in error, please contact us immediately (collect) at 315.422.7608 so that we can arrange to retrieve this information. Thank You.

From: Geri Begay [mailto:gerib@native.k12.az.us]
Sent: Wednesday, September 25, 2013 3:50 PM
To: Shari Phillips E-Rate Exchange
Subject: test

Geri Begay
Business Manager
Northeast Arizona Technological
Institute of Vocational Education
Off N Hwy 163, 6 mi east of Kayenta Chapter
P.O. Box 710, Kayenta, Arizona 86033
gerib@native.k12.az.us
Phone (928) 697-2508 Fax (928) 697-2502

Proposal for Northeast Arizona Technological Institute of Vocational Education

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E-Rate Exchange, LLC

9/24/2013

Northeast Arizona Technological Institute of Vocational Education
N Hwy 163 PO Box 710
Kayenta, AZ 86033

Re: E-rate Consulting Services

Dear Geraldine Begay:

Our research indicates your school district has some additional opportunities to apply for E-rate funding. Our firm offers assistance in helping schools with the USF/SLD E-rate program. I am enclosing a proposal for your review. This proposal defines the steps that I believe should be taken to plan and prepare for E-rate Program Year 2014.

I am genuinely excited about the prospect of working with your school district on these initiatives. If you or anyone in your organization has questions or need additional information, please don't hesitate to call. I can be reached at 888-522-8096.

Personal Regards,

Shari Phillips
President
E-RATE EXCHANGE, LLC

Enclosures

PROPOSAL

Our Understanding of Your Needs

Northeast Arizona Technological Institute of Vocational Education has communicated a readiness to outsource the management and administration of the USF E-rate application process to a specialist. This assistance will allow Northeast Arizona Technological Institute of Vocational Education to leverage their E-rate funds more effectively, free up administrative time and assure that all telecommunication services and Internet access are strategically requested so that Northeast Arizona Technological Institute of Vocational Education receives the E-rate discounts they qualify for.

Our Approach to Meeting Your Needs

E-rate funding is a key factor to the technology success of Northeast Arizona Technological Institute of Vocational Education providing guidance for the planning, management and administration of the E-rate application process from E-rate Exchange is important so that Northeast Arizona Technological Institute of Vocational Education receives funding for the Priority One eligible services.

Initially, we will plan and coordinate the application process for the upcoming E-rate **Funding Year 2014** and complete necessary paperwork for funding year 2013. More specifically, the paperwork we will file for **Funding Year 2014** is detailed under scope of work overview on page 5. We will identify the current telecommunication services procured by the client and determine the E-rate eligibility of each service. This process will "uncover" some additional funding opportunities and position the client to receive increased E-rate funding. In addition, E-rate Exchange will provide E-rate consulting during each phase of the E-rate application process. We are committed to being actively engaged in your application process from start to finish.

E-rate Exchange has extensive knowledge of the USF/SLD E-rate program and is committed to being actively engaged in providing the guidance and delivery of the services detailed within. Our approach to meeting your needs is to listen and work closely with all parties, so the E-rate applications are properly prepared and the burden of E-rate is alleviated.

Scope of Work Overview

Prepare USAC/SLD E-rate Application to request funding for Priority One Services (Reoccurring Telecommunication Services) The Priority One services included in this proposal are Telecommunication and Internet Access. These services include the following:

- **Reoccurring Telecommunication Services** (Basic Telephone Service, Centrex, Fax Lines, Local Dial Tone Service, Long Distance Service, POTS, 800#, Fax lines, etc.)
- **Digital Transmission Services** (ATM, Cable Modem service, Digital DSL,DS-1, DS-2, DS-3, Frame Relay, ISDN, OC-1, OC-3, OC-12, Satellite, SMDS, T-1, T-2, T-3, Fractional T-1, Wireless)
- **Cellular / Paging/ Portable Internet Devices** (Some Eligibility Restrictions)
- **Internet Access Service** (Unbundled Internet Access, Domain Name Registration, Email Service, Wireless Internet Access)

Request for Priority Two Services (Internal Connections and Basic Maintenance of Internal Connections) The Priority Two services included in this proposal are Internal Connections. These services include the following: *A more detailed list of eligible services will be reviewed with client at first meeting.*

- **Data Communication Network** (Eligible Local Area Network and Wide Area Network components, Private Branch Exchange etc.)

Prepare and Post Form 470
The purpose of the Form 470 is to notify the SLD that you are seeking E-rate discounts. This form initiates a mandatory 28 day competitive bidding process for the services desired. E-rate Exchange will complete the Form 470, post it to the SLD web site and assist the client during the 28 day bidding period.

Prepare and File Form 471
The purpose of the Form 471 is to request E-rate discounts on eligible services. The 471 verifies the E-rate discount and details the requested eligible services. E-rate Exchange will complete and file the Form 471 and submit the backup documentation necessary also, refereed to as Item 21 or actual copies of bills if requested by the SLD.

School Enrollment Information
E-rate Exchange shall calculate the supplied student enrollment and students eligible for the National School Lunch data and correlate it into the discount matrix issued by the USAC/Schools and Libraries Division. In the event your E-rate discount is on the cusp and the possibility exists to increase funding to the next level, then E-rate Exchange will investigate alternatives and share specific strategies that will position you, our client, to receive higher E-rate discounts.

Scope of Work (continued)

Program Integrity Assurance
Representatives of the SLD thoroughly review each 471 Form confirm legitimate requests and assure proper procedures have been adhered to. E-rate Exchange shall guide you during this phase by supplying all required information supplied to the Schools and Libraries Division with the modified and/or corrected details requested during this review process.

Funding Commitment Decision Letter
E-rate Exchange will review each funding commitment detailed on the Funding Commitment Decision Letter (FCDL). In addition, E-rate Exchange will prepare a funding report showing the savings the E-rate discounts provide your district.

Prepare and File Form 486
E-rate Exchange will prepare for submission Form 486 to secure E-rate funds awarded.

Prepare and File Form 472
E-rate Exchange will review the discounts/reimbursement process with the client and facilitate the best process available. The discounts will be issued by participating vendors or E-rate Exchange will manage the Billed Entity Applicant Reimbursement (BEAR Form 472) process too assure eligible reimbursements are received.

Where applicable, E-rate Exchange will request that Service Providers supply E-rate reimbursement as discounts on client's bills. If the District prefers to follow the BEAR process, so that E-rate reimbursement is received via check at the end of the funding year, a separate written request must be submitted to E-rate Exchange prior to filing the form 471.

Record Retention
Applicants MUST maintain their records for at least five years to be able to comply with audits and other inquiries or investigations. USAC and the FCC visit a sample of applicants to ensure services have been delivered in compliance with FCC rules. Once a client, E-rate Exchange, LLC maintains these records on your behalf in both a paper hard copy and for easy access, a secure online accessible data warehouse.

Site Visit, Selective Review, Audit
In addition, because it is impossible to determine if a client will be chosen by the SLD for a Site Visit, Selective Review, Audit or similar activity or process, E-rate Exchange's efforts to support the District in these matters will be considered Additional Services and will be billed on a Time and Material basis at $95/hour.

Eligibility
E-Rate funding is not guaranteed. Successful E-Rate funding decisions depend on several factors, such as Federal Communications Commission service eligibility determinations, compliance with competitive bidding guidelines, and, of course, actually filling out the forms correctly and on time.

Funding Year 2014

Timeline

The scope of work has a very aggressive schedule that will need to be maintained to maximize E-rate Funding. Below details the timeline that E-rate Exchange will use to manage the process.

Discuss and plan with Client the Funding Year 2014 ..... January 2013 - February, 2014

Collect Client Furnished Information for Funding Year 2014 ..... April - July, 2013

Post Form 470 ..... July - September, 2013

28 Day Competitive Bidding Window ..... July - November, 2013

Meet with Client to Review E-rate Funding for Funding Year 2014 ..August - September, 2013

Prepare & File Form 471 ..... January - March, 2014

Client Approves Form 471 ..... January – February, 2014

Form 471 is submitted to SLD ..... No later than the 2014 FY Deadline

Fee

Previous Funding Years 2013 ..... $1,500.00

Priority One $12,500.00

Priority Two* ..... $2,500.00 per year

**Note: Northeast Arizona Technological Institute of Vocational Education will only be billed for Priority 2 funding for the years they actually request funding as per program rules. Funding for Priority Two (Internal connections) can only be requested twice within a five year period.*

Company Overview

E-rate Exchange, LLC was formed to provide personalized E-rate consulting services. We offer extensive knowledge of the USF/SLD E-rate program, strategic planning for anticipated technology purchases, and a commitment to quality at an affordable cost.

The President and Managing Member of **E-rate Exchange**, has been involved in the E-rate program since the inception in 1998 and has managed approximately **7,000 Erate Applications nationwide** and about **20% of the schools in the State of New Jersey**.

We have vast experience in telecommunications and educational consulting and realize each client has individual technology requirements. **E-rate Exchange** understands the pressure, time and budget constraints school entities face. We are committed to being actively engaged in providing the guidance and delivery of E-rate consulting services.

Our approach to meeting our client's needs is to listen and work closely with all parties so that we deliver specific technology funding strategies available for the client. We are dedicated to providing high quality personalized service for our clients so that our clients realize increased value and their burden of E-rate is alleviated.

We have assisted a variety of clients, including the following:

- Public school districts
- Private schools
- Charter Schools
- Libraries
- BOCES
- Consortiums

The scope of our services includes organizing and managing school districts through the E-rate application process, while also providing E-rate consulting services during each phase of the funding year. We offer the following areas of service in any combination to our clients:

- Onsite meetings at the client's location to strategically plan future technology objectives
- Erate Consulting and Full E-rate management
- Service provider guidance
- Guidance during the E-rate application process

E-rate Exchange is a client focused firm, employing a project staff of 7 full and part time staff members and regular consultants.

E-rate Exchange affirms that we do not provide, nor do we have a financial or marketing interest in any other organization that provides E-rate eligible services.

Education:
St. John Fisher College, Rochester, NY
Bachelor of Science Degree
Management and minor in Economics
1994



Shari Dwyer Phillips
President / Managing Member

Experience and Background:

Shari Phillips is the President of E-rate Exchange, LLC. She formed this company to better serve the specific needs of clients during the E-rate application process. Shari has specialized in the planning and preparation process of E-rate funding since the inception of the USF / School and Libraries Division E-rate program and has over thirteen (13) years experience in managing the Erate process. She has a broad experience working with BOCES, school districts, private schools, charter schools, libraries and consortiums. She has managed over 500 school districts and processed about 7,000 Erate applications with the USF/ E-rate program. She understands application strategies that can increase the funding opportunities for clients. Over the years, she has established an effective management process that successfully maximizes and secures E-rate funding for school districts nationwide.

Shari recognized the opportunity to better service the educational clients by offering her personal dedication and commitment to E-rate consulting as an independent organization. Her authentic approach begins by listening to the client's needs and continuing to be actively engaged in the application process from start to finish.

Her proven ability to create new business opportunities and to initiate and foster strong client relationships has become the foundation of E-rate Exchange. As President, she has developed strategic direction, corporate objectives and evaluated new business opportunities that will be the future of the organization.

What our clients say...
Client Comments

"My relationship with Shari Phillips began before she opened her own company. I had formed a consortium among Camden County Administrators the first year E-Rates were introduced. When Shari formed E-Rate Exchange, our consortium was so pleased with her prior work that they went with her new company. She and her staff always respond immediately to any of my questions. They are there to help whenever anything comes up. Shari tells me what I need to know to take care of any situation that arises during the E-rate application process; and, in most cases, she takes care of it for us. She reminds me when I haven't met her deadlines for getting information to her. She follows up, making sure that she has everything from us. She sets up reasonable time lines, follows through and helps us meet all deadlines and maximize the dollar values that we receive. Last year, E-Rate Exchange helped us get a 60% discount on telephone and internet services for our district."

Chris Oberg
Former Board Secretary / Business Administrator / Interim Business Administrator
Black Horse Pike Regional School District, Pennsauken, and Camden City

"I have been working with Shari Phillips and E-Rate Exchange for three years. The best part about working with her is that she makes it very easy and reduces my workload tremendously. It allows me to use my precious time for education. Her staff is very helpful, and it is always a pleasure to do business with them. They must 'fight' each other to be the best, because they are all top notch! The benefits of working with Shari's group for our school district is that the district gets more "Chris Tully " time, and it saves me two weeks out of the year doing paperwork. I would say that if you are looking for an easy, painless way to do the E-Rate application process and save money at the same time, then definitely go with this company."

Chris Tully
Assistant Business Administrator
Bergenfield Board of Education

Client References

References

Camden City Public Schools
Mr. Clyde Waters
Email:.....cwaters@camden.k12.nj.us
Phone:.....856.966.4074 X31201

Freehold Borough
Ms. Tammy Ciok
Email:.....TammyC@freeholdboro.k12.nj.us
Phone:.....*732.761.2111*

Southern Westchester BOCES
Ms. Susan Krog
Email:.....skrog@lhric.org
Phone:.....914-592-4203

Funding Year 2013

Funding Information for **Native Vocational District** (16020596) in **Kayenta, AZ**

FY	FRNs	Funded	486s	Req. Amt	Priority 1	Priority 2	Total Committed	Disbursed	Remaining	Util %
2013	8	0	0	$978,996.25	$0.00	$0.00	$0.00	$0.00	$0.00	0%

471	FRN	SPIN	Service Provider	Type	Requested	Funded	Disbursed	Util	Discount
921028	2513661	143025700	Conterra Ultra Broadband LLC	T	$713,577.28	WF	$0.00	0%	90%
921028	2518297	143027425	Interactive Educational Services Inc.	IA	$6,480.00	WF	$0.00	0%	90%
921028	2542320	143002480	NAVAJO COMM CO	T	$4,860.00	WF	$0.00	0%	90%
921028	2542401	143002480	NAVAJO COMM CO	T	$2,462.40	WF	$0.00	0%	90%
921028	2514075	143000989	Smith Bagley Inc.	T	$1,214.03	WF	$0.00	0%	90%
921028	2541963	143025700	Conterra Ultra Broadband LLC	IA	$54,000.00	WF	$0.00	0%	90%
930647	2543159	143005529	BNI Solutions LLC	ICM	$132,277.54	WF	$0.00	0%	90%
930647	2543121	143005529	BNI Solutions LLC	ICM	$64,125.00	WF	$0.00	0%	90%

Funding Year 2012

Funding Information for **Native Vocational District** (16020596) in **Kayenta, AZ**

FY	FRNs	Funded	486s	Req. Amt	Priority 1	Priority 2	Total Committed	Disbursed	Remaining	Util %
2013	8	0	0	$978,996.25	$0.00	$0.00	$0.00	$0.00	$0.00	0%
2012	22	6	6	$1,870,686.05	$777,313.06	$0.00	$777,313.06	$767,067.54	$10,245.52	99%

471	FRN	SPIN	Service Provider	Type	Requested	Funded	Disbursed	Util	Discount
862636	2372103	143002480	NAVAJO COMM CO	T	$5,942.79	$5,876.76	$0.00	0%	89%
862636	2372140	143002480	NAVAJO COMM CO	T	$2,143.80	$2,119.98	$0.00	0%	89%
862636	2371871	143000989	Smith Bagley Inc.	T	$2,274.05	$2,248.78	$0.00	0%	89%
862636	2348969	143025700	Conterra Ultra Broadband LLC	T	$705,648.64	$705,648.64	$705,648.64	100%	89%
870407	2373568	143025700	Conterra Ultra Broadband LLC	IA	$53,400.00	$53,400.00	$53,400.00	100%	89%
870407	2373609	143027425	Interactive Educational Services Inc.	IA	$8,018.90	$8,018.90	$8,018.90	100%	89%
870518	2376716	143005529	BNI Solutions LLC	ICM	$63,412.50	NF	$0.00	0%	89%
870518	2376975	143005529	BNI Solutions LLC	ICM	$130,807.79	NF	$0.00	0%	89%
871949	2379969	143005529	BNI Solutions LLC	IC	$236,364.20	WF	$0.00	0%	90%
871949	2379168	143005529	BNI Solutions LLC	T	$53,727.90	WF	$0.00	0%	90%
871949	2379724	143005529	BNI Solutions LLC	IC	$52,159.54	WF	$0.00	0%	90%
871949	2379166	143005529	BNI Solutions LLC	T	$39,087.00	WF	$0.00	0%	90%
871949	2379821	143005529	BNI Solutions LLC	IC	$36,587.63	WF	$0.00	0%	90%
871949	2379894	143005529	BNI Solutions LLC	IC	$69,028.74	WF	$0.00	0%	90%
871949	2378637	143005529	BNI Solutions LLC	IC	$312,362.90	WF	$0.00	0%	89%
871949	2379635	143005529	BNI Solutions LLC	IC	$12,366.41	WF	$0.00	0%	90%
871949	2378984	143005529	BNI Solutions LLC	IC	$60,692.94	WF	$0.00	0%	89%
871949	2378471	143005529	BNI Solutions LLC	IC	$33,570.03	WF	$0.00	0%	89%
871949	2379549	143005529	BNI Solutions LLC	IC	$63,749.04	WF	$0.00	0%	89%
871949	2378910	143005529	BNI Solutions LLC	IC	$72,911.88	WF	$0.00	0%	90%
871949	2378772	143005529	BNI Solutions LLC	IC	$41,413.85	WF	$0.00	0%	90%
871949	2380048	143005529	BNI Solutions LLC	IC	$14,015.52	WF	$0.00	0%	90%

E-RATE EXCHANGE SERVICES AGREEMENT

FOR

Northeast Arizona Technological Institute of Vocational Education

E-Rate Exchange, LLC

E-RATE SERVICES AGREEMENT

THIS AGREEMENT has been entered into as of 9/24/2013 by and between:

E-rate Exchange, 1204 James Street, Syracuse, NY 13203 (the "**Consultant**"); and Northeast Arizona Technological Institute of Vocational Education with an address of N Hwy 163 PO Box 710, Kayenta, AZ 86033 (the "**Client**").

RECITALS

The Client desires to engage the Consultant to perform certain services relating to the Universal Service Administrative Company / Schools and Libraries Division E-rate application process designed for eligible education entities to receive discounts and/or reimbursements for eligible telecommunication services and Internet access (the "E-Rate Services").

NOW, THEREFORE, in consideration of the foregoing and the mutual promises and covenants herein contained, the parties agree as follows:

1. **Services to be Rendered:** The Consultant shall perform the E-Rate Services as described more specifically in statement of work set forth in Schedule A (the "Statement of Work").

2. **Client Furnished Information:** Client shall supply all "Client Furnished Information" as set forth in Schedule A. The Client Furnished Information shall be provided in accordance with the Timeline set forth in Schedule A so as to not delay the performance of services provided by the Consultant. The Client shall bear all costs incurred in providing Client Furnished Information.

3. **Client Responsibilities:** Client shall be responsible to provide accurate and timely information as needed by Consultant. In addition, client shall be responsible for obligations described in the Client Responsibilities set forth in Schedule A. The Client shall bear all costs incurred with respect to the Client Responsibilities.

4. **Terms of Payment:** Client shall pay the Consultant Fee as set forth in Schedule A. All payments are due and payable within 30 days from date of invoice. Client acknowledges that failure to make prompt and full payment when due shall entitle the Consultant, at its sole and absolute discretion, to cease all work hereunder and the Consultant assumes no responsibility for additional services thereafter to the Client. The Consultant may withhold final report(s) until payment is received. Invoices not paid within thirty (30) days are subject to a late fee of one and one-half percent (1½%) per month of the past due amount.

5. **Additional Services:** If the Client wishes to have the Consultant to provide any additional services not set forth in the Statement of Work, related to the E-Rate Services, the Client must authorize such service in writing for a mutually agreed upon additional fee.

6. **Disclaimer:** The Consultant is not liable for reduction or denial of funding that results from inaccurate or incomplete Client Furnished Information, failure of client to timely

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provide Client Furnished Information or to fulfill any client responsibilities, clerical errors or omissions made by the Schools and Libraries Division, or if Schools and Libraries Division claims inaccurate or insufficient application and the Consultant can demonstrate that the application was complete and accurate.

7. **Notices:** Any notice given in connection with this Agreement shall be given in writing and shall be delivered either by hand or by certified mail, return receipt requested, to the other party and the other party's address stated in Schedule A. Either party may change its address stated herein by giving notice of the change in accordance with this paragraph.

8. **Assignment:** This agreement may not be assigned by the Client without the prior written consent of the Consultant.

9. **Waiver:** The waiver by either party of a breach of any provision of this Agreement shall not operate, or be construed, as a waiver of any subsequent breach.

10. **Modification:** No change, modification or waiver of any term of this Agreement shall be valid unless it is in writing and signed by both the Client and the Consultant.

11. **Entire Agreement:** This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements or understandings between the Client and the Consultant.

12. **Applicable Law:** This Agreement shall be subject to and governed by the laws of the State of New York, excluding its conflicts of laws provisions.

13. **Term:** The term of this Agreement shall be as set forth in Schedule A.

IN WITNESS WHEREOF, the parties have executed this Agreement 9/24/2013.

Client: Northeast Arizona Technological Institute of Vocational Education	**Consultant: E-RATE EXCHANGE**
_____ (Signature)	_____ (Signature)
_____ (Date)	_____ (Date)
_____ (Printed Name)	Shari D. Phillips (Printed Name)
_____ (Title)	President (Title)

E-RATE SERVICES AGREEMENT

Schedule A

Statement of Work:

The Consultant will provide the services described below and more specifically described in the Proposal for E-rate Consulting Services dated 9/24/2013

- Advise Client of required information necessary to file applications to receive E-rate discounts.
- Calculate E-rate Discount
- Prepare and file all necessary documents associated with the USF / SLD for the E-rate application process. The forms included are:
  - Form 470
  - Form 471
  - Form 486
  - Form 472 or, otherwise known as Billed Entity Applicant Reimbursement Forms (BEAR)
- Respond to requests made by the Schools and Libraries Division during Program Integrity Assurance.
- Review and verify Receipt Acknowledge Letters (RAL's)
- Review and Funding Commitment Decision Letters (FCDL's)

Client Furnished Information:

The Client shall provide the following information in accordance with the timeline set forth below:

- Templates titled "letter of authorization" on district letterhead and have authorized school authority sign and date.
- Student enrollment & eligible students for free and reduced lunch
- Copy of Technology Plan
- A copy of one month telecommunication and Internet bills

Deadlines & Responsibilities

To help all parties better understand the Erate process and the responsibilities that go along with it, below is a time line for the 2014/2015 Erate funding year. Erate is a very deadline oriented program. It is imperative that requirements be met by the USAC designated time line. E will work in tandem with the District Erate Contact to ensure that these deadlines are realized. Listed are the major events that occur throughout the Erate process. For you reference, we have provided a brief description of these events.

CLIENT FURNISHED INFORMATION (CFI)

To begin the 2014/2015 Erate process **E-Rate Exchange** will need to have specific information regarding the District's telecommunications and technology services.

- **E-Rate Exchange** will provide the district with a questionnaire template (Client Furnished Information Packet to follow) and request a complete copy of all bills that the District desires Erate funding for.
- **The clientNortheast Arizona Technological Institute of Vocational Education** will complete the questionnaire and return to **E-Rate Exchange** along with a copy of all bills that they are requesting Erate funding for.
- **TIME FRAME: May 2013 – September 2013***

LETTER OF AUTHORIZATIONS

Templates titled "**letter of authorization**" must be copied on district letterhead signed by the authorized school personnel and return to Erate Exchange.

- **E-Rate Exchange** will provide the district with templates (Client Furnished Information Packet to follow)
- **The client** will copy LOA's onto school letterhead, sign and return to **E-Rate Exchange**.
- **TIME FRAME: May 2013 – September 2013***

SCHOOL ENROLLMENT INFORMATION

Student Enrollment and participation in the Free and Reduced lunch program is how the Erate discount level is calculated.

- **E-Rate Exchange** will request this information in your Client Furnished Information packet
- **The client** is responsible for providing **E-Rate Exchange** school enrollment eligible Free & Reduced student count as submitted each month to DOE.
- **TIME FRAME: May 2013 – September 2013***

UPDATE TECHNOLOGY PLAN

A requirement of the Erate program is to have a DRAFT version of the Technology Plan in place prior to filing the Form 470. The technology plan should detail the telecommunications services, Internet Access and Internal Connections the district will have in place for the 2014 Funding Year. Services identified in your technology plan should be supplied to **E-Rate Exchange** so that they can be included on your Form 470.

- **The client** is responsible for creating their Technology plan.
- **TIME FRAME: March 2013 – September 2013***

FORM 470

The purpose of the Form 470 is to notify the SLD that you are seeking E-rate discounts and to initiate the mandatory 28 day competitive bidding process. When considering bids, price should be the most heavily weighted factor. Services listed on the Form 470 should map to your Technology plan. The E-rate program likes to see competition.

- **E-Rate Exchange** will complete the Form 470, post it to the SLD web site and assist **the client during** the 28 day bidding period. **E-Rate Exchange** will also provide a bid log.
- **The client** is responsible for maintaining fair and open bidding during the required 28-day competitive bidding period and documenting the service provider responses.
- **TIME FRAME: October 2013 – December 2013***

* All time frames are projected and dependent upon USAC's sanctioned time line. The time line for funding year 2014/2015 has yet to be formally established by USAC.

28 DAY COMPETITIVE BIDDING PROCESS

E-rate Exchange provides Erate Consulting Services and is not associated with any service providers that provide eligible Erate products or services. E-Rate Exchange is not responsible for negotiating contracts with service providers. All negotiations with service providers are the responsibility of the applicant. The applicant must be ready to accept bids once the Form 470 is posted on the USAC website. The applicant also must take an affirmative role in evaluating such bids. The applicant is responsible to receive solicitations from vendors during 28-day competitive bidding period and record interested vendors on bid log supplied by Erate Exchange.

FORM 471

The Form 471 is the second form to be submitted in order to receive E-rate discounts on eligible services. The Form 471 requests the services the applicant is seeking Erate discounts on. Each Funding Request identifies the eligible amounts from each service provider and the Erate discount the applicant can receive funding on. Legal contracts signed and dated by both parties, must be in place before Form 471 can be submitted.

- **E-Rate Exchange** will complete and file the Form 471 and submit the necessary backup documentation to the SLD. (i.e. Item 21 etc.)
- **The client** is responsible for submitting copy of complete bills in a timely manner.
- **TIME FRAME: November 2013 – January 2014***

PROGRAM INTEGRITY ASSURANCE (PIA)

Representatives of the SLD thoroughly review each Form 471 and ask questions about your applications. Most questions are clerical and **E-Rate Exchange** responds on your behalf. There may be a time we need to collect additional information from you. The SLD require responses within fifteen (15) days (including weekends and holidays). Therefore, PIA requests are responded to with high priority.

- As further documents are required, **E-Rate Exchange** will contact **the client** accordingly.
- **TIME FRAME: February 2014 – October 2014***

FUNDING COMMITMENT DECISION LETTER (FCDL)

A Funding Commitment Decision Letter (FCDL) is confirmation from the SLD describing the amount of funding for requested E-rate eligible services. If a funding request is denied for some reason the appeal process will be initiated by **E-Rate Exchange** and appropriate letters and documentation will be submitted.

- **E-Rate Exchange** will review the FCDL and provide a copy to **the client**
- **The client** will retain a copy of the FCDL for their Erate records
- **TIME FRAME: May 2014 to October 2014***

FORM 486

The Form 486 secures the District's intention to receive and pay for E-rate eligible services. USAC cannot process a payment related to a Funding Request Number (FRN) unless a properly completed Receipt of Service Confirmation Form (Form 486) has been submitted by the applicant and processed for that FRN.

- **E-Rate Exchange** will prepare for submission Form 486 to secure E-rate funds awarded
- **The client** will review, sign and return the form 486 to **E-Rate Exchange** by the requested due date. Note: **The client** must have an approved technology plan that includes funding year 2013/2014 before a form 486 can be filed.
- **TIME FRAME: February 2014 – October 2014***

FORM 472

This phase of the Erate process collects the awarded funds. Where applicable, Erate Exchange will request that Service Providers supply Erate reimbursement as discounts on client's bills. The discounts will be issued by participating vendor. Where discounts to bills are not allowable, E-rate Exchange will manage the Billed Entity Applicant Reimbursement (BEAR Form 472) process too assure eligible reimbursements are received.

- **E-Rate Exchange** will establish the discount to bill or the BEAR process with service providers and confirm all eligible reimbursements. **E-Rate Exchange** will provide template for listing of monthly expenditures of each service provider where applicable.
- **The client** will provide monthly expenditures for each service provider where applicable.
- **TIME FRAME: July 2015 – October 2015***

RETENTION OF RECORDS AND AUDITS

Applicants MUST maintain their records for at least five years to be able to comply with audits and other inquiries or investigations. USAC and the FCC visit a sample of applicants to ensure services have been delivered in compliance with FCC rules.

- **E-Rate Exchange** will maintain **the client** records on file for at least five years. If **the client** is randomly selected for an audit; for an ***additional fee***, **E-Rate Exchange** can assist in preparing necessary documentation for the audit.

* All time frames are projected and dependent upon USAC's sanctioned time line. The time line for funding year 2014/2015 has yet to be formally established by USAC.

Timeline

The scope of work has a very aggressive schedule that will need to be maintained to maximize E-rate Funding. Below details the timeline that E-rate Exchange will use to manage the process.

Meet with Client to Plan Funding Year 2014 ..... January - February, 2013
Collect Client Furnished Information for Funding Year 2014 ..... April - July, 2013
Post Form 470 ..... July - September, 2013
28 Day Competitive Bidding Window ..... July - November, 2013
Meet with Client to Review E-rate Funding for Funding Year 2014 ..... August - September, 2013
Prepare & File Form 471 ..... January - March, 2014
Client Approves Form 471 ..... January – February, 2014
Form 471 is submitted to SLD ..... No later than the 2014 FY Deadline

Consultant Fee:
The Consultant Fee for the statement of work shall be fixed and made payable according to the milestones set forth below:

- The fixed fee shall be for Previous Funding Years 2013 ..... $1,500.00
- The fixed fee shall be for Funding Year 2014 Priority One $12,500.00
- The fixed fee shall be for Funding Year 2014Priority Two $2,500.00
- The fixed fee shall be for Funding Year 2015Priority One $12,500.00
- The fixed fee shall be for Funding Year 2015Priority Two $2,500.00

Payment Schedule:
Client shall pay for services according to the payment schedule listed below.

Funding Year 2014

- Begin E-rate Application Funding Year 2014 (July 1, 2013) $6,250.00
- Final Payment (March 1, 2014) $6,250.00
- The fixed fee shall be for Previous Funding Years 2013 ..... $1,500.00
- The fixed fee shall be for Funding Year 2014Priority Two $2,500.00

Funding Year 2015

- Begin E-rate Application Funding Year 2015 (July 1, 2014) $6,250.00
- Final Payment (March 1, 2015) $6,250.00
- The fixed fee shall be for Funding Year 2015Priority Two $2,500.00

Term of the Agreement: The term of this Agreement shall be for two (2) years, unless terminated by Consultant for nonpayment of Consultant fee. This agreement shall automatically renew each Erate funding Year if not canceled by July 1st.

Address for Giving Notices:

Client: Northeast Arizona Technological Institute of Vocational Education

N Hwy 163 PO Box 710
Kayenta, AZ 86033

Consultant: **E-rate Exchange, LLC**

1204 James Street
Syracuse, NY 13203

NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION (NATIVE)

Office of the Superintendent

MEMORANDUM

Date: October 4, 2013
To: NATIVE Governing Board Members
From: Ron Tsosie, Interim Superintendent
Re: Signature on General Statement of Assurances

Following is the 2013/2014 Arizona Department of Education General Statement of Assurances (GSA) as approved during May, 2013 Board meeting. This form is filed annually with the Superintendent of Public Instruction in order to participate in any ADE administered program. Only those individuals whose signatures appear on the GSA are recognized as the authorized representatives of the NATIVE District and are be able to electronically file reports, apply for ADE funds, and maintain compliance of any ADE funds. In addition to those listed Business Consultant Charles Waite needs access to the ADE administered programs to continue successful orientation and best practices techniques with the NATIVE administration.

It is recommended that the NATIVE Business consultant Charles Waite of C&S Financial Consultants be approved as a signature on the revised 2013/2014 General Statement of Assurances.

RETURN SIGNED ORIGINAL DOCUMENT TO:
Arizona Department of Education
Attn: Grants Management, Bin 3
1535 W. Jefferson St.
Phoenix, AZ 85007
Inquiries: grants@azed.gov
Phone: (602) 542-3470 Fax: (602) 542-3264

COPY m 6/14/12

ADE Use Only	
Received Original	
Date Completed	
C/F	
Entity Number	81114

Arizona Department of Education

FY 2013
GENERAL STATEMENT OF ASSURANCE

A General Statement of Assurance must be filed annually with the Superintendent of Public Instruction in order to participate in any Arizona Department of Education administered program. Only those that sign this document will have the ability to authorize other documents to ADE on behalf of their organization. Individuals signed to this document will be given a User ID with ADE to send official documents electronically.

Please complete the following information on your organization:

Name of Educational Agency Northeast Arizona Technological Institute of Vocational Education CTDS 90836000

Mailing Address					
Address	P.O. Box 710				
City	Kayenta	State	AZ	Zip Code	86033
Phone Number	(928) 697-2500	Email Address	klesher@native.k12.az.us		
Payment Address					
Address	Navojo County Treasurer				
City	Holbrook	State	AZ	Zip Code	86025

ASSURANCES

The parties referred to in this document are the United States Department of Education, the Bureau of Indian Affairs of the United States Department of Interior, the United States Department of Agriculture, and the United States Department of Labor, all herein referred to as the "DEPARTMENT," and the State Board of Education of the State of Arizona, herein referred to as the "STATE AGENCY," and the local educational agency, herein referred to as the **"SUBGRANTEE,"**

Northeast Arizona Technological Institute of Vocational Education

The STATE AGENCY may make funds available to the SUBGRANTEE for programs operated by the SUBGRANTEE in accordance with requirements and regulations applicable to such programs. Misrepresentation of information on grant applications can result in termination of program participation.

Consistent with 34 C.F.R. Sections 76-85, the SUBGRANTEE assures, if awarded a grant, sub-grant, or contract:

1. That the SUBGRANTEE will accept funds in accordance with applicable Federal and State statutes, regulations, program plans, and applications, and administer the programs in compliance with all provisions of such statutes, regulations, applications, policies and amendments thereto.

2. That the control of funds provided to the SUBGRANTEE under each program and title to property acquired with those funds will be in a designated eligible recipient and that a designated eligible recipient will administer those funds and property.

3. That the SUBGRANTEE has the necessary legal authority to apply for and receive the proposed grant or sub-grant and enter into the contract.

4. That the SUBGRANTEE will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organization" utilizing generally accepted accounting principles (GAAP). That the SUBGRANTEE will furthermore utilize competitive bidding practices in compliance with applicable procurement regulations.

5. That the SUBGRANTEE will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, Federal funds paid to that agency under each program.

6. That the SUBGRANTEE will make reports to the STATE AGENCY and to the DEPARTMENT as may reasonably be necessary to enable the STATE AGENCY and DEPARTMENT to perform their duties (e.g. Monthly cash management report, completion report, other required reports by a program)

7. That the SUBGRANTEE will maintain records, including the records required under Section 443(a) of the General Education Provisions Act ("GEPA"), 20 U.S.C. § 1232f, and provide access to those records as the STATE AGENCY or DEPARTMENT and the Comptroller General or any of their authorized representatives in the conduct of audits authorized by Federal Law or State Statute. This cooperation includes access without unreasonable restrictions to its records and personnel for the purpose of obtaining relevant information.

8. That the SUBGRANTEE will provide reasonable opportunities for participation by teachers, parents, and other interested agencies, organizations and individuals in the planning for and operation of each program.

9. That any application, evaluation, periodic program plan or report relating to each program will be made readily available to parents and to other members of the general public.

10. That in the case of any project involving construction, the project is not inconsistent with overall State plans for the construction of school facilities, if applicable; and in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed under Section 504 of the Rehabilitation Act of 1973 and applicable provisions of Chapter 4 of Title 34, A.R.S., in order to ensure that facilities constructed with Federal (which become subsequently State) funds are accessible to and usable by handicapped individuals.

11. That the SUBGRANTEE has adopted effective procedures for: Acquiring and disseminating to teachers and administrators participating in each program, significant information resulting from educational research, demonstration and similar projects; and Adopting, if appropriate, promising educational practices developed through those projects.

12. That no person shall, on the ground of race, color, national origin, handicap, or sex be excluded from participation, be denied the benefits, or be otherwise subjected to discrimination under any program or activity for which the SUBGRANTEE receives Federal financial assistance. Admissions policies for private schools are understood and agreed to be part of such programs. In this vein, the SUBGRANTEE agrees to assure compliance with the Governor of Arizona's Executive Order 99-4 prohibiting discrimination in employment, as well as Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d *et seq.*); Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681-1683); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Age Discrimination Act (42 U.S. C. § 6101 *et seq.*); and the Americans with Disabilities Act ("ADA") (42 U.S.C. § 12101 *et seq.*)

13. That the SUBGRANTEE may not use its Federal or State funding to pay for any of the following: A. Religious worship, instruction, or proselytization. B. Equipment or supplies to be used for any of the activities specified in paragraph 13A, herein. C. Construction, remodeling, repair, operation, or maintenance of any facility or part of a facility to be used for any of the activities specified in paragraph 13A, herein. D. An activity of a school or department of divinity. A school or department of divinity is defined in 34 C.F.R. § 76.532(b).

14. That no Federal funding may be used for the acquisition of real property unless specifically permitted by the authorizing statute or implementing regulations for the program.

15. That the SUBGRANTEE may not count tuition and fees collected from students toward meeting matching, cost sharing, or maintenance of effort requirements of a program.

16. That the SUBGRANTEE shall, to the extent possible, coordinate each of its projects with other activities that are in the same geographic area served by the project and that serves similar purposes and target groups.

17. That the SUBGRANTEE shall, to the extent possible, if its project includes activities to improve the basic skills of children, youth, or adults, coordinate its project with other basic skills activities that are in the same geographic area served by the project. Basic skills mean reading, mathematics, and effective communication, both written and oral.

18. That the SUBGRANTEE shall continue its coordination with the STATE AGENCY during the length of the project period.

19. The SUBGRANTEE shall cooperate in any evaluation by the DEPARTMENT.

20. That if a program so requires, provisions shall be made for the participation of children enrolled in private schools in the area to be served. Such provision shall: A. Provide private school students with a genuine opportunity for equitable participation. B. Provide an opportunity to participate in a manner that is consistent with the number of eligible private school students and their needs. C. Maintain continuing administrative direction and control over funds and property that benefit students enrolled in private schools. D. Comply with the requirements of 34 C.F.R. §76.652 through 76.662.

21. That no provision of any law shall be construed to authorize the consolidation of any applicable program with any other program, such as the commingling of funds derived from one appropriation with those derived from another appropriation.

22. That funds will be used to supplement and not supplant State and local funds expended for educational purposes and, to the extent practicable, increase the fiscal effort that would, in the absence of such funds, be made by the SUBGRANTEE for educational purposes.

23. That the SUBGRANTEE will comply with all relevant laws relating to privacy and protection of individual rights including 34 C.F.R. Part 99 (Family Educational Rights and Privacy Act of 1974).

24. That the SUBGRANTEE will comply with any applicable federal, state and local health or safety requirements that apply to the facilities used for a project.

25. That it shall maintain records for 5 years following completion of the activities for which the SUBGRANTEE uses the federal or state funding and which show: A. The amount of funds under the sub-grant or grant. B. How the SUBGRANTEE uses the funds. C. The total cost of the project. D. The share of that total cost provided from other sources

26. If real property or structures are provided or improved with the aid of Federal financial assistance, the SUBGRANTEE will comply with applicable statutes, regulations and the project application in the use, encumbrance, transfer or sale of such property or structure. If personal property is so provided, the SUBGRANTEE will comply with applicable statutes, regulations and the project application in the use, encumbrance, transfer, disposal and sale of such property.

27. That in the event of a sustained audit exception, and upon demand of the STATE AGENCY, the SUBGRANTEE shall immediately reimburse the STATE AGENCY for that portion of the audit exception attributable under the audit to the SUBGRANTEE, but shall also immediately reimburse the STATE AGENCY expenses in defending the audit exception, including and not limited to travel and attorney's fees, in an amount proportional to the amount of the audit exception attributable to the SUBGRANTEE. The SUBGRANTEE agrees to hold the STATE AGENCY harmless for any audit exception arising from the SUBGRANTEE's failure to comply with applicable regulations.

28. That the SUBGRANTEE is aware all Federal funds granted to it are conditioned upon the availability and appropriation of such funds by the United States Congress and are subject to reduction or elimination by the United States Congress at any time, even following award and disbursement of funds. The SUBGRANTEE shall hold the STATE AGENCY harmless for any reduction or elimination of Federal funds granted to it. In the event of non-appropriation and notice, the SUBGRANTEE shall immediately cease further expenditures under any project.

29. That the SUBGRANTEE is in compliance with State and Federal laws and regulations.

30. This assurance is given in consideration of and for the purpose of obtaining any and all grants, loans, contracts, property, discounts or other financial assistance extended after the date hereof to the SUBGRANTEE by the DEPARTMENT, through the STATE AGENCY, including installment payments, after such date on account of applications for financial assistance which were approved before such date. The SUBGRANTEE recognized and agrees that such financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States and the State of Arizona, individually or jointly, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the SUBGRANTEE, its successors, transferees and assigns. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the SUBGRANTEE.

31. Federal grant recipients, sub recipients and their grant personnel are prohibited from text messaging while driving a government owned vehicle, or while driving their own privately owned vehicle during official grant business, or from using government supplied electronic equipment to text message or email while driving. Recipients must comply with these conditions under Executive Order 13513, "Federal Leadership On Reducing Text Messaging While Driving," October 1, 2009.

****Signature Required** Section A**

This section must be signed by:

a) District Board President or Superintendent, OR
b) Charter Contract Signer, OR
c) Comparable authorized official at another type of organization

Educational Agency	Northeast Arizona Technological Institute of Vocational Education
Title	District - Superintendent
Name	Karen Lesher
Date	05/10/2012
Signature (Required):	

Must be in **Black** or **Blue** Ink

If this authorized signer in this section changes, you must resubmit a new General Statement of Assurance.

Section B - Authorized Grants Management Enterprise Users

Educational Agency	Northeast Arizona Technological Institute of Vocational Education
Fiscal Year	2013
CTDS #	90836000

Add User	Click add user to insert unlimited user rows.

GSA Access	Capture Access	Remove Access	User Type	First Name	Last Name	Title	Email	Phone Number	GSA Access User Signature OR Removal Reason
☐	☐	☒	Both	Eugene	Kirk	Board Vice President	ekirk@native.k12.az.us	(928) 697-2500	Other
☐	☒	☐	Both	Margaret	Yazzie	Board President	myazzie@native.k12.az.us	(928) 697-2500	
☒	☐	☐	Both	Charles	Waite	Business Manager	cwaite1@frontiernet.net	(928) 337-4920	
☒	☐	☐	Both	Karen	Lesher	Superintendent	klesher@native.k12.az.us	(928) 697-2501	

GSA Access User - Can Create, Edit, Save and Submit an application, amendment, payment request, and completion report. User must sign above.
Capture Access - Can Create, Edit, and Save an application, amendment, and completion report. No signature is required.
User Type - Select what the category of user the individual is, and what types of e-mails will be received (General, Financial or Both).

Constitutionally Protected Prayer Policy Certification
NCLB Title IX, Section 9524

The authorized signatory of the local education agency (LEA) affirms that no policy of the LEA prevents, or otherwise denies participation in, constitutionally protected prayer in any of the elementary or the secondary schools in the LEA. In affirming this provision, the LEA understands that, if the LEA refuses to submit this certification or does so in bad faith, the ADE may bring enforcement action that may include withholding of NCLB funds until the LEA complies with this requirement.

SECTION 9524. SCHOOL PRAYER

(a) GUIDANCE- **The secretary shall provide and revise guidance***, not later than September 1, 2002, and of every second year thereafter, to State educational agencies, local educational agencies, and the public on constitutionally protected prayer in public elementary schools and secondary schools, including making guidance available on the Internet. The guidance shall be reviewed, prior to distribution, by the Office of Legal Counsel of the Department of Justice for verification that the guidance represents the current state of the law concerning constitutionally protected prayer in public elementary schools and secondary schools.

(b) CERTIFICATION- **As a condition of receiving funds under this Act**, a local education agency shall certify in writing to the State educational agency involved that no policy of the local educational agency prevents, or otherwise denies participation in, constitutionally protected prayer in public elementary schools and secondary schools, as detailed in the guidance required under subsection (a). **The certification shall be provided by October 1 of each year**. The State educational agency shall report to the Secretary by November 1 of each year a list of those educational agencies that have not filed the certification or against which complaints have been made to the State educational agency that the local educational agencies are not in compliance with this section.

*The guidance from the ED on religion and Public Schools was posted on February 7, 2003 at: http://www.ed.gov/policy/gen/guid/religionandschools/prayer_guidance.html

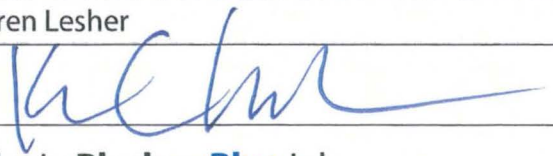
****Signature Required** Section C**

This section must be signed by:
a) District Board President or Superintendent, OR
b) Charter Contract Signer, OR
c) Comparable authorized official at another type of organization

Educational Agency: Northeast Arizona Technological Institute of Vocational Education

Title: District - Superintendent

Name: Karen Lesher

Signature (Required): 

Date: 05/10/2012

Must be in **Black** or **Blue** Ink

Certification Regarding Lobbying; Debarment, Suspension, Ineligibility and Voluntary Exclusion; and Drug-Free Workplace

This certifies compliance with requirements regarding Lobbying; Debarment, Suspension, Ineligibility and Voluntary Exclusion; and, Drug-Free Workplace, as prescribed in 34 C.F.R. Part 82 and Part 85, and 7 C.F.R. Part 3017, and the required regulations implementing Executive Order 12549. Copies of these regulations may be obtained by contacting the person to whom this statement is submitted.

(BEFORE COMPLETING CERTIFICATION, READ THE REQUIREMENTS THAT FOLLOW)

(1) All fund participants must certify, by submission of this statement, that project funds will not, in any way, be used for the purpose of Lobbying or otherwise influencing decisions supporting the granting of funds administered by the Arizona Department of Education (ADE).

(2) The prospective lower tier participant certifies, by submission of this statement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(3) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this statement.

(4) Furthermore, that sub-grantees receiving ADE administered funds will provide a drug-free workplace.

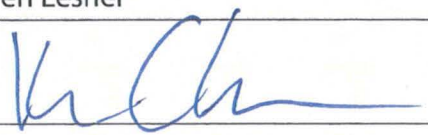
****Signature Required** Section D**

This section must be signed by:
a) District Board President or Superintendent, OR
b) Charter Contract Signer, OR
c) Comparable authorized official at another type of organization

Educational Agency: Northeast Arizona Technological Institute of Vocational Education

Title: District - Superintendent

Name: Karen Lesher

Signature (Required): 

Date: 05/10/2012

Must be in **Black** or **Blue** Ink

REQUIREMENTS FOR CERTIFICATION

This certification is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the participant or prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

By signing and submitting this statement, it is understood that the participants and prospective lower tier participant has done so in accordance with the following:

LOBBYING

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the above signed, to any person for influencing or attempting to influence an officer of employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a Federal contract, grant loan or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-grantees shall certify and disclose accordingly.

(d) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

(a) The prospective lower tier participant shall provide immediate written notice to the person to whom this statement is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(b) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntary excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing
Executive Order 12549. You may contact the person to whom this statement is submitted for assistance in obtaining a copy of those regulations.

(c) The prospective lower tier participant agrees by submitting this statement that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency from which this transaction originated.

(d) The prospective lower tier participant further agrees, by submitting this statement, that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

(e) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non procurement List.

(f) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealing.

(g) Except for transactions authorized under paragraph (e) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency from which this transaction originated may, in addition to other remedies available, pursue suspension and/or debarment.

DRUG-FREE WORKPLACE (Grantee other than Individuals)

As required by the Drug-Free Workplace Act of 1988, and subsequent regulations, the applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

(b) Establishing an on-going drug-free awareness program to inform employees about the dangers of drug abuse; grantee's policy of maintaining a drug-free workplace; any available drug counseling, rehabilitation, and employee assistance programs; and, the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a).

(d) Notify the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will abide by the terms of the statement; and, notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under paragraph (d) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants Policy and Oversight Staff, Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

DRUG-FREE WORKPLACE (Grantees who are Individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610:

(a) As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

(b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants Policy and Oversight Staff, Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant.

Section E - FY 2013 General Statement of Assurance

Educational Agency Northeast Arizona Technological Institute of Vocational Education

FFATA (Federal Funding Accountability and Transparency Act) Reporting Requirements

The Federal Funding Accountability and Transparency Act (FFATA) was signed on September 26, 2006. The intent is to empower every American with the ability to hold the government accountable for each spending decision. The end result is to reduce wasteful spending in the government. The FFATA legislation requires information on federal awards (federal financial assistance and expenditures) be made available to the public via a single, searchable web-site, which is www.USASpending.gov.

The FFATA Sub-award Reporting System (FSRS) is the reporting tool Federal prime awardees (i.e. prime grants recipients, e.g. Arizona Department of Education) use to capture and report sub-award and executive compensation data regarding their first-tier sub-awards to meet the FFATA reporting requirements. Prime grant awardees (e.g. Arizona Department of Education) will report against sub-grants awarded. The sub-award information entered in FSRS will then be displayed on www.USASpending.gov associated with the prime award furthering Federal spending transparency.

In accordance with 2 CFR Chapter 1, Part 170 REPORTING SUB-AWARD AND EXECUTIVE COMPENSATION INFORMATION, Prime Awardees (e.g. Arizona Department of Education) awarded a federal grant are required to file a FFATA sub-award report by the end of the month following the month in which the prime awardee awards.

As a condition of receiving funds through Arizona Department of Education, a local education agency shall certify in writing to the Arizona Department of Education that a local education agency met the annual CCR (Central Contractor Registration) requirement and DUNS requirement. Please provide the following information. This information will be used by the Arizona Department of Education as a prime recipient to meet FFATA reporting requirements.

1. Please attach a copy of your current CCR Registration.

2. Provide the LEA/Organization DUNS Number 169-353-583

3. Congressional District where your LEA or organization resides District 1

4. Zip + 4 86033-0710

* Check to see if your organization is already registered at the CCR web-site. You will be able to search CCR (https://www.bpn.gov/CCRSearch/Search.aspx) by using either your organization's Data Universal Number System (DUNS) number or legal business name. Your organization needs to renew their CCR registration each calendar year.

* You will be able to search the existing DUNS number or request a new DUNS number via D&B website at http://fedgov.dnb.com/webform

A Data Universal Numbering System (DUNS) number is a unique, non-indicative 9-digit identifier issued and maintained by D&B that verifies the existence of a business entity globally. D&B assigns DUNS numbers for each physical location of a business. All U.S. Government contractors/grantees globally can receive a DUNS number at no charge and, under normal circumstances, within 24-72 business hours when using the D&B web form process by accessing: http://fedgov.dnb.com/webform. The Transparency Act requires information disclosure concerning entities receiving Federal financial assistance through Federal awards such as grants and sub-grants. See 31 U.S.C. 6101 note. One of the data elements required is the unique identifier of the entity receiving the award. All sub-awardees required to have a DUNS number as an unique identifier.

RETURN SIGNED ORIGINAL DOCUMENT TO:
Arizona Department of Education
Attn: Grants Management, Bin 3
1535 W. Jefferson St.
Phoenix, AZ 85007
Inquiries: grants@azed.gov
Phone: (602) 542-3470 Fax: (602) 542-3264

ADE Use Only	
Received Original	
Date Completed	
C/F	
Entity Number	81114

FY 2014
GENERAL STATEMENT OF ASSURANCE

A General Statement of Assurance must be filed annually with the Superintendent of Public Instruction in order to participate in any Arizona Department of Education administered program. Only those that sign this document will have the ability to authorize other documents to ADE on behalf of their organization. Individuals signed to this document will be given a User ID with ADE to send official documents electronically.

Please complete the following information on your organization:

Name of Educational Agency Northeast Arizona Technological Institute of Vocational Education CTDS 090836000

Mailing Address					
Address	P.O. Box 710				
City	Kayenta	State	AZ	Zip Code	86033
Phone Number	9286972500	Email Address	rtsosie@native.k12.az.us		

Payment Address					
Address	Navojo County Treasurer				
City	Holbrook	State	AZ	Zip Code	86025

ASSURANCES

The parties referred to in this document are the United States Department of Education, the Bureau of Indian Affairs of the United States Department of Interior, the United States Department of Agriculture, and the United States Department of Labor, all herein referred to as the "DEPARTMENT," and the State Board of Education of the State of Arizona, herein referred to as the "STATE AGENCY," and the local educational agency, herein referred to as the **"SUBGRANTEE,"**

Northeast Arizona Technological Institute of Vocational Education

The STATE AGENCY may make funds available to the SUBGRANTEE for programs operated by the SUBGRANTEE in accordance with requirements and regulations applicable to such programs. Misrepresentation of information on grant applications can result in termination of program participation.

Consistent with 34 C.F.R. Sections 76-85, the SUBGRANTEE assures, if awarded a grant, sub-grant, or contract:

1. That the SUBGRANTEE will accept funds in accordance with applicable Federal and State statutes, regulations, program plans, and applications, and administer the programs in compliance with all provisions of such statutes, regulations, applications, policies and amendments thereto.

2. That the control of funds provided to the SUBGRANTEE under each program and title to property acquired with those funds will be in a designated eligible recipient and that a designated eligible recipient will administer those funds and property.

3. That the SUBGRANTEE has the necessary legal authority to apply for and receive the proposed grant or sub-grant and enter into the contract.

4. That the SUBGRANTEE will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organization" utilizing generally accepted accounting principles (GAAP). That the SUBGRANTEE will furthermore utilize competitive bidding practices in compliance with applicable procurement regulations.

5. That the SUBGRANTEE will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, Federal funds paid to that agency under each program.

6. That the SUBGRANTEE will make reports to the STATE AGENCY and to the DEPARTMENT as may reasonably be necessary to enable the STATE AGENCY and DEPARTMENT to perform their duties (e.g. Monthly cash management report, completion report, other required reports by a program)

7. That the SUBGRANTEE will maintain records, including the records required under Section 443(a) of the General Education Provisions Act ("GEPA"), 20 U.S.C. § 1232f, and provide access to those records as the STATE AGENCY or DEPARTMENT and the Comptroller General or any of their authorized representatives in the conduct of audits authorized by Federal Law or State Statute. This cooperation includes access without unreasonable restrictions to its records and personnel for the purpose of obtaining relevant information.

8. That the SUBGRANTEE will provide reasonable opportunities for participation by teachers, parents, and other interested agencies, organizations and individuals in the planning for and operation of each program.

9. That any application, evaluation, periodic program plan or report relating to each program will be made readily available to parents and to other members of the general public.

10. That in the case of any project involving construction, the project is not inconsistent with overall State plans for the construction of school facilities, if applicable; and in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed under Section 504 of the Rehabilitation Act of 1973 and applicable provisions of Chapter 4 of Title 34, A.R.S., in order to ensure that facilities constructed with Federal (which become subsequently State) funds are accessible to and usable by handicapped individuals.

11. That the SUBGRANTEE has adopted effective procedures for: Acquiring and disseminating to teachers and administrators participating in each program, significant information resulting from educational research, demonstration and similar projects; and Adopting, if appropriate, promising educational practices developed through those projects.

12. That no person shall, on the ground of race, color, national origin, handicap, or sex be excluded from participation, be denied the benefits, or be otherwise subjected to discrimination under any program or activity for which the SUBGRANTEE receives Federal financial assistance. Admissions policies for private schools are understood and agreed to be part of such programs. In this vein, the SUBGRANTEE agrees to assure compliance with the Governor of Arizona's Executive Order 99-4 prohibiting discrimination in employment, as well as Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d *et seq.*); Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681-1683); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Age Discrimination Act (42 U.S.C. § 6101 *et seq.*); and the Americans with Disabilities Act ("ADA") (42 U.S.C. § 12101 *et seq.*)

13. That the SUBGRANTEE may not use its Federal or State funding to pay for any of the following: A. Religious worship, instruction, or proselytization. B. Equipment or supplies to be used for any of the activities specified in paragraph 13A, herein. C. Construction, remodeling, repair, operation, or maintenance of any facility or part of a facility to be used for any of the activities specified in paragraph 13A, herein. D. An activity of a school or department of divinity. A school or department of divinity is defined in 34 C.F.R. § 76.532(b).

14. That no Federal funding may be used for the acquisition of real property unless specifically permitted by the authorizing statute or implementing regulations for the program.

15. That the SUBGRANTEE may not count tuition and fees collected from students toward meeting matching, cost sharing, or maintenance of effort requirements of a program.

16. That the SUBGRANTEE shall, to the extent possible, coordinate each of its projects with other activities that are in the same geographic area served by the project and that serves similar purposes and target groups.

17. That the SUBGRANTEE shall, to the extent possible, if its project includes activities to improve the basic skills of children, youth, or adults, coordinate its project with other basic skills activities that are in the same geographic area served by the project. Basic skills mean reading, mathematics, and effective communication, both written and oral.

18. That the SUBGRANTEE shall continue its coordination with the STATE AGENCY during the length of the project period.

19. The SUBGRANTEE shall cooperate in any evaluation by the DEPARTMENT.

20. That if a program so requires, provisions shall be made for the participation of children enrolled in private schools in the area to be served. Such provision shall: A. Provide private school students with a genuine opportunity for equitable participation. B. Provide an opportunity to participate in a manner that is consistent with the number of eligible private school students and their needs. C. Maintain continuing administrative direction and control over funds and property that benefit students enrolled in private schools. D. Comply with the requirements of 34 C.F.R. §76.652 through 76.662.

21. That no provision of any law shall be construed to authorize the consolidation of any applicable program with any other program, such as the commingling of funds derived from one appropriation with those derived from another appropriation.

22. That funds will be used to supplement and not supplant State and local funds expended for educational purposes and, to the extent practicable, increase the fiscal effort that would, in the absence of such funds, be made by the SUBGRANTEE for educational purposes.

23. That the SUBGRANTEE will comply with all relevant laws relating to privacy and protection of individual rights including 34 C.F.R. Part 99 (Family Educational Rights and Privacy Act of 1974).

24. That the SUBGRANTEE will comply with any applicable federal, state and local health or safety requirements that apply to the facilities used for a project.

25. That it shall maintain records for 5 years following completion of the activities for which the SUBGRANTEE uses the federal or state funding and which show: A. The amount of funds under the sub-grant or grant. B. How the SUBGRANTEE uses the funds. C. The total cost of the project. D. The share of that total cost provided from other sources

26. If real property or structures are provided or improved with the aid of Federal financial assistance, the SUBGRANTEE will comply with applicable statutes, regulations and the project application in the use, encumbrance, transfer or sale of such property or structure. If personal property is so provided, the SUBGRANTEE will comply with applicable statutes, regulations and the project application in the use, encumbrance, transfer, disposal and sale of such property.

27. That in the event of a sustained audit exception, and upon demand of the STATE AGENCY, the SUBGRANTEE shall immediately reimburse the STATE AGENCY for that portion of the audit exception attributable under the audit to the SUBGRANTEE, but shall also immediately reimburse the STATE AGENCY expenses in defending the audit exception, including and not limited to travel and attorney's fees, in an amount proportional to the amount of the audit exception attributable to the SUBGRANTEE. The SUBGRANTEE agrees to hold the STATE AGENCY harmless for any audit exception arising from the SUBGRANTEE's failure to comply with applicable regulations.

28. That the SUBGRANTEE is aware all Federal funds granted to it are conditioned upon the availability and appropriation of such funds by the United States Congress and are subject to reduction or elimination by the United States Congress at any time, even following award and disbursement of funds. The SUBGRANTEE shall hold the STATE AGENCY harmless for any reduction or elimination of Federal funds granted to it. In the event of non-appropriation and notice, the SUBGRANTEE shall immediately cease further expenditures under any project.

29. That the SUBGRANTEE is in compliance with State and Federal laws and regulations.

30. This assurance is given in consideration of and for the purpose of obtaining any and all grants, loans, contracts, property, discounts or other financial assistance extended after the date hereof to the SUBGRANTEE by the DEPARTMENT, through the STATE AGENCY, including installment payments, after such date on account of applications for financial assistance which were approved before such date. The SUBGRANTEE recognized and agrees that such financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States and the State of Arizona, individually or jointly, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the SUBGRANTEE, its successors, transferees and assigns. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the SUBGRANTEE.

31. Federal grant recipients, sub recipients and their grant personnel are prohibited from text messaging while driving a government owned vehicle, or while driving their own privately owned vehicle during official grant business, or from using government supplied electronic equipment to text message or email while driving. Recipients must comply with these conditions under Executive Order 13513, "Federal Leadership On Reducing Text Messaging While Driving," October 1, 2009.

32. That the SUBGRANTEE, if administering a program under the *No Child Left Behind Act of 2001,* by submitting its LEA Continuous Improvement Plan affirms that:

- Each such program will be administered in accordance with all applicable statutes, regulations, program plans, and applications.
- The control of funds provided under each such program and title to property acquired with program funds will be in a public agency or in a nonprofit private agency, institution, organization, or Indian tribe, if the law authorizing the program provides for assistance to those entities.
- The public agency, nonprofit private agency, institution, organization, or Indian tribe will administer the funds and property to the extent required by the authorizing statutes.
- The LEA will adopt and use proper methods of administering each such program, including (a) the enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program; and (b) the correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation.
- The LEA will cooperate in carrying out any evaluation of each such program conducted by or for the ADE, the US Secretary of Education, or other Federal officials.
- The LEA will use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, Federal funds paid to the applicant under each such program.
- The LEA will (a) submit such reports to the ADE (which shall make the reports available to the Governor) and the US Secretary of Education as required to enable the state and federal departments to perform their duties under each such program; and (b) maintain such records, provide such information, and afford such access to the records as the ADE (after consultation with the Governor) or the US Secretary may reasonably require to carry out their duties.
- Before the final plan was submitted, the LEA consulted with teachers, researchers, school administrators, and parents, and, if appropriate, with education-related community groups, nonprofit organizations, and institutions of higher learning; and, the LEA afforded a reasonable opportunity for public comment on the plan and considered such comment.
- The approved Final Continuous Improvement Plan will be made available for public review.
- The LEA will use federal funds applied for under this plan only to supplement the funds that would, in the absence of federal funds, be made available from nonfederal sources, and not to supplant such funds.
- The LEA is in compliance with state law requiringexpulsion from school for a period of no less than 1 year a student who is determined to have unlawfully brought a firearm to school, or to have unlawfully possessed a firearm at a school under the jurisdiction of the LEA, except that the chief administrating officer of an LEA is allowed to modify such expulsion requirements for a student on a case-by-case basis if such modification is in writing; and the LEA will provide to the ADE on an annual basis information surrounding any expulsion, including the name of the school concerned, the number of students expelled from such school, and the type of firearm(s) concerned.

33. That the SUBGANTEE, if administering a program under Title I, affirms that:

- The LEA will inform eligible schools and parents of schoolwide program authority and the ability of such schools to consolidate funds from federal, state, and local sources and provide technical assistance and support to schoolwide programs.
- The LEA will work in consultation with schools as the schools develop and implement their schoolwide plans or undertake targeted assistance activities so that each school can make adequate yearly progress.
- The LEA will fulfill the LEA's school improvement responsibilities, including offering public school choice as outlined in Arizona's approved ESEA Flexibility Request.
- The LEA will take into account the findings of relevant scientifically based research of model programs for the educationally disadvantaged.
- The LEA will ensure that pre-schools funded by Title I will comply with the performance standards established under section 641A(a) of the Head Start Act.

- The LEA will comply with the requirements of section 1119 regarding the qualifications of teachers and paraprofessionals. The LEA will ensure that all paraprofessionals with instructional duties in any program supported by Title I funds, who are hired after January 8, 2002, will meet these requirements.
- The LEA will work in consultation with schools to develop and implement their plans or activities for parental involvement (section 1118) and qualifications for teachers and paraprofessionals (section 1119).
- The LEA will inform eligible schools of the LEA's authority to obtain waivers on the school's behalf under Title IX (section 1112).
- The LEA will coordinate and collaborate with the ADE with respect to a school's request for assistance in addressing factors significantly affecting student achievement that resulted in being identified for school improvement.
- The LEA will ensure that low-income students and minority students are not taught by unqualified, out-of-field, or inexperienced teachers at higher rates than other students.
- The LEA will use the results of the student academic assessments and other measures or indicators to review annually the progress of each school to determine whether all of the Title I schools are making the progress necessary to ensure that all students will meet the proficient level of achievement on AIMS.
- The LEA will ensure that the results from academic assessments, including AIMS, will be provided to parents and teachers as soon as is practicably possible after the test is taken, in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.
- The LEA will assist each Title I school in developing or identifying a high-quality, effective curriculum that is aligned to the Arizona Academic Standards.
- The LEA will require each principal of each Title I school – whether operating as a targeted assistance or schoolwide program – to attest annually that the school is in compliance with Section 1119 regarding the qualifications of its teachers and paraprofessional staff and will maintain such documentation at the school site and at the LEA office to be available by public request.
- The LEA will require each principal of each Title I school – whether operating as a targeted assistance or schoolwide program – to provide to each individual parent timely notice that the parent's child has been taught for four or more consecutive weeks by a teacher who is not highly qualified (section 1111(h)(6) PARENTS RIGHT TO KNOW, paragraph B).
- If required, the LEA can demonstrate that funds used in schools served under Title I, Part A provide services that, taken as a whole, are at least comparable to services in schools that are not receiving funds under Title I, Part A, by (a) a local educational agency-wide salary schedule; (b) a policy to ensure equivalence among schools in teachers, administrators, and other staff; and (c) a policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies.

34. That the SUBGRANTEE, if administering a program for Education of Homeless Students, affirms that:
- The LEA will adopt policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless.
- The LEA will designate an appropriate staff person as an LEA liaison for homeless children and youths, to carry out the duties described in Title X, Part C, section 722, paragraph (6)(A).
- The LEA will adopt policies and practices to ensure that transportation is provided, at the request of the parent or guardian (or in the case of an unaccompanied youth, the liaison), to and from the school of origin in accordance with the provisions of Title X, Part C, section 722, paragraph (6)(J)(iii).
- The LEA will adopt policies and practices to ensure immediate enrollment of homeless children.

35. That the SUBGRANTEE, if administering a program under Title II, Part A, affirms that:
- The LEA will target funds to schools that (a) have the lowest proportion of highly qualified teachers; (b) have the largest average class size; or (c) are identified for school improvement.
- The LEA shall conduct a needs assessment for professional development and hiring with the involvement of teachers, principals, administrators, paraprofessionals, and other school personnel, including Title I teachers, to determine the activities required to give teachers the subject matter knowledge and teaching skills, and to give principals the instructional leadership skills to help teachers, to ensure students will meet the Arizona Academic Standards.

36. That the SUBGRANTEE, if administering a program under Title III, affirms that:
- The LEA will ensure that all teachers in any language instruction educational program for limited English proficient (LEP) children are fluent in English and any other language used for instruction, including written and oral communications skills.
- The LEA will comply with the parental notification provisions throughout the school year (section 3302).
- The LEA will annually assess the English proficiency of all limited English proficient (LEP) students using at least one of the four approved English language proficiency tests.
- The LEA program is designed to enable LEP students to speak, read, write, and comprehend the English language and to meet Arizona Academic Standards.
- The LEA is compliant with all Arizona state laws and rules and federal civil rights laws and rules regarding limited English proficient (LEP) students per sections 3126 and 3127.

37. That the SUBGRANTEE, if required, affirms that it will conduct timely and meaningful consultation with private school officials to provide services to eligible children attending private schools and to provide for participation in professional development by teachers and other instructional staff of private schools. (Note: Does not apply to Charter LEAs)

Signature Required Section A

This section must be signed by:

a) District: Board President or Superintendent
b) Charter: Contract Signer
c) Other: Comparable authorized official at another type of organization

Educational Agency	Northeast Arizona Technological Institute of Vocational Education
Title	Interim Superintendent
Print Name	Ronlye Tsosie

Signature (Required) _____ Date _____

Must be in **Black** or **Blue** Ink

If this authorized signer in this section changes, you must resubmit a new General Statement of Assurance.

Section B - Authorized Grants Management Enterprise Users

Educational Agency	Northeast Arizona Technological Institute of Vocational Education
Fiscal Year	2014
CTDS #	090836000

Add User — Click add user to insert unlimited user rows.

User Access	User Type	First Name	Last Name	Title	Email	Phone Number	GSA Access User Signature **OR** Removal Reason
GSA Access	Both	Charles	Waite	Business Consultant	cwaite1@frontiernet.neet	(928) 337-4920	
Remove Access	Both	Karen	Lesher	Previous Superintendent	klesher@native.k12.az.us	(928) 697-2501	No Longer Employed

GSA Access User - Can Create, Edit, Save and Submit an application, amendment, payment request, and completion report. User must sign above.
Capture Access - Can Create, Edit, and Save an application, amendment, and completion report. No signature is required.
User Type - Select what the category of user the individual is, and what types of e-mails will be received (General, Financial or Both).

* Check to see if your organization is already registered at the CCR web-site. You will be able to search CCR (https://www.bpn.gov/CCRSearch/Search.aspx) by using either your organization's Data Universal Number System (DUNS) number or legal business name. Your organization needs to renew their CCR registration each calendar year.

* You will be able to search the existing DUNS number or request a new DUNS number via D&B website at http://fedgov.dnb.com/webform

A Data Universal Numbering System (DUNS) number is a unique, non-indicative 9-digit identifier issued and maintained by D&B that verifies the existence of a business entity globally. D&B assigns DUNS numbers for each physical location of a business. All U.S. Government contractors/grantees globally can receive a DUNS number at no charge and, under normal circumstances, within 24-72 business hours when using the D&B web form process by accessing: http://fedgov.dnb.com/webform. The Transparency Act requires information disclosure concerning entities receiving Federal financial assistance through Federal awards such as grants and sub-grants. See 31 U.S.C. 6101 note. One of the data elements required is the unique identifier of the entity receiving the award. All sub-awardees required to have a DUNS number as an unique identifier.

Constitutionally Protected Prayer Policy Certification
NCLB Title IX, Section 9524

The authorized signatory of the local education agency (LEA) affirms that no policy of the LEA prevents, or otherwise denies participation in, constitutionally protected prayer in any of the elementary or the secondary schools in the LEA. In affirming this provision, the LEA understands that, if the LEA refuses to submit this certification or does so in bad faith, the ADE may bring enforcement action that may include withholding of NCLB funds until the LEA complies with this requirement.

SECTION 9524. SCHOOL PRAYER

(a) GUIDANCE- **The secretary shall provide and revise guidance***, not later than September 1, 2002, and of every second year thereafter, to State educational agencies, local educational agencies, and the public on constitutionally protected prayer in public elementary schools and secondary schools, including making guidance available on the Internet. The guidance shall be reviewed, prior to distribution, by the Office of Legal Counsel of the Department of Justice for verification that the guidance represents the current state of the law concerning constitutionally protected prayer in public elementary schools and secondary schools.

(b) CERTIFICATION- **As a condition of receiving funds under this Act**, a local education agency shall certify in writing to the State educational agency involved that no policy of the local educational agency prevents, or otherwise denies participation in, constitutionally protected prayer in public elementary schools and secondary schools, as detailed in the guidance required under subsection (a). **The certification shall be provided by October 1 of each year**. The State educational agency shall report to the Secretary by November 1 of each year a list of those educational agencies that have not filed the certification or against which complaints have been made to the State educational agency that the local educational agencies are not in compliance with this section.

*The guidance from the ED on religion and Public Schools was posted on February 7, 2003 at: http://www.ed.gov/policy/gen/guid/religionandschools/prayer_guidance.html

Signature Required Section C

This section must be signed by:
a) District: Board President or Superintendent
b) Charter: Contract Signer
c) Other: Comparable authorized official at another type of organization

Educational Agency	Northeast Arizona Technological Institute of Vocational Education
Title	Interim Superintendent
Print Name	Ronlye Tsosie

Signature (Required) _____ Date _____

Must be in **Black** or **Blue** Ink

Certification Regarding Lobbying; Debarment, Suspension, Ineligibility and Voluntary Exclusion; and Drug-Free Workplace

This certifies compliance with requirements regarding Lobbying; Debarment, Suspension, Ineligibility and Voluntary Exclusion; and, Drug-Free Workplace, as prescribed in 34 C.F.R. Part 82 and Part 85, and 7 C.F.R. Part 3017, and the required regulations implementing Executive Order 12549. Copies of these regulations may be obtained by contacting the person to whom this statement is submitted.

(BEFORE COMPLETING CERTIFICATION, READ THE REQUIREMENTS THAT FOLLOW)

(1) All fund participants must certify, by submission of this statement, that project funds will not, in any way, be used for the purpose of Lobbying or otherwise influencing decisions supporting the granting of funds administered by the Arizona Department of Education (ADE).

(2) The prospective lower tier participant certifies, by submission of this statement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(3) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this statement.

(4) Furthermore, that sub-grantees receiving ADE administered funds will provide a drug-free workplace.

Signature Required Section D

This section must be signed by:

a) District: Board President or Superintendent
b) Charter: Contract Signer
c) Other: Comparable authorized official at another type of organization

Educational Agency	Northeast Arizona Technological Institute of Vocational Education
Title	Interim Superintendent
Print Name	Ronlye Tsosie

Signature (Required) _____ Date _____

Must be in **Black** or **Blue** Ink

REQUIREMENTS FOR CERTIFICATION

This certification is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the participant or prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

By signing and submitting this statement, it is understood that the participants and prospective lower tier participant has done so in accordance with the following:

LOBBYING

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the above signed, to any person for influencing or attempting to influence an officer of employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a Federal contract, grant loan or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-grantees shall certify and disclose accordingly.

(d) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

(a) The prospective lower tier participant shall provide immediate written notice to the person to whom this statement is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(b) The terms “covered transaction,” “debarred,” “suspended,” “ineligible,” “lower tier covered transaction,” “participant,” “person,” “primary covered transaction,” “principal,” “proposal,” and “voluntary excluded,” as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing
Executive Order 12549. You may contact the person to whom this statement is submitted for assistance in obtaining a copy of those regulations.

(c) The prospective lower tier participant agrees by submitting this statement that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency from which this transaction originated.

(d) The prospective lower tier participant further agrees, by submitting this statement, that it will include the clause titled “Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transaction,” without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

(e) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non procurement List.

(f) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealing.

(g) Except for transactions authorized under paragraph (e) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency from which this transaction originated may, in addition to other remedies available, pursue suspension and/or debarment.

DRUG-FREE WORKPLACE (Grantee other than Individuals)

As required by the Drug-Free Workplace Act of 1988, and subsequent regulations, the applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

(b) Establishing an on-going drug-free awareness program to inform employees about the dangers of drug abuse; grantee's policy of maintaining a drug-free workplace; any available drug counseling, rehabilitation, and employee assistance programs; and, the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a).

(d) Notify the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will abide by the terms of the statement; and, notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under paragraph (d) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants Policy and Oversight Staff, Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

DRUG-FREE WORKPLACE (Grantees who are Individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610:

(a) As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

(b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants Policy and Oversight Staff, Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant.

Section E - FY 2014 General Statement of Assurance

Educational Agency Northeast Arizona Technological Institute of Vocational Education

FFATA (Federal Funding Accountability and Transparency Act) Reporting Requirements

The Federal Funding Accountability and Transparency Act (FFATA) was signed on September 26, 2006. The intent is to empower every American with the ability to hold the government accountable for each spending decision. The end result is to reduce wasteful spending in the government. The FFATA legislation requires information on federal awards (federal financial assistance and expenditures) be made available to the public via a single, searchable web-site, which is www.USASpending.gov.

The FFATA Sub-award Reporting System (FSRS) is the reporting tool Federal prime awardees (i.e. prime grants recipients, e.g. Arizona Department of Education) use to capture and report sub-award and executive compensation data regarding their first-tier sub-awards to meet the FFATA reporting requirements. Prime grant awardees (e.g. Arizona Department of Education) will report against sub-grants awarded. The sub-award information entered in FSRS will then be displayed on www.USASpending.gov associated with the prime award furthering Federal spending transparency.

In accordance with 2 CFR Chapter 1, Part 170 REPORTING SUB-AWARD AND EXECUTIVE COMPENSATION INFORMATION, Prime Awardees (e.g. Arizona Department of Education) awarded a federal grant are required to file a FFATA sub-award report by the end of the month following the month in which the prime awardee awards.

As a condition of receiving funds through Arizona Department of Education, a local education agency shall certify in writing to the Arizona Department of Education that a local education agency met the annual CCR (Central Contractor Registration) requirement and DUNS requirement. Please provide the following information. This information will be used by the Arizona Department of Education as a prime recipient to meet FFATA reporting requirements.

1. Please attach a copy of your current CCR Registration (Required).

2. Provide the LEA/Organization DUNS Number 169-353-583

3. Congressional District where your LEA or organization resides 2

4. Zip + 4 86033-0710

NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION (N.A.T.I.V.E.)

Office of the Superintendent
MEMORANDUM

Date: October 4, 2013
To: NATIVE Governing Board Members
From: Ron Tsosie, Interim Superintendent
Re: SkillsNATIVE 2014

Tuba City High School offered to host SkillsNATIVE 2014. After eliminating state CTSO contests, site spring break dates, and AIMS testing, this year SkillsNATIVE will be held on February 27, 2014. Mr. Yazzie is overseeing the activity and works closely with the host site and site CTE Directors to coordinate the competitions.

Contests to be included will be Automotive, Construction, Culinary Arts, Drafting (board and CAD), Graphic Arts, Job Interview, Job Skills Demo (individual and team), Nursing, Welding (fabrication, FCAW, and SMAW), Public Speaking, Livestock Management, and Business Management.

NATIVE expenditures for SkillsNATIVE 2014 should be an estimated $15,000. Included in the cost are participant awards, trophies, lunch, participants' and judges' shirts, participant tote bags, student contest packets, construction supplies, culinary arts supplies, welding supplies, radio remote, judges' accommodations, and judges/participant materials. NATIVE will request donations from vendors and community colleges for contest prizes and SkillsNATIVE shirts.

Approval is recommended for SkillsNATIVE 2014 to be held on February 27, 2014 at Tuba City High School in Tuba City AZ and for the associated event expenses.

NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION (N.A.T.I.V.E.)

Office of the Superintendent
MEMORANDUM

Date: October 4, 2013
To: NATIVE Governing Board Members
From: Ron Tsosie, Interim Superintendent
Re: Meeting Meal Purchases

Meals to be provided in October, 2013 utilizing NATIVE funds are listed in the following chart.

Food/meal expenditures for Board meetings, NATIVE public relations and educational activities and related site CTE functions need to be authorized by the District Governing Board in order to be compliant with purchasing policies.

Date	Activity	Vendor	Amount
October 23, 2013	Meal, Fall Advisory Committee Meeting, Red Mesa HS, Red Mesa USD	TBD	$350

It is recommended that the NATIVE Board approve presented food/meal expenditures.

NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION (NATIVE)

Office of the Superintendent

MEMORANDUM

Date: October 4, 2013
To: NATIVE Governing Board Members
From: Ron Tsosie, Interim Superintendent
Re: Accounts Payable Vouchers #1409, #1410, and payroll vouchers #6 and #7

Warrants have been issued to cover operating and payroll expenses as approved in the NATIVE budget.

Approval is recommended for accounts payable vouchers #1409, #1410, and payroll vouchers #6 and #7. Warrants covered in these vouchers are listed in the following pages.

NAVAJO COUNTY SCHOOL SUPERINTENDENT

NATIVE 2013-14

Report Date:9/4/2013 11:08:21 AM

Warrants Listing

CheckNumber	Date	Vendor Name	Amount	Status	Voucher
5800137023	9/4/2013	.XEROX CORPORATION	$848.20	Printed	1409
5800137024	9/4/2013	APACHE COUNTY SCHOOLS CONS	$1,800.00	Printed	1409
5800137025	9/4/2013	CDW GOVERNMENT,INC.	$195.87	Printed	1409
5800137026	9/4/2013	CELLULARONE OF NE ARIZONA	$147.38	Printed	1409
5800137027	9/4/2013	CITY MARKET - SHIPROCK	$212.13	Printed	1409
5800137028	9/4/2013	CONTERRA ULTRA BROADBAND,	$7,107.20	Printed	1409
5800137029	9/4/2013	N.A.T.I.V.E REVOLVING FUND	$528.02	Printed	1409
5800137030	9/4/2013	TOM, MARY	$67.10	Printed	1409
5800137031	9/4/2013	U.S. BANK	$200.12	Printed	1409
		WARRANT TOTAL:	$11,106.02		

NAVAJO COUNTY SCHOOL SUPERINTENDENT

NATIVE 2013-14

Report Date:9/20/2013 1:07:54 PM

Warrants Listing

CheckNumber	Date	Vendor Name	Amount	Status	Voucher
5800137396	9/20/2013	BEGAY, LEE T.	$162.50	Printed	1410
5800137397	9/20/2013	C&S FINANCIAL CONSULTANTS LL	$3,026.00	Printed	1410
5800137398	9/20/2013	CHEF UNIFORMS	$415.77	Printed	1410
5800137399	9/20/2013	CONN PEST CONTROL - FLAGSTAF	$178.50	Printed	1410
5800137400	9/20/2013	EUGENE KIRK	$197.04	Printed	1410
5800137401	9/20/2013	GERALDINE BEGAY	$20.00	Printed	1410
5800137402	9/20/2013	INTERACTIVE EDUCATIONAL SER.	$642.60	Printed	1410
5800137403	9/20/2013	KRAUS, MIKE	$162.50	Printed	1410
5800137404	9/20/2013	MARTIN, KEVIN	$162.50	Printed	1410
5800137405	9/20/2013	MATTSON RESOURCE DEVELOPM	$4,783.32	Printed	1410
5800137406	9/20/2013	N.A.T.I.V.E REVOLVING FUND	$448.28	Printed	1410
5800137407	9/20/2013	NAT'L INDIAN EDUCATION ASSOCI	$940.00	Printed	1410
5800137408	9/20/2013	NAVAJO TIMES	$142.80	Printed	1410
5800137409	9/20/2013	NEWARK ELEMENT14	$595.00	Printed	1410
5800137410	9/20/2013	NTUA	$1,891.12	Printed	1410
5800137411	9/20/2013	PEASE, BARBARA	$162.50	Printed	1410
5800137412	9/20/2013	PREMIERE GLOBAL SERVICES	$78.26	Printed	1410
5800137413	9/20/2013	STANFORD, KATHERINE	$162.50	Printed	1410
5800137414	9/20/2013	TODACHEENY, WALLACE	$194.47	Printed	1410
5800137415	9/20/2013	TOM, MARY	$263.35	Printed	1410
5800137416	9/20/2013	TSOSIE, VIRGINIA	$162.50	Printed	1410
5800137417	9/20/2013	TYLER TECHNOLOGIES, INC.	$2,935.71	Printed	1410
5800137418	9/20/2013	U.S. BANK	$87.00	Printed	1410
5800137419	9/20/2013	VERDE CONSULTING	$700.00	Printed	1410
5800137420	9/20/2013	YAZZIE, MARGARET	$194.37	Printed	1410
		WARRANT TOTAL:	$18,708.59		

NAVAJO COUNTY SCHOOL SUPERINTENDENT

NATIVE 2013-14

Report Date:9/16/2013 9:41:08 AM

Warrants Listing

CheckNumber	Date	Vendor Name	Amount	Status	Voucher
5800137249	9/20/2013	ALLEN CHAD J.	$1,104.86	Printed	6
5800137250	9/20/2013	BEGAY GERALDINE D.	$2,213.76	Printed	6
5800137251	9/20/2013	GREENSTONE SHEENA	$1,098.59	Printed	6
5800137252	9/20/2013	GREYEYES JEFFERSON	$1,101.30	Printed	6
5800137253	9/20/2013	MANSON, Jr. CARL	$756.57	Printed	6
5800137254	9/20/2013	TSOSIE RONLYE	$2,334.48	Printed	6
5800137255	9/20/2013	YAZZIE JONATHAN	$1,685.00	Printed	6
5800137256	9/20/2013	ARIZONA STATE RETIREMENT	$68.64	Printed	6
5800137257	9/20/2013	AZ. STATE RETIREMENT	$3,231.74	Printed	6
5800137258	9/20/2013	BANK OF THE WEST	$3,358.54	Printed	6
5800137259	9/20/2013	KAYENTA UNIFIED SCH. DISTRICT	$90.39	Printed	6
		WARRANT TOTAL:	$17,043.87		

NAVAJO COUNTY SCHOOL SUPERINTENDENT

NATIVE 2013-14

Report Date:9/30/2013 8:08:47 AM

Warrants Listing

CheckNumber	Date	Vendor Name	Amount	Status	Voucher
5800137494	10/4/2013	ALLEN CHAD J.	$1,104.86	Printed	7
5800137495	10/4/2013	BEGAY GERALDINE D.	$2,213.76	Printed	7
5800137496	10/4/2013	GREENSTONE SHEENA	$1,098.59	Printed	7
5800137497	10/4/2013	GREYEYES JEFFERSON	$1,101.30	Printed	7
5800137498	10/4/2013	MANSON, Jr. CARL	$712.55	Printed	7
5800137499	10/4/2013	TSOSIE RONLYE	$2,334.48	Printed	7
5800137500	10/4/2013	YAZZIE JONATHAN	$1,685.00	Printed	7
5800137501	10/4/2013	ARIZONA STATE RETIREMENT	$68.34	Printed	7
5800137502	10/4/2013	AZ. STATE RETIREMENT	$3,217.00	Printed	7
5800137503	10/4/2013	BANK OF THE WEST	$3,339.89	Printed	7
5800137504	10/4/2013	KAYENTA UNIFIED SCH. DISTRICT	$90.39	Printed	7
		WARRANT TOTAL:	$16,966.16		

DISTRICT NAME N.A.T.I.V.E. **COUNTY** NAVAJO **CTDS NUMBER** 090836000

Instructions

ADDITIONAL INFORMATION FOR NATIONAL PUBLIC EDUCATION FINANCIAL SURVEY REPORTING

Funds 020-799		Programs 100-600: Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Property 6700	Dues and Fees 6810	Judgments Against a District 6820	Redemption of Principal 6831, 6832	Interest 6841, 6842, 6850	Miscellaneous 6890	Programs 700-900: All Object Codes (excluding 6900)	Total	
1000 Instruction	1.												0	1.
2000 Support Services														
2100 Students	2.												0	2.
2200 Instructional Staff	3.												0	3.
2300 General Administration	4.												0	4.
2400 School Administration	5.												0	5.
2500, 2900 Central Services, Other	6.												0	6.
2600 Operation and Maintenance of Plant	7.												0	7.
2700 Student Transportation	8.												0	8.
3000 Operation of Noninstructional Services														
3100 Food Service Operations	9.												0	9.
3200 Enterprise Operations	10.												0	10.
3300 Community Services Operations	11.												0	11.
3400 Bookstore Operations	12.												0	12.
4000 Facilities Acquisition and Construction	13.												0	13.
5000 Debt Service	14.												0	14.
Total (lines 1-14)	15.	0	0	0	0	0	0	0	0	0	0	0	0	15.

Teacher Salaries (All Funds, Function 1000)

	Certified Teachers (in Object 6100)	Certified Substitutes (in Object 6100)	Contract Teachers (in Object 6300)	
1. Regular Education (Programs 100, 280, 520, and 550)				1.
2. Special Education (Programs 200-230, 250, and 300-399)				2.
3. Vocational Education (Programs 270 and 540)				3.
4. Other Programs (Programs 240, 260, 265, 510-515 and 530)				4.
5. Cocurricular Activities, Athletics, and Other (Program 600-630)				5.

Other Items (All Funds)

6. Textbooks (Function 1000, Object 6640)	$	6.
7. Number of FTE-Certified Teachers		7.
8. Number of FTE-Contract Teachers		8.

Programs 700-900 Expenditure Detail (Funds 020-799)

Funds 020-799	Property 6700	All Other (excluding 6900)	Total	
1. Program 700			0	1.
2. Program 800			0	2.
3. Program 900			0	3.
4. Total (lines 1-3)	0	0	0	4.

Property Detail for Function 4000 (Funds 020-799)

1. 6710 Land and Improvements		1.
2. 6720 Buildings and Improvements		2.
3. 6730 Equipment		3.
4. Total (lines 1-3)	0	4.
5. 6450 Construction		5.

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DISTRICT NAME N.A.T.I.V.E. **COUNTY** NAVAJO **CTDS NUMBER** 090836000

ANNUAL FINANCIAL REPORT

We, the Governing Board of the District, hereby certify the Annual Financial Report per A.R.S. §15-904 for the Fiscal Year

2013

SIGNATURE/DATE	SIGNATURE/DATE

The Annual Financial Report file(s) for FY 2013 uploaded to the Arizona Department of Education's Web site on _____ contain(s) the data for the AFR described above.
Date

Superintendent Signature	Business Manager Signature
GERI BEGAY	928-697-2508
District Contact Employee	Telephone Number
	Geri Begay <gerib@native.k12.az.us>
	E-mail

ALERT: the following items need to be addressed before the AFR is submitted

Page 3: Classroom Site Fund information is not complete. Please ensure that all revenues and expenditures have been reported.

Page 6, Other Funds Section: Instructional Improvement Fund beginning balance and revenues on line 1 are not complete.

Page 8, Section C: Special Education By Type Table is not complete. Please ensure all M&O and SCA Fund, Program 200 expenditures are included.

Page 9: NPEFS Table is not complete. Please ensure all applicable expenditures from Funds 020 through 799 are included.

TOTAL EXPENDITURES BY FUND

1.	Maintenance & Operation (from page 2, line 33)	$ 1,963,188
2.	Classroom Site Funds (from page 3, line 49 plus page 3, footnote 1)	$ 0
3.	Unrestricted Capital Outlay (from page 4, UCO Fund line 10)	$ 1,461,478
4.	Soft Capital Allocation (from page 6, line 27)	$ 6,174

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DISTRICT NAME N.A.T.I.V.E. **COUNTY** NAVAJO **CTDS NUMBER** 090836000

FUNDS AVAILABLE		MAINTENANCE AND OPERATION FUND 001	UNRESTRICTED CAPITAL OUTLAY FUND 610	ADJACENT WAYS FUND 620	SOFT CAPITAL ALLOCATION FUND 625	DEBT SERVICE FUND 700	
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	
Beginning Fund Balance (1)	1.	(288,123)	1,465,695		736,910		1.
REVENUE							
1000 Local							
1110 Property Taxes	2.	40,970	3,945		384		2.
1140 Penalties and Interest on Taxes	3.						3.
1280 Revenue in Lieu of Taxes	4.						4.
1310 Tuition from Individuals	5.						5.
1320 Tuition from Other Arizona Districts	6.						6.
1330 Tuition from Out-of-State Districts	7.						7.
1340 Tuition from Other Private Sources (Other than Individuals)	8.						8.
1350 Tuition from Other Government Sources Within Arizona	9.						9.
1360 Tuition from Other Government Sources Outside Arizona	10.						10.
1410 Transportation Fees from Individuals	11.						11.
1420 Transportation Fees from Other Arizona Districts	12.						12.
1430 Transportation Fees from Out-of-State Districts	13.						13.
1440 Transportation Fees from Other Private Sources (Other than Individuals)	14.						14.
1450 Transportation Fees from Other Government Sources Within Arizona	15.						15.
1460 Transportation Fees from Other Government Sources Outside Arizona	16.						16.
1500 Investment Income	17.	15,207					17.
Other (Specify) (2) REFUNDS & MISCELLANEOUS	18.	17,771	27,500				18.
Subtotal (lines 2-18)	19.	73,948	31,445	0	384	0	19.
2000 Intermediate							
2110 County School Fund	20.						20.
2120 County Equalization Assistance	21.	158,502	18,430		1,799		21.
2210 Special County School Reserve Fund	22.						22.
Other (Specify)	23.						23.
Subtotal (lines 20-23)	24.	158,502	18,430		1,799		24.
3000 State							
3110 State Equalization Assistance	25.	2,098,237	202,075		19,720		25.
3120 Additional State Aid	26.						26.
Other (Specify)	27.						27.
Subtotal (lines 25-27)	28.	2,098,237	202,075		19,720	0	28.
4000 Federal							
4100 Unrestricted Revenue Received Directly from the Federal Government	29.						29.
4200 Unrestricted Revenue Received from the Federal Government through the State	30.						30.
4500 Restricted Revenue Received from the Federal Government through the State	31.						31.
4700 Revenue Received from the Federal Government through Other Intermediate Agencies	32.						32.
4800 Revenue in Lieu of Taxes	33.						33.
4900 Revenue for/on Behalf of the District	34.						34.
Other (Specify)	35.						35.
Subtotal (lines 29-35)	36.	0				0	36.
Total Fund Revenue (lines 19, 24, 28, and 36)	37.	2,330,687	251,950	0	21,903	0	37.
5100 Issuance of Bonds	38.						38.
5200 Fund Transfers-In	39.						39.
Other (Specify)	40.						40.
TOTAL FUNDS AVAILABLE (lines 1 and 37 - 40)	41.	2,042,564	1,717,645	0	758,813	0	41.
Total Expenditures	42.	1,963,188	1,461,478	0	6,174	0	42.
6900 Other Financing Uses and Other Items	43.						43.
TOTAL EXPENDITURES AND OTHER USES (lines 42 plus 43)	44.	1,963,188	1,461,478	0	6,174	0	44.
ENDING FUND BALANCE (line 41 minus line 44) (3)	45.	79,376	256,167	0	752,639	0	45.

(1) The Maintenance and Operation Fund beginning fund balance includes the revolving account cash balance on hand of $3,000 at 7/1/12.

(2) The Government Property Lease Excise Tax revenue included on line 18 is $

(3) The Maintenance and Operation Fund ending fund balance includes the revolving account cash balance on hand of $3,000 at 6/30/13.

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DISTRICT NAME N.A.T.I.V.E. **COUNTY** NAVAJO **CTDS NUMBER** 090836000

MAINTENANCE AND OPERATION FUND (001)—EXPENDITURES

Expenditures		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals Budget	Totals Actual	Totals Prior Year Actual	% Increase/ Decrease in Actual	
100 Regular Education											
1000 Instruction	1.						0	0	0	0.0%	1.
2000 Support Services											
2100 Students	2.						0	0	0	0.0%	2.
2200 Instructional Staff	3.						0	0	0	0.0%	3.
2300 General Administration	4.						0	0	0	0.0%	4.
2400 School Administration	5.						0	0	0	0.0%	5.
2500 Central Services	6.						0	0	0	0.0%	6.
2600 Operation & Maintenance of Plant	7.						0	0	0	0.0%	7.
2900 Other	8.						0	0	0	0.0%	8.
3000 Operation of Noninstructional Services	9.						0	0	0	0.0%	9.
610 School-Sponsored Cocurricular Activities	10.						0	0	0	0.0%	10.
620 School-Sponsored Athletics	11.						0	0	0	0.0%	11.
630 Other Instructional Programs	12.							0	0	0.0%	12.
700, 800, 900 Other Programs	13.							0	0	0.0%	13.
Regular Education Subsection Subtotal (lines 1-13)	14.	0	0	0	0	0	0	0	0	0.0%	14.
200 Special Education											
1000 Instruction	15.	101,608	34,861	1,106,665	18,849		1,311,402	1,261,983	1,702,048	-25.9%	15.
2000 Support Services											
2100 Students	16.			15,850			17,000	15,850	15,045	5.4%	16.
2200 Instructional Staff	17.			40,055			45,000	40,055	36,745	9.0%	17.
2300 General Administration	18.	226,372	54,567	117,788	7,168		423,256	405,895	385,088	5.4%	18.
2400 School Administration	19.	69,148	18,319	641	682		93,414	88,790	20,757	327.8%	19.
2500 Central Services	20.		5,256	61,819	707	1,485	62,812	69,267	59,540	16.3%	20.
2600 Operation & Maintenance of Plant	21.	25,917	10,116	21,438	23,877		107,349	81,348	46,511	74.9%	21.
2900 Other	22.						0	0	0	0.0%	22.
3000 Operation of Noninstructional Services	23.						0	0	0	0.0%	23.
Subtotal (lines 15-23)	24.	423,045	123,119	1,364,256	51,283	1,485	2,060,233	1,963,188	2,265,734	-13.4%	24.
400 Pupil Transportation	25.						0	0	0	0.0%	25.
510 Desegregation (from Districtwide Desegregation Expenditures, page 2, line 44)	26.	0	0	0	0	0	0	0	0	0.0%	26.
520 Special K-3 Program Override (from Supplement, page 1, line 10)	27.	0	0	0	0	0	0	0	0	0.0%	27.
530 Dropout Prevention Programs											
1000 Instruction	28.							0	0	0.0%	28.
2000-3000 Support Serv. & Oper. of Noninstructional Serv.	29.							0	0	0.0%	29.
Subtotal (lines 28 and 29)	30.	0	0	0	0	0	0	0	0	0.0%	30.
540 Joint Career and Technical Education and Vocational Education Center (from Supplement, page 1, line 20)	31.	0	0	0	0	0	0	0	0	0.0%	31.
550 K-3 Reading Program	32.						0	0			32.
Total Expenditures (lines 14, 24-27, 30-32)	33.	423,045	123,119	1,364,256	51,283	1,485	2,060,233	1,963,188	2,265,734	-13.4%	33.

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DISTRICT NAME N.A.T.I.V.E. **COUNTY** NAVAJO **CTDS NUMBER** 090836000

CLASSROOM SITE FUNDS (011, 012, AND 013)—REVENUES, EXPENDITURES, AND FUND BALANCES

Revenues and Expenditure Function Codes		Beginning Fund Balance	Actual Revenues	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500 (1)	Supplies 6600	Interest on Short-Term Debt 6850 (2)	Total Expenditures Budget	Total Expenditures Actual	Total Expenditures Prior Year Actual	% Increase/ Decrease in Actual	Ending Fund Balance	
Classroom Site Fund 011 - Base Salary														
Revenues														
CSF Allocation (20%)	1.													1.
Interest Income	2.													2.
Total Revenues (lines 1 and 2)	3.		0											3.
Expenditures														
100 Regular Education														
1000 Instruction	4.								0	0	0	0.0%		4.
2100 Support Services - Students	5.								0	0	0	0.0%		5.
2200 Support Services - Instructional Staff	6.								0	0	0	0.0%		6.
Program 100 Subtotal (lines 4-6)	7.			0	0				0	0	0	0.0%		7.
200 Special Education														
1000 Instruction	8.								0	0	0	0.0%		8.
2100 Support Services - Students	9.								0	0	0	0.0%		9.
2200 Support Services - Instructional Staff	10.								0	0	0	0.0%		10.
Program 200 Subtotal (lines 8-10)	11.			0	0				0	0	0	0.0%		11.
Other Programs (Specify) _____														
1000 Instruction	12.								0	0	0	0.0%		12.
2100 Support Services - Students	13.								0	0	0	0.0%		13.
2200 Support Services - Instructional Staff	14.								0	0	0	0.0%		14.
Other Programs Subtotal (lines 12-14)	15.			0	0				0	0	0	0.0%		15.
Total Classroom Site Fund 011 - Base Salary	16.		0	0	0				0	0	0	0.0%	0	16.
Classroom Site Fund 012 - Performance Pay														
Revenues														
CSF Allocation (40%)	17.													17.
Interest Income	18.													18.
Total Revenues (lines 17 and 18)	19.		0											19.
Expenditures														
100 Regular Education														
1000 Instruction	20.								0	0	0	0.0%		20.
2100 Support Services - Students	21.								0	0	0	0.0%		21.
2200 Support Services - Instructional Staff	22.								0	0	0	0.0%		22.
Program 100 Subtotal (lines 20-22)	23.			0	0				0	0	0	0.0%		23.
200 Special Education														
1000 Instruction	24.								0	0	0	0.0%		24.
2100 Support Services - Students	25.								0	0	0	0.0%		25.
2200 Support Services - Instructional Staff	26.								0	0	0	0.0%		26.
Program 200 Subtotal (lines 24-26)	27.			0	0				0	0	0	0.0%		27.
Other Programs (Specify) _____														
1000 Instruction	28.								0	0	0	0.0%		28.
2100 Support Services - Students	29.								0	0	0	0.0%		29.
2200 Support Services - Instructional Staff	30.								0	0	0	0.0%		30.
Other Programs Subtotal (lines 28-30)	31.			0	0				0	0	0	0.0%		31.
Total Classroom Site Fund 012 - Performance Pay	32.		0	0	0				0	0	0	0.0%	0	32.
Classroom Site Fund 013 - Other														
Revenues														
CSF Allocation (40%)	33.													33.
Interest Income	34.													34.
Total Revenues (lines 33 and 34)	35.		0											35.
Expenditures														
100 Regular Education														
1000 Instruction	36.								0	0	0	0.0%		36.
2100 Support Services - Students	37.								0	0	0	0.0%		37.
2200 Support Services - Instructional Staff	38.								0	0	0	0.0%		38.
Program 100 Subtotal (lines 36-38)	39.			0	0	0	0		0	0	0	0.0%		39.
200 Special Education														
1000 Instruction	40.								0	0	0	0.0%		40.
2100 Support Services - Students	41.								0	0	0	0.0%		41.
2200 Support Services - Instructional Staff	42.								0	0	0	0.0%		42.
Program 200 Subtotal (lines 40-42)	43.			0	0	0	0		0	0	0	0.0%		43.
530 Dropout Prevention Programs														
1000 Instruction	44.								0	0	0	0.0%		44.
Other Programs (Specify) _____														
1000 Instruction	45.								0	0	0	0.0%		45.
2100, 2200 Support Serv. Students & Instructional Staff	46.								0	0	0	0.0%		46.
Other Programs Subtotal (lines 45 and 46)	47.			0	0	0	0		0	0	0	0.0%		47.
Total Classroom Site Fund 013 - Other	48.		0	0	0	0	0		0	0	0	0.0%	0	48.
Total Classroom Site Funds (lines 16, 32, and 48)	49.	0	0	0	0	0	0	0	0	0	0	0.0%	0	49.

(1) For FY 2013, the district received Classroom Site Fund revenue of _____ and expended _____ in Fund 010, object code 6590 for Classroom Site Fund pass-through payments to district-sponsored charter schools. This amount is not included in the amounts reported for Fund 013.

(2) Include amounts expended for registered warrant expense in Funds 011, 012, and 013 on lines 16, 32, and 48, respectively.

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DISTRICT NAME N.A.T.I.V.E. **COUNTY** NAVAJO **CTDS NUMBER** 090836000

UNRESTRICTED CAPITAL OUTLAY (610) FUND—EXPENDITURES

Expenditures		Rentals 6440	Library Books, Textbooks, & Instructional Aids 6641-6643	Property 6700	Redemption of Principal 6831, 6832	Interest 6841, 6842, 6850	All Other Object Codes (excluding 6900)	Totals Budget	Totals Actual	Totals Prior Year Actual	% Increase/ Decrease in Actual	
Unrestricted Capital Outlay Override (1)	1.							0	0	0	0.0%	1.
Unrestricted Capital Outlay Fund 610 (2)												
1000 Instruction	2.		15,260	221,018				536,000	236,278	480,919	-50.9%	2.
2000 Support Services												
2100, 2200 Students and Instructional Staff	3.			34,921				150,000	34,921	707	4839.3%	3.
2300, 2400, 2500, 2900 Administration	4.							0	0	0	0.0%	4.
2600 Operation & Maintenance of Plant	5.							0	0	0	0.0%	5.
2700 Student Transportation	6.							0	0	0	0.0%	6.
3000 Operation of Noninstructional Services	7.							0	0	0	0.0%	7.
4000 Facilities Acquisition and Construction	8.			1,190,279				4,426,956	1,190,279	1,669,152	-28.7%	8.
5000 Debt Service	9.							0	0	0	0.0%	9.
Total Unrestricted Capital Outlay Fund (lines 2-9)	10.	0	15,260	1,446,218	0	0	0	5,112,956	1,461,478	2,150,778	-32.0%	10.

(1) Amounts in the Unrestricted Capital Outlay Override, line 1 above, must also be included in the Unrestricted Capital Outlay Fund (610) individual line items.

(2) Expenditures, if any, in the Unrestricted Capital Outlay Fund on lines 2-9 for the K-3 Reading Program as described in A.R.S. §15-211: **Budget** $0 **Actual**

OTHER FUNDS—REQUIRED CAPITAL EXPENDITURE DETAIL [(A.R.S. §15-904.(B) as amended by Laws 2013, 1st Special Session, Ch. 3, § 17]

Selected Expenditures by Object Code		UNRESTRICTED CAPITAL OUTLAY Fund 610 BUDGET	UNRESTRICTED CAPITAL OUTLAY Fund 610 ACTUAL	BOND BUILDING Fund 630 BUDGET	BOND BUILDING Fund 630 ACTUAL	NEW SCHOOL FACILITIES Fund 695 BUDGET	NEW SCHOOL FACILITIES Fund 695 ACTUAL	
6150 Classified Salaries	1.							1.
6200 Employee Benefits	2.							2.
6450 Construction Services	3.		1,190,279					3.
6710 Land and Improvements	4.							4.
6720 Buildings and Improvements	5.		28,321					5.
6731 Furniture and Equipment	6.		57,383					6.
6734 Vehicles	7.		34,921					7.
6737 Technology-Related Hardware and Software	8.		135,314					8.
6831, 6832 Redemption of Principal	9.							9.
6841, 6842, 6850 Interest	10.							10.
Total amounts reported on lines 1 through 10 above for:			1446218					
Renovation	11.		28,321					11.
New Construction	12.		1,190,279					12.
Other	13.		227,618					13.
Total (lines 11-13)	14.		1,446,218		0		0	14.

Funds 610, 630, and 695

1. New construction cost per square foot $
2. Land acquisition costs $

CAPITAL ASSETS AS OF JUNE 30, 2013

Land and Improvements	$	1.
Buildings and Improvements	$5,413,351	2.
Furniture, Equipment, Vehicles, and Technology	$3,436,204	3.
Construction in Progress	$	4.
Total	$8,849,555	5.

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DISTRICT NAME N.A.T.I.V.E. **COUNTY** NAVAJO **CTDS NUMBER** 090836000

FEDERAL AND STATE PROJECTS

		BEGINNING FUND BALANCE	REVENUE	FUND TRANSFERS (OUT) 6910 & 6930 (1)	EXPENDITURES		ENDING FUND BALANCE	
FEDERAL PROJECTS		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	
100-130 ESEA Title I - Helping Disadvantaged Children	1.				0		0	1.
140-150 ESEA Title II - Prof. Development and Technology	2.				0		0	2.
160 ESEA Title IV - 21st Century Schools	3.				0		0	3.
170-180 ESEA Title V - Promote Informed Parent Choice	4.				0		0	4.
190 ESEA Title III - Limited English & Immigrant Students	5.				0		0	5.
200 ESEA Title VII - Indian Education	6.				0		0	6.
210 ESEA Title VI - Flexibility and Accountability	7.				0		0	7.
220 IDEA Part B	8.				0		0	8.
230 Johnson-O'Malley	9.				0		0	9.
240 Workforce Investment Act	10.				0		0	10.
250 AEA-Adult Education	11.				0		0	11.
260-270 Vocational Education - Basic Grants	12.	(44,404)	53,535		57,564	32,835	(23,704)	12.
280 ESEA Title X - Homeless Education	13.				0		0	13.
290 Medicaid Reimbursement	14.				0		0	14.
374 E-Rate	15.	308,028			325,000	80,656	227,372	15.
378 Impact Aid	16.				0		0	16.
300-399 Other Federal Projects (Besides E-Rate & Impact Aid)	17.				70,000		0	17.
Total Federal Project Funds (lines 1-17)	18.	263,624	53,535	0	452,564	113,491	203,668	18.
STATE PROJECTS								
400 Vocational Education	19.	32,552	10,351		42,903	36,726	6,177	19.
410 Early Childhood Block Grant	20.				0		0	20.
420 Ext. School Yr. - Pupils with Disabilities	21.				0		0	21.
425 Adult Basic Education	22.				0		0	22.
430 Chemical Abuse Prevention Programs	23.				0		0	23.
435 Academic Contests	24.				0		0	24.
450 Gifted Education	25.				0		0	25.
455 Family Literacy Pilot Program	26.				0		0	26.
460 Environmental Special Plate	27.				0		0	27.
465-499 Other State Projects	28.				0		0	28.
Total State Project Funds (lines 19-28)	29.	32,552	10,351		42,903	36,726	6,177	29.
Total Federal and State Projects (lines 18 and 29)	30.	296,176	63,886	0	495,467	150,217	209,845	30.

(1) In accordance with the USFR Chart of Accounts, the Impact Aid Fund may transfer monies (object code 6930) to the M&O and Teacherage Funds; all other Federal Projects Funds may only make transfers-out to the Indirect Costs Fund (object code 6910) based on an approved indirect cost rate.

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DISTRICT NAME N.A.T.I.V.E. **COUNTY** NAVAJO **CTDS NUMBER** 090836000

OTHER FUNDS		BEGINNING FUND BALANCE ACTUAL	REVENUE ACTUAL	FUND TRANSFERS IN (OUT) 5200 (6930) ACTUAL	EXPENDITURES BUDGET	EXPENDITURES ACTUAL	ENDING FUND BALANCE ACTUAL	
020 Instructional Improvement	1.				0	0	0	1.
050 County, City, and Town Grants	2.				0		0	2.
071 Structured English Immersion (1)	3.	0	0		0	0	0	3.
072 Compensatory Instruction (1)	4.	0	0		0	0	0	4.
500 School Plant (Lease over 1 year)	5.				0		0	5.
505 School Plant (Lease 1 year or less)	6.				0		0	6.
506 School Plant (Sale)	7.				0		0	7.
515 Civic Center	8.				0		0	8.
520 Community School	9.				0		0	9.
525 Auxiliary Operations	10.				0		0	10.
526 Extracurricular Activities Fees Tax Credit	11.				0		0	11.
530 Gifts and Donations	12.	2,129	2,445		2,500	4,889	(315)	12.
535 Career & Tech. Ed. & Voc. Ed. Projects	13.				0		0	13.
540 Fingerprint	14.				0		0	14.
545 School Opening	15.				0		0	15.
550 Insurance Proceeds	16.				0		0	16.
555 Textbooks	17.				0		0	17.
565 Litigation Recovery	18.				0		0	18.
570 Indirect Costs	19.				0		0	19.
575 Unemployment Insurance	20.				0		0	20.
580 Teacherage	21.				0		0	21.
585 Insurance Refund	22.				0		0	22.
590 Grants and Gifts to Teachers	23.				0		0	23.
595 Advertisement	24.				0		0	24.
596 Joint Technical Education	25.	0			0	10,521	(10,521)	25.
620 Adjacent Ways	26.	0	0	0	0		0	26.
625 Soft Capital Allocation	27.	736,910	21,903	0	193,150	6,174	752,639	27.
630 Bond Building	28.				0		0	28.
639 Impact Aid Revenue Bond Building	29.				0		0	29.
640 School Plant-Special Construction	30.				0		0	30.
650 Gifts and Donations—Capital	31.				0		0	31.
660 Condemnation	32.				0		0	32.
665 Energy and Water Savings	33.				0		0	33.
686 Emergency Deficiencies Correction	34.				0		0	34.
690 Building Renewal	35.				0		0	35.
691 Building Renewal Grant	36.				0		0	36.
695 New School Facilities	37.				0		0	37.
700 Debt Service	38.	0	0	0	0		0	38.
720 Impact Aid Revenue Bond Debt Service	39.				0		0	39.
750 Permanent	40.				0		0	40.
850 Student Activities	41.						0	41.
Other _____	42.				0		0	42.
INTERNAL SERVICE FUNDS 950-989								
9__ Self-Insurance	1.				0		0	1.
955 Intergovernmental Agreements	2.				0		0	2.
9__ OPEB	3.				0		0	3.
9__ _____	4.				0		0	4.

Instructional Improvement Fund 020	BUDGET	ACTUAL	
Expenditures			
Teacher Compensation Increases	0		1.
Class Size Reduction	0		2.
Dropout Prevention Programs	0		3.
Instructional Improvement Programs	0		4.
Total Expenditures (lines 1-4)	0	0	5.

(1) Actual Revenues and Actual Expenditures should agree with Supplement, page 3, Fund 071—line 13 and Fund 072—line 26.

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DISTRICT NAME N.A.T.I.V.E. **COUNTY** NAVAJO **CTDS NUMBER** 090836000

A. 1. Bonds Outstanding, June 30, 2013 $

2. FY 2013 Assessed Valuations and Tax Rates

a. Primary	$	Tax Rate	
b. Secondary	$16,039,822	Tax Rate	0.0500

3. Number of Schools 8

4. Actual Days in Session 175

5. Area of School District (Square Miles)

(Report this WHETHER OR NOT district changed boundaries in FY 2013)

B. County Approved Liabilities incurred in excess of district budget (A.R.S. §15-907)

	M & O	Unrestricted Capital Outlay	
1. Destruction or damage			1.
2. Excessive/unexpected legal expenses			2.
3. Mitigation or removal of health or safety hazard			3.

C. Current Expenditures by Category

1. Classroom Instruction excl. Supplies *(Function 1000, except line 2 amount)*	$1,243,134
2. Classroom Supplies *(Function 1000, Object Code 6600)*	$18,849
3. Administration *(Functions 2300, 2400, 2500, & 2900)*	$563,952
4. Support Services—Students *(Function 2100)*	$15,850
5. All Other Support Services & Operations *(Functions 2200, 2600, 2700, 3100, & 3400)*	$121,403
6. Total Current Expenditures	$1,963,188

D. Does the district wish to have indirect cost rates calculated for use in federally funded programs? Yes

If YES, the following information must be completed to qualify for approved Indirect Cost Rates for FY 2015.

MAINTENANCE AND OPERATION FUND (Do not include costs related to transportation for the following items.) Refer to USFR Chart of Accounts §III for descriptions of the following function and object codes:

a. Total Central Services Expenditures (Function 2500)	$69,267
b. Total Operation and Maintenance of Plant Expenditures (Function 2600)	$81,342
c. Total Communications Expenditures (Object Code 6530)	$25,102
d. Total Tuition Expenditures (Object Code 6560)	$

CAPITAL EXPENDITURES

a. Federal and State Projects (Funds 100-499)	$0
b. Food Service (Fund 510)	$0

OTHER

Total unused sick and vacation leave included in severance pay (All funds)	$21,349

E. Total salaries and benefits expenditures related to an agreement with Department of Labor to settle a decision based on the Fair Labor Standards Act $0

F. American Recovery and Reinvestment Act (ARRA) Grants and Education Jobs Fund Expenditure Detail

	ARRA Education Jobs	ARRA Grants	
1. Current expenditures for K-12 instruction (Function 1000, Objects 6100-6600, 6810, 6890)	$0	$0	1.
2. Total current expenditures for K-12 (Functions 1000, 2000, 3100, 3200, Objects 6100-6600, 6810, 6890)	$0	$0	2.
3. Current expenditures for community services, adult education, and other programs outside of PSD-12 (Programs 700, 800, 900)	$0	$0	3.
4. Property expenditures (Functions 1000-3200, Object 6700)	$0	$0	4.
5. School construction expenditures (Function 4000, Objects 6100-6900)	$0	$0	

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DISTRICT NAME N.A.T.I.V.E. **COUNTY** NAVAJO **CTDS NUMBER** 090836000

A. ENROLLMENT OF GIFTED PUPILS BY GRADE (A.R.S. §15-779.02)

Areas of Identification [A.R.S. §15-203(A)(15)]	GRADE														
	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL	
1. Quantitative Reasoning														0	1.
2. Verbal Reasoning														0	2.
3. Nonverbal Reasoning														0	3.
4. Total Duplicated Enrollment (lines 1-3)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4.

B. ENROLLMENT OF GIFTED PUPILS BY ETHNICITY

	Total Number Gifted Pupils	
1. White, not Hispanic		
2. Black, not Hispanic		
3. Hispanic		
4. American Indian/Alaskan Native		
5. Asian or Pacific Islander		
6. Total Unduplicated Enrollment (lines 1-5)	0	

C. M&O AND SCA FUND SPECIAL EDUCATION PROGRAMS BY TYPE

	PROGRAM 200 BUDGET	PROGRAM 200 ACTUAL	
1. Autism	0		1.
2. Emotional Disability	0		2.
3. Hearing Impairment	0		3.
4. Other Health Impairments	0		4.
5. Specific Learning Disability	0		5.
6. Mild, Moderate, or Severe Intellectual Disability*	0		6.
7. Multiple Disabilities	0		7.
8. Multiple Disabilities with Severe Sensory Impair.	0		8.
9. Orthopedic Impairment	0		9.
10. Developmental Delay	0		10.
11. Preschool Severe Delay	0		11.
12. Speech/Language Impairment	0		12.
13. Traumatic Brain Injury	0		13.
14. Visual Impairment	0		14.
15. Subtotal (lines 1-14)	0	0	15.
16. Gifted Education	0		16.
17. Remedial Education	0		17.
18. ELL Incremental Costs	0		18.
19. ELL Compensatory Instruction	0		19.
20. Vocational and Technological Education	0		20.
21. Career Education	0		21.
22. Total (lines 15-21)	0	0	22.

* Formerly reported as Mental Retardation

D. MAINTENANCE AND OPERATION FUND EXPENDITURES FOR GIFTED PUPILS (ELEMENTARY, SECONDARY, AND TOTAL)

Actual Expenditures for all Gifted Programs:

K-8	$
9-12	$
Total	$ 0

E. EXPENDITURES FOR AUDIT SERVICES

		BUDGET	ACTUAL	
1. Nonfederal Audit Expenditures - M&O Fund	**6350**	8,857	8,857	1.
2. Federal Audit Expenditures - All Funds	*6330*	0		2.

F. MAINTENANCE AND OPERATION FUND EXPENDITURES FOR CAREER LADDER PROGRAM

Actual Expenditures made in FY 2013 $

G. MAINTENANCE AND OPERATION FUND EXPENDITURES FOR OPTIONAL PERFORMANCE INCENTIVE PROGRAM

Actual Expenditures made in FY 2013 $

H. MAINTENANCE AND OPERATION FUND EXPENDITURES FOR PERFORMANCE PAY

Actual Expenditures made in FY 2013 $

I. TUITION

	Tuition Expenditures				
	Operations	Capital	Debt	Total	
Type 03 Districts Only					
1. Tuition to Other Arizona Districts for **high school students only** (objects 6561 & 6565)				0	1.
2. Tuition to Other Arizona District for all other students (objects 6561)				0	2.
3. Tuition to Out-of-State Districts for **high school students only** (objects 6562 & 6565)				0	3.
4. Tuition to Out-of-State Districts for all other students (objects 6562)				0	4.
Non-Type 03 Districts					
5. Tuition to Other Arizona Districts (object 6561)				0	5.
6. Tuition to Out-of-State Districts (object 6562)				0	6.
All Districts					
7. Tuition to Private Schools (object 6563)				0	7.
8. Tuition to Ed Services\Coops\IGAs (object 6564)				0	8.
9. Tuition Other (object 6569)				0	9.
10. Total (lines 1-9)	0	0	0	0	10.

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SUMMARY OF SCHOOL DISTRICT ANNUAL FINANCIAL REPORT

I certify that the Annual Financial Report of N.A.T.I.V.E VOC._____ District, _NAVAJO_____ County, for fiscal year 2013 was approved by the Governing Board on _OCT 9th_____, 2013, and that the complete Annual Financial Report may be reviewed by contacting _GERI BEGAY_____at the District Office, telephone _968-697-2508___, during normal business hours.

_____
President of the Governing Board

CTDS NUMBER	090836000
1. Average Daily Membership	2012	2013
(ADM): Attending	573.303	585.315
Resident	572.465	515.180

2. 2013 Tax Rates:	Primary	Secondary
	0.0000	0.0500

ADE/AG 41-202S Rev. 8/13-FY 2013

Fund/Program	Beginning Fund Balance	Actual Revenues	Other Financing Sources (Uses)	Expenditures Budget	Expenditures Actual	Ending Fund Balance
Regular Education				0	0	
Special Education				2,060,233	1,963,188	
Pupil Transportation				0	0	
Desegregation				0	0	
Special K-3 Program Override				0	0	
Dropout Prevention Programs				0	0	
Joint Career & Tech. Ed. & Voc. Ed. Center				0	0	
K-3 Reading Program				0	0	
Maintenance and Operation Total	(288,123)	2,330,687	0	2,060,233	1,963,188	79,376
Classroom Site Funds	0	0		0	0	0
Instructional Improvement	0	0		0	0	0
Unrestricted Capital Outlay	1,465,695	251,950	0	5,112,956	1,461,478	256,167
Soft Capital Allocation	736,910	21,903	0	193,150	6,174	752,639
Adjacent Ways	0	0	0	0	0	0
Bond Building	0	0	0	0	0	0
Other Capital Funds	0	0	0	0	0	0
Building Renewal	0	0		0	0	0
New School Facilities	0	0		0	0	0
Federal Projects	263,624	53,535	0	452,564	113,491	203,668
State Projects	32,552	10,351		42,903	36,726	6,177
County, City, and Town Grants	0	0	0	0	0	0
Structured English Immersion	0	0		0	0	0
Compensatory Instruction	0	0		0	0	0
School Plant Funds	0	0	0	0	0	0
Food Service	0	0	0	0	0	0
Civic Center	0	0	0	0	0	0
Community School	0	0	0	0	0	0
Auxiliary Operations	0	0	0	0	0	0
Extracurricular Activities Fees	0	0	0	0	0	0
Gifts and Donations	2,129	2,445	0	2,500	4,889	(315)
Career & Tech. Ed. & Voc. Ed. Projects	0	0	0	0	0	0
Fingerprint	0	0	0	0	0	0
School Opening	0	0	0	0	0	0
Insurance Proceeds	0	0	0	0	0	0
Textbooks	0	0	0	0	0	0
Litigation Recovery	0	0	0	0	0	0
Indirect Costs	0	0	0	0	0	0
Unemployment Insurance	0	0	0	0	0	0
Teacherage	0	0	0	0	0	0
Insurance Refund	0	0	0	0	0	0
Grants and Gifts to Teachers	0	0	0	0	0	0
Advertisement	0	0	0	0	0	0
Joint Technical Education	0	0	0	0	10,521	(10,521)
Impact Aid Revenue Bond Building	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0
Emergency Deficiencies Correction	0	0	0	0	0	0
Building Renewal Grant	0	0	0	0	0	0
Impact Aid Rev. Bond Debt Service	0	0	0	0	0	0
Permanent	0	0	0	0	0	0
Student Activities	0	0			0	0
Self-Insurance	0	0	0	0	0	0
Intergovernmental Agreements	0	0	0	0	0	0
OPEB	0	0	0	0	0	0
Other Funds	0	0	0	0	0	0

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DISTRICT NAME N.A.T.I.V.E. **COUNTY** NAVAJO **CTDS NUMBER** 090836000

FY 2013
STATE OF ARIZONA

SUPPLEMENT TO SCHOOL DISTRICT ANNUAL FINANCIAL REPORT FOR DISTRICTS THAT INCURRED EXPENDITURES FOR

SPECIAL K-3 PROGRAM OVERRIDE [A.R.S. §15-903(D) and Laws 2010, Ch. 179, §4]

JOINT CAREER AND TECHNICAL EDUCATION AND VOCATIONAL EDUCATION CENTER (A.R.S. §15-910.01)

ENGLISH LANGUAGE LEARNERS (A.R.S. §§15-756.04 and 15-756.11)

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DISTRICT NAME N.A.T.I.V.E. **COUNTY** NAVAJO **CTDS NUMBER** 090836000

MAINTENANCE AND OPERATION FUND (001) EXPENDITURES

FOR SPECIAL K-3 PROGRAM OVERRIDE (PROGRAM 520) AND JOINT CAREER AND TECHNICAL EDUCATION AND VOCATIONAL EDUCATION CENTER (PROGRAM 540)

Expenditures		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals Budget	Totals Actual	
520 Special K-3 Program Override									
1000 Instruction	1.						0	0	1.
2000 Support Services									
2100 Students	2.						0	0	2.
2200 Instructional Staff	3.						0	0	3.
2300 General Administration	4.						0	0	4.
2400 School Administration	5.						0	0	5.
2500 Central Services	6.						0	0	6.
2600 Operation & Maintenance of Plant	7.						0	0	7.
2900 Other	8.						0	0	8.
3000 Operation of Noninstructional Services	9.						0	0	9.
Total *(lines 1-9)* (*must agree with the AFR page 2, line 27)*	10.	0	0	0	0	0	0	0	10.
540 Joint Career and Technical Ed. and Vocational Ed. Center									
1000 Instruction	11.						0	0	11.
2000 Support Services									
2100 Students	12.						0	0	12.
2200 Instructional Staff	13.						0	0	13.
2300 General Administration	14.						0	0	14.
2400 School Administration	15.						0	0	15.
2500 Central Services	16.						0	0	16.
2600 Operation & Maintenance of Plant	17.						0	0	17.
2900 Other	18.						0	0	18.
3000 Operation of Noninstructional Services	19.						0	0	19.
Total *(lines 11-19)* (*must agree with the AFR page 2, line 31)*	20.	0	0	0	0	0	0	0	20.

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DISTRICT NAME N.A.T.I.V.E. **COUNTY** NAVAJO **CTDS NUMBER** 090836000

UNRESTRICTED CAPITAL OUTLAY FUND (610) EXPENDITURES FOR SPECIAL K-3 PROGRAM OVERRIDE (PROGRAM 520) AND JOINT CAREER AND TECHNICAL EDUCATION AND VOCATIONAL EDUCATION CENTER (PROGRAM 540)

Expenditures		Rentals 6440	Library Books, Textbooks, & Instructional Aids 6641-6643	Property 6700	Redemption of Principal 6831, 6832	Interest 6841, 6842, 6850	All Other Object Codes (excluding 6900)	Totals Budget	Totals Actual	
520 Special K-3 Program Override										
1000 Instruction	1.							0	0	1.
2000 Support Services	2.							0	0	2.
3000 Operation of Noninstructional Services	3.							0	0	3.
4000 Facilities Acquisition and Construction	4.							0	0	4.
5000 Debt Service	5.							0	0	5.
Subtotal (lines 1-5)	6.	0	0	0	0	0	0	0	0	6.
540 Joint Career & Technical Ed. & Vocational Ed. Center										
1000 Instruction	7.							0	0	7.
2000 Support Services	8.							0	0	8.
3000 Operation of Noninstructional Services	9.							0	0	9.
4000 Facilities Acquisition and Construction	10.							0	0	10.
5000 Debt Service	11.							0	0	11.
Subtotal (lines 7-11)	12.	0	0	0	0	0	0	0	0	12.
TOTAL EXPENDITURES ***(lines 6 and 12)***	13.	0	0	0	0	0	0	0	0	13.

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DISTRICT NAME N.A.T.I.V.E. **COUNTY** NAVAJO **CTDS NUMBER** 090836000

ENGLISH LANGUAGE LEARNERS

STRUCTURED ENGLISH IMMERSION FUND (071) AND COMPENSATORY INSTRUCTION FUND (072)—REVENUES, EXPENDITURES, AND FUND BALANCE

Revenue Object Codes/Expenditure Function Codes		Beginning Fund Balance	Actual Revenues	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Property 6700	Other 6800	Total Expenditures Budget	Total Expenditures Actual	Ending Fund Balance	
Structured English Immersion Fund 071													
Revenues													
3200 Restricted Revenue from State Sources	1.												1.
1500 Investment Income	2.												2.
Total Revenues (lines 1 and 2)	3.		0										3.
Expenditures													
1000 Instruction	4.									0	0		4.
2000 Support Services													
2100 Students	5.									0	0		5.
2200 Instructional Staff	6.									0	0		6.
2300 General Administration	7.									0	0		7.
2400 School Administration	8.									0	0		8.
2500 Central Services	9.									0	0		9.
2600 Operation & Maintenance of Plant	10.									0	0		10.
2700 Student Transportation	11.									0	0		11.
2900 Other	12.									0	0		12.
Total (*must agree with the AFR page 6, line 3)*	13.	0	0	0	0	0	0	0	0	0	0	0	13.
Compensatory Instruction Fund 072													
Revenues													
3200 Restricted Revenue from State Sources	14.												14
1500 Investment Income	15.												15.
Total Revenues (lines 14 and 15)	16.		0										16.
Expenditures													
1000 Instruction	17.									0	0		17.
2000 Support Services													
2100 Students	18.									0	0		18.
2200 Instructional Staff	19.									0	0		19.
2300 General Administration	20.									0	0		20.
2400 School Administration	21.									0	0		21.
2500 Central Services	22.									0	0		22.
2600 Operation & Maintenance of Plant	23.									0	0		23.
2700 Student Transportation	24.									0	0		24.
2900 Other	25.									0	0		25.
Total (*must agree with the AFR page 6, line 4)*	26.	0	0	0	0	0	0	0	0	0	0	0	26.

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Page	Reference	Instructions
	General	These instructions are provided to help school districts prepare the annual financial report (AFR). Within the forms, blue font indicates that an instruction is linked to that specific line. An instructions button has also been provided that links to any general instructions or to the first instruction for a page. **To return to the related forms after reviewing the instructions, simply click on the form's tab at the bottom of the Excel screen or press the Alt and back arrow keys.**
		An Alert will appear on the Cover of the AFR when commonly missed areas of the AFR are not completed. The Alert will disappear as the related areas of the AFR are completed. Districts should complete all areas of the AFR that apply to their district operations, whether or not an item is listed in the Alert. This Alert does not replace the need for a separate district employee to review the AFR for accuracy and completeness.
		Budget amounts should be taken from the district's most recently revised, adopted FY 2013 expenditure budget, which has been submitted to ADE. All budget and actual amounts reported throughout the AFR should be rounded to the nearest dollar.
	General	Revenues must include cash receipts through June 30, 2013, and accrued revenues received during the 60-day period following fiscal year-end. Examples of accrued revenues are: 1) federal reimbursements received during the 60-day period for meals served in FY 2013; 2) property taxes collected during the 60-day period for levies of prior fiscal years; 3) tuition received during the 60-day period for students attending the district during FY 2013; 4) FY 2013 CSF revenues received during the 60-day period; 5) September and November 2012, and March, April, and June A (partial) 2013 state aid apportionment payments made in FY 2014, pursuant to Laws 2012, Ch. 294, §130. In addition, revenues must include any cash receipts of FY 2013 that relate to a prior fiscal year but were not received in the prior year's encumbrance period; such as, FY 2012 Statewide recalculation adjustments made in October 2012, as described in School Finance Memorandum 13-011.
		Expenditures must include cash disbursements through June 30, 2013, and payments made after fiscal year-end, but prior to August 30, 2013, for goods and services received on or before June 30, 2013.
	General	All revenues, expenditures, and fund balances presented on the AFR must agree with the district's final accounting records for the year ended June 30, 2013. Before completing the AFR, districts must reconcile their accounting records to the CSS's records after the CSS has reconciled to the County Treasurer. (Districts in the accounting responsibility program must reconcile to the County Treasurer before completing the AFR.) Accrued revenues and expenditures at June 30, 2013, not recorded by the CSS should be identified as reconciling items on the reconciliation and must be included in the revenues and expenditures reported in the AFR.
Cover	Name, County, CTDS Number	The district name, county, and CTDS number should be entered on the cover page of the AFR. The CTDS number should not contain any slashes, dashes, etc., and must be exactly nine digits. Zeros should be entered to fill the School portion of the number on the cover page. This information will be automatically transferred to other sheets in the file.

Page	Reference	Instructions
1	Line 1	The beginning fund balances at July 1, 2012, should be the ending balances reported on the AFR for FY 2012, if the ending balances were reported correctly, or the district may compute them as follows: Cash, prepaid, and inventory balances (object codes 0100, 0150, and 0160) at 6/30/12. Plus: Accrued revenues as of 6/30/12, received during the 60-day period following 6/30/12. Less: Payments made during the 60-day period following 6/30/12, for goods and services received on or before 6/30/12, but not paid for by that date.
1	Footnotes 1 and 3	The beginning and ending fund balances for the Maintenance and Operation (M&O) Fund should include the amount of the M&O Fund revolving account cash balance on hand at July 1, 2012, and June 30, 2013, respectively. The revolving account balances should also be recorded in the spaces provided in footnotes (1) and (3).
1	Lines 5 through 16	Districts should not include tuition or transportation fee revenues in the Soft Capital Allocation (SCA) Fund as they will not be included in ADE's budget calculations. Additionally, districts charging tuition for full-day kindergarten or preschool programs should not record such revenues in the M&O, Unrestricted Capital Outlay (UCO), or SCA funds. These tuition revenues should be recorded in the Community School Fund (520) on page 6 of the AFR.
1	Lines 25 and 26	The amounts reported on these lines (from the district's accounting records) should be compared to the total state equalization assistance and total additional state aid amounts shown on the most recent, ADE report, APOR 64-1.
1	Line 29	**Do not include** Federal Impact Aid and American Recovery and Reinvestment Act (ARRA) revenues received (Grants and Education Jobs Fund) on this line. These revenues should be reported in the applicable funds/fund groups on page 5.
1	Line 39	This line should include Impact Aid monies transferred to the M&O Fund. Impact Aid revenues should be recorded in the Impact Aid Fund, but may be transferred to the M&O fund to provide cash for the difference between the Transportation Revenue Control Limit and Transportation Support Level or to reduce or eliminate taxes.
1	Line 42	Total expenditures for each fund are pulled from the following pages within the AFR: M&O page 2, line 33; UCO page 4, line 10; SCA page 6, line 27; Adjacent Ways page 6, line 26; and Debt Service page 6, line 38.
1	Line 45	Pursuant to Laws 2013, 1st Special Session, Ch. 3, §49, the ending fund balance and any cash balance remaining in the SCA Fund at the end of fiscal year 2013, must be transferred to the M&O or UCO Funds in FY 2014.
2	Lines 12 and 13	Program 630 and Programs 700, 800, 900 budget amounts were reported in total on the expenditure budget; however, they should be presented separately for AFR purposes. **Formulas are not included to pull amounts from the Expenditure Budget, therefore, budgeted amounts for these lines must be entered manually.**
3	General	Expenditures coded during the fiscal year to any of the individual Classroom Site Funds (011-013) that would have caused the district to exceed the Classroom Site Fund Budget Limit or the appropriate percentage allocation for the individual fund should be reclassified to the M&O or other appropriate fund before the AFR is completed.
4	UCO Override Line 1	Enter the actual expenditure amounts from any Unrestricted Capital Outlay Override authorized by A.R.S. §15-481. Amounts included on line 1 must also be included on lines 2-9, as appropriate.
4	UCO Fund Expenditures Lines 2-9	Enter <u>all</u> expenditures from the UCO Fund including Special K-3 Program Override and Joint Career and Technical Education and Vocational Education Center, as reported on the Supplement, page 2, and Desegregation, as reported on the Desegregation Supplement-Districtwide, page 3.

Page	Reference	Instructions
4	Other Funds—Required Capital Expenditure Detail for Funds 610, 630, & 695	In accordance with A.R.S. §15-904(B), as amended by Laws 2013, 1st Special Session, Ch. 3, §17, detailed budgeted and actual expenditures from the UCO (610), Bond Building (630), and New School Facilities Funds (695) must be reported for the object codes listed. This may not include all expenditures of these funds. Total expenditures for the UCO Fund are included in the table above, and total expenditures for each of the remaining funds will be included in the Other Funds table on page 6. In addition, these detailed expenditures must be separately reported as new construction or renovation. If the designation of new construction or renovation does not apply to a particular expenditure reported on lines 1-10, the amount should be reported as "Other." Therefore, the budgeted and actual expenditures for each fund reported on lines 1-10 must agree to the total amounts reported on line 14, by fund.
4	New construction cost per square foot	Report the cost per square foot for new construction projects in progress or completed during the fiscal year for Funds 610, 630, and 695. For projects still in progress at year-end, districts should calculate the cost per square foot by dividing the anticipated total cost of all projects upon completion by the anticipated total square footage of all projects upon completion. For projects that were completed during the fiscal year, districts should calculate the cost per square foot by dividing the total actual cost of all projects upon completion by the total actual square footage of all projects.
4	Capital Assets, Lines 1-3	Enter the total costs (before depreciation), by asset classification, for all assets recorded on the capital assets list as of June 30, 2013. Assets with costs below $5,000 should not be included on the capital assets list or in amounts reported here unless the district's governing board has established a capitalization threshold of less than $5,000. Do not include stewardship list items in these amounts.
4	Capital Assets, Line 4	Enter the total cost of construction in progress as of June 30, 2013. This amount will not appear on the capital assets list as of June 30, 2013, as these amounts are not recorded on the list until the project(s) is completed.
5	Fund Transfers (Out) 6910 & 6930	**Transfers-out must be entered as negative numbers (with a minus) on this page. Transfer amounts should not be included in the actual expenditures column.**
5	Federal Projects ARRA Grants	Transactions related to ARRA grant monies, should be included in the applicable federal project lines. Districts should have used a separate fund within the existing assigned fund ranges for each ARRA grant. If there was not available space within a fund range, districts should have assigned a fund number for that grant within the Other Federal Projects 300-399 fund range. See page 7, Section F for more detailed reporting of ARRA Grant expenditures.
5	Other Federal Projects Line 17	Districts that spent monies in FY 2013 from the federal education jobs fund program, should have tracked these monies separately in their accounting systems in an "ARRA Education Jobs" Fund within the Other Federal Projects 300-399 fund range. See page 7, Section F for more detailed reporting of ARRA Education Jobs Fund expenditures.
6	Other Funds Table	Actual expenditures for the Bond Building (630) and New School Facilities (695) Funds should include all expenditures reported on page 4 for the required capital expenditure detail and any other expenditures from these funds.
6	Fund Transfers In (Out) 5200 (6930)	**Transfer amounts should not be included in the actual revenue and expenditures columns. Transfers-out (object code 6930) must be entered as negative numbers (with a minus) on this page.**
6	Internal Service Funds - IGAs Line 2	If fund numbers other than 955 are used for Intergovernmental Agreements, include activity from all intergovernmental agreement funds on this line.

Back To Agenda

Page	Reference	Instructions
7	General	Page 7 includes several sections that are independent from one another and serve separate purposes. Be sure to read any instructions available for each individual section, as some expenditures may be reported in more than one section.
7	Section B—Liabilities in Excess of the Budget	If the actual expenditures incurred in excess of the budget were less than the amount approved by the county, include only the actual expenditures incurred in excess of the budget in this section, **not** the amount approved by the county.
7	Section C—Current Expenditures by Category	A.R.S. §15-255 requires the Superintendent of Public Instruction's Annual Report to include total current expenditures per pupil and separate per pupil amounts by type of district for (1) classroom instruction excluding classroom supplies, (2) classroom supplies, (3) district and school administration, (4) support services—students, and (5) all other support services and operations. ADE will calculate the "per pupil" amounts based on the total current expenditures reported on lines 1 through 5 in this section. Current expenditures include expenditures from all funds for elementary and secondary education (e.g., M&O, CSF, Auxiliary Operations, Extracurricular Activities Tax Credit, most federal and state projects, etc., for PSD-12). Current expenditures do not include expenditures for tuition paid to other Arizona school districts, land and improvements, buildings and improvements, furniture, equipment, technology, vehicles, Internal Service Fund operations, Community School Fund operations, debt retirement, student activities, and non-PSD-12 school programs appropriately recorded in Program Codes 700, 800, and 900 (e.g., adult/continuing education, community college education, community services, and day care centers).
7	Section F—ARRA Grant and Education Jobs Expenditures	If the district spent any ARRA monies (i.e., ARRA Education Jobs, ARRA Title I Grant, or ARRA IDEA Grant revenue) in FY 2013, from current revenues or from ARRA revenues remaining from previous years, the related expenditures should be reported in the corresponding column. Amounts included in the ARRA Education Jobs column should **not** be included in the ARRA Grants column. The ARRA Grants and Education Jobs expenditures reported here should also be included in the applicable Federal Project Funds 100-399 on page 5.
8	Section A—Enrollment of Gifted Pupils	The total unduplicated enrollment reported in Section B cannot be greater than the total duplicated enrollment reported in Section A.
8	Section C—Special Education Programs by Type	Report all M&O and SCA Fund monies spent for special education (Program 200) operational expenditures in the Actual column to assist ADE in the maintenance of effort calculations for all special education expenditures. Districts should **not** include expenditures for capital items for special education purposes in this table. **Note: The budget column only includes M&O expenditures as districts are not required to budget SCA expenditures to the program level.** The actual amounts allocated to individual programs should be calculated by the same method used to allocate individual program costs to the budget. Documentation supporting the cost allocation method should be retained at the district and should include the reasoning behind the allocation, a list of the programs, the number of teachers and students by program, and all computation work sheets.

Page	Reference	Instructions
8	Section E—Expenditures for Audit Services	**Do not include** the costs of consulting or other services paid to audit firms (e.g., application fees paid for submission of district's Comprehensive Annual Financial Report to ASBO and GFOA for certification or fees for preparation of the Meritorious Budget Award application to ASBO) in the nonfederal or federal audit services actual expenditures in this section. On **Line E.1**, enter the actual M&O Fund expenditures paid in FY 2013 related to nonfederal program and compliance audits. On **Line E.2**, enter the total actual federal audit service expenditures paid in FY 2013 from all funds.
8	Sections G and H	Do **not** report expenditures for the Performance Pay Component of the Classroom Site Fund or the Instructional Improvement Fund on these lines.
8	Section I—Tuition	Districts should use this table to report expenditures for all tuition object codes, 6561 through 6569, based on **paid tuition invoices**, including operations, capital, and debt. -Type 03 districts should fill in lines 1 through 4 and 7 through 9. -All Districts, other than Type 03 districts, should fill in lines 5 through 9.
9	General	The information included on this page will be used by ADE to complete the National Public Education Financial Survey (NPEFS) issued by the National Center for Education Statistics. Data from NPEFS is used to calculate a state per pupil expenditure amount that is used in the formula for allocating a number of federal program funds to states and school districts, including: Title I, Impact Aid, and Indian Education. Other programs make use of state per pupil expenditure data indirectly because their allocation formulas are based, in whole, or in part, on state Title I allocations. The NPEFS data is also used by researchers and government policymakers to address important education policy and research issues.
9	Additional Information for NPEFS Reporting	Report **all** expenditures from **funds 020 through 799**. The total expenditures included on line 15 should be used as a check figure against the total expenditures for these funds in the districts' accounting records. **Do not include** expenditures from Funds 001, 011, 012, and 013, as detailed information for NPEFS reporting for those funds will be obtained by ADE from pages 2 and 3 of the AFR. In addition, **do not include** expenditures from Funds 800 and above as they are fiduciary (trust and agency) or proprietary (enterprise and internal service) funds and are not reported in the NPEFS.
9	Programs 700-900 Expenditure Detail	The total expenditures reported in this table for programs 700-900 should agree to the total expenditures reported in the "Programs 700-900" column in the table above.
9	Property Detail for Function 4000	The total expenditures reported in this table should agree to function 4000 expenditures reported on line 13 for the "Property" column in the table above.
9	Teacher Salaries Lines 1-5	Report base salaries (including CSF Performance Pay and Career Ladder addenda), overtime, and additional compensation paid to certified teachers, certified substitute teachers, and contract teachers from all funds for the specified programs. Do not include salaries paid to instructional aides or assistants or any noncertified teachers. If a teacher is paid from more than one program, allocate the salary based on the amount of time instructing in each program. If the district has used the optional object codes in the Chart of Accounts for teachers and substitute teachers, amounts for certified teachers should be recorded in object code 6112 and amounts for certified substitutes should be recorded in object code 6113.
9	Other Items Textbooks Line 6	Report expenditures for textbooks, periodicals and other print medium used for classroom instruction. Do not include expenditures relating to on-line texts or tools.

Page	Reference	Instructions
Summary	General	The Summary condenses the information in the AFR for more economical publication. Most information in the Summary automatically pulls from the AFR, so the AFR should be completed before the Summary.
Summary	ADM	Obtain total Attending ADM for FY 2012 and FY 2013 from ADE's ADM Attending Summary reports (ADMS 45-2). Obtain total Resident ADM for FY 2012 and FY 2013 from the Recalculated State Aid ADM Counts reports (ADMS 46-1), 100th-day counts. Both reports are available on ADE's Web site at the link below: www.ade.az.gov/districts
Summary	Other Capital Funds	Record the total of Funds 660 and 665 as reported on AFR page 6, Other Funds, lines 32 and 33.
Summary	Federal Projects	Record the total of Funds 100-399 as reported on AFR page 5, Federal Projects, line 18.
Summary	State Projects	Record the total of Funds 400-499 as reported on AFR page 5, State Projects, line 29.
Summary	School Plant Funds	Record the combined totals of School Plant Funds 500, 505, 506, and 640 as reported on AFR page 6, Other Funds, lines 5 through 7, and 30.
Summary	Gifts and Donations	Record the combined total of Funds 530 and 650, as reported on AFR page 6, Other Funds, lines 12 and 31.
Summary	Other Funds	Record the combined total of the Other Funds on AFR page 6, line 42 and the other Internal Service Funds on AFR page 6, line 4.
Supplement Page 1	Program 520 Special K-3 Program Overrides	Report M&O Fund expenditures of Special K-3 Program Overrides approved by voters before November 24, 2009, on lines 1-9. Do **not** include expenditures from any Special Program Override approved pursuant to A.R.S. §15-482 for preschool children with disabilities and students enrolled in kindergarten through grade 12. Those override expenditures should be included on the applicable lines for the M&O Fund on page 2 of the AFR.
Supplement Page 1	Program 540	A.R.S. §15-910.01 requires the State Board of Education (SBE) approval prior to including amounts here. Currently, no districts have been authorized by the SBE.
Supplement Page 2	General	Amounts included on this page must also be included on AFR page 4, lines 2-9 as appropriate.
Supplement Page 2	Program 540	A.R.S. §15-910.01 requires the State Board of Education (SBE) approval prior to including amounts here. Currently, no districts have been authorized by the SBE.

Helpful Hints for Using the AFR Forms in Excel

Format and View Options

To ensure the accuracy of the calculations, each sheet is protected and cells with formulas have been locked. Information should **not** be manually entered in the shaded areas or protected cells. When the sheet is protected you can move from one unprotected cell to the next using the Tab key. Formulas should not be changed or deleted unless specifically instructed to do so by the Office of the Auditor General or the ADE. Row height, column width, and cell format may be modified without unprotecting the sheet. Grid lines have been turned off in order to make the forms easier to read. Users may turn the grid lines back on without affecting the calculations or printing of the spreadsheet. Significant changes from last year's forms are highlighted in yellow throughout the spreadsheets. Users may remove highlights if they prefer before finalizing.

File Integrity

Please keep the following in mind when using the forms in Excel to ensure that the district's data can be properly processed by ADE:

-Rows and columns should **not** be added to or deleted from the forms

-Information should **not** be copied and pasted from prior year's forms, as it can cause merged cells to unmerge and may result in duplicate reporting of expenditures, and/or the value being placed into a cell reference that is different than where ADE's processing system is expecting it, and

-Sheet tabs should **not** be renamed.

****** Excel 2007 and 2010 users should save excel files in "Excel 97-2003 Workbook (*.xls)" format.

Printing

The Excel files have been formatted to print on legal size paper (8 ½" by 14"), except for the Instructions, AFR Summary, and Current Expenditures by School reporting page which are formatted to print on 8 ½" x 11" paper. If your printer's settings are different from those used to set up the files, a little experimentation may be needed to get each sheet to print on one page. Users should try changing the "scaling" under page setup if needed.

-To print the entire file including the instructions—Select File/Print/Entire Workbook

-To print one page—Select File/Print/Active Sheets

-To print a group of pages (for example to print all sheets without the instructions)—Click on the Excel tab for the first page to be printed and hold the Shift key while clicking on the Excel tab for the last page to be printed – this selects the sheets as a group. Then select File/Print/Active Sheets

If you have any questions or suggestions for improving the forms in future years, please contact Meghan Hieger of the Auditor General's Office at (602) 553-0333, or e-mail us at the address below:

asd@azauditor.gov.

Northeast Arizona Technological Institute of Vocational Education

FY14 GOVERNING BOARD MEETING AND WORK SESSION SCHEDULE

Board Approved 7/10/2013

FY 14 Meeting Date	Location	Work Session	Time of meeting
July 10, 2013	Central Campus – Kayenta		10:00 AM
August 21, 2013	Sanders		10:00 AM
September 11, 2013	Kayenta		10:00 AM
October 9, 2013	Red Mesa		10:00 AM
November 13, 2013	Tuba City	X	10:00 AM
December 11, 2013	Window Rock		10:00 AM
January 8, 2014	Ganado		10:00 AM
February 12, 2014	Chinle	X	10:00 AM
March 12, 2014	Ganado		10:00 AM
April 9, 2014	Sanders	X	10:00 AM
May 14, 2014	Kayenta		10:00 AM
June 11, 2014	Pinon	Summer Retreat TBD	10:00 AM