

**NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION DISTRICT
GOVERNING BOARD RETREAT MEETING MINUTES
NATIVE Board Retreat June 24-26, 2024**

NATIVE Board Retreat (Monday, June 24, 2024)

Generated by Patricia Osif on Monday, June 24, 2024

1. JUNE 24, 2024 at 1:00 PM - 4:00 PM (MDT)

1.1 Call to Order and Welcome

Opening of NATIVE Board Retreat was called to order at 1:17 PM (MDT) by NATIVE Board President, Lee Zhonnie.

1.2 Roll Call

Board Members Present:

- Lee Zhonnie, Red Mesa Unified School District
- Jeremy Curtis, Ganado Unified School District
- Lavina Smith, Kayenta Unified School District

Board Member Absent:

- Marie Acothley, Tuba City Unified School District
- Michael Bahe, Pinon Unified School District
- Jeremy Jimmy, Chinle Unified School District
- Margaret Yazzie, Sanders Unified School District

In addition to three (3) Governing Board members, the NATIVE Superintendent, NATIVE Business Manager, NATIVE CTE Coordinator, and NATIVE Governing Board Secretary, 1 community members for a total of 8 were in attendance for all or part of the meeting.

1.3 1:00 PM - 2:00 PM District Update - P. Osif, J. Yazzie, G. Yazzie, R. Tsosie

Patricia Osif, NATIVE Board Secretary handed out the following documents to NATIVE Board members.

- BCB-E Conflict of Interest
- IJNDB-E Use of Technology Agreement
- Board Contact Information
- FY24-25 Governing Board Meeting Schedule
- Microsoft Outlook (Email)

Jonathan Yazzie CTE Coordinator shared issues on Visions

- Duplicated tags in Visions has been a problem for over 2 years
- 2 Day Training in August with CW Payne regarding duplicated tags
- SkillsUSA State Director Dan Kelly (resigned to be National Representative)
- Melissa Martinez is the new SkillsUSA State Director and is requesting Mr. Yazzie to promote SkillsUSA
- Mr. Yazzie will manage the website for AZ SkillsUSA
- Budget for equipment - camera
- Mr. Jonathan Yazzie will manage the Skills 8 competition

Gabriel Yazzie NATIVE District Business Manager shared Proposed Budget 2024-2025

- Average Daily Membership (ADM) for FY2024
- Went through spreadsheet on 610 Unrestricted Capital; 001 Operations & Maintenance
- Need Budget for NATIVE Central Campus
- The NATIVE hogans (6) is being used and generating funds

Board member Jimmy arrived at 1:42 PM (MDT)

Ron Tsosie, Superintendent/Principal shared Legislative Session

- Nothing was completed on the Legislative session regarding the political agenda - nothing was passed for JTED
- Due to election this year no proposals was voted on JTED items
- New Legislators after November 2024 election
- Will continue to propose bills after the election

- Red Mesa Unified School District hired a Superintendent Dr. Risha VanderWey

Jeremy Curtis, Representative for ASBA Board of Director for Navajo County

- Mr. Curtis is the only person who represents JTED school at ASBA County Representative
- Propose 9th Grade CTED fund
- 7 areas was addressed at the ASBA County Meeting regarding the political agenda
- Mr. Curtis plans to attend the Delegated Assembly on September 7, 2024

1.4 2:00 PM - 4:00 PM ASBA Training "Effective Board Meetings"

Presenter: Julie Bacon, Director Leadership Program

Email: jbacon@azsba.org

Phone #: (602)284-2763

Worksheet Questions: "Whose Job Is it Anyway?"
Power point presentation was provided along with worksheet.

Board member Yazzie arrived at 2:35 PM (MDT).

Presenter: Julie Bacon

Will provide a summary of the training for NATIVE District.

What you show to your community regarding the meeting is very important.

- Slide 1: What is one word you would use to describe your meetings? Answer: Productive, Great Communication, Efficient, Collaboration
- Slide 2: What is one word you wish you could use to describe your meeting? Answer: Attendance and Participation is a hurdle
- Slide 3: Policies Review of: BE: School Board Meetings; BEC: Executive Sessions/Open Meetings; BED: Meeting Procedures/ Bylaws; BEDB: Agenda; BEDA: Notification of Board Meetings; BEDD: Rules of Order; BEDF: Voting Method; BEDH: Public Participation at Board Meeting
- Slide 4: Types of Meeting - Regular, Special, Executive Session

5 minutes to fill out worksheet provided by Julie Bacon

- Worksheet Questions: Whose Job is it Anyway, Before the Meeting?
 - Ensure notice of your meeting is properly posted? Superintendent & Board Administrative Professional
 - Ensure all members have access to back-up materials? Superintendent & Board Administrative Professional
 - Ensure the boardroom is comfortable and properly equipped for the meeting? All Members
 - Work to set the agenda with the Board President? Superintendent
 - Ensure adequate, relevant and requested back-up materials are compiled and submitted in a timely manner? Superintendent & Board Administrative Professional
 - Work to incorporate the input of all board members into the agenda? Superintendent & Board President
 - Review agenda and back up materials. Ask clarifying questions? All Members
 - Bring forth questions, concerns, and recommendations pertaining to the agenda? All Members
- Slide 5: Meeting Agreement - All should be prepared for the meeting; "Support not Surprises"; Set time aside for Superintendent to answer questions
- Slide 6: Meeting Agenda - Tells the public what will be discussed and/or voted - Be specific; Provides transparency; Focus on Board work. Only discuss agenda items at the Board meeting
- Slide 7: Who can add an agenda item? How are agenda items added? Answer: NATIVE District does have an area on the agenda for Board members to request an agenda items at the next Governing Board meeting. NATIVE District does have a consent agenda item. Can Board members pull items from the consent agenda? The practice needs to be aligned with NATIVE District policies. What does NATIVE District policy states? Before NATIVE District Board meeting can the Board agenda be revised? Yes, It's best practice to remove the agenda item before the agenda is posted.
- Slide 8: Superintendent & Board Reports (One Way Communication from the Superintendent or Board member) - Summary of report will not take legal action.
 - Side Note: It needs to be noted on the agenda who will be presenting the report.
- Slide 9: Staff or Department Reports is a one way communication and must be noted who is presenting the report.
- Worksheet Questions: Whose Job is it Anyway, During the Meeting?
 - Document the meeting proceedings? Board Administrative Professional
 - Provide clarification, input and context to agenda? Superintendent
 - Ensure all members are given the opportunity to express their views on issues? Board President
 - Maintain the flow of the meeting, being mindful of the time relevant to the items on the agenda? Board President
 - Ensure the meeting starts on time? All Members, Board President
 - Remain present and engaged. Refrain from side conversations, cell phone usage, or other distracting behavior? All Members
 - Call for a vote? All Members
- Slide 10: Be a good role model during the meeting, talk about the issue not the person, refrain from taking a position on an issue, until all relevant information is presented. Board President will ensure one person speaks at a time, Board members should not make long unnecessary speeches.
- Slide 11: Rules of Order - Policy BEDD
- Slide 12: (D) Motion to Adjourn vs (G) Recess (take a break to maintain order of the meeting)
- Slide 13: Meeting Procedures to Adjourn, Recess, Suspend, End Debate, Amend a Motion, Point of Order, Table, Postpone a Motion
- Slide 14: Role of Board President - "More responsibility, not more Power" Policy BDB Keep Focus, Ensure the agenda is followed according to Open Meeting Law, Knowledge of Board Policy, Ensure everyone is heard, Manage the flow and time.
- Slide 15 & 16: An example of being side tracked on Board meeting. Stay on task of the agenda.
- Slide 17: According to Arizona State Law "Call to the Public" is not required. Policy BEDH. It is recommend to read a statement before the Call to the Public. Mrs. Bacon will send a template to Mr. Tsosie regarding Call to the Public statement.
- Worksheet Questions: Whose Responsibility After the Meeting?
 - Ensure clear, concise meeting minutes are made available to the board? Superintendent & Board Administrative Professional
 - Ensure unanswered questions, requests for information, or deferred actions are followed up on? Superintendent

- o Communicate out any key actions/decisions of the board to the press, staff, and impacted community members? Superintendent
- o Review the minutes and provide any necessary feedback? All Members
- o Publicly support the majority decision (vote) of the board? All Members
- Slide 18: After the Meeting Agreements - Do not undermine the decision of the Board; All will abide confidential executive session; all documents, records will be processed and maintained in accordance with applicable law, policy, etc., follow-up on unaddressed questions, concerns or request will be provided in a timely manner.

Recommendation to send newly elected Board members to the Annual ASBA Conference to attend Board Orientation. If new Board member can't attend ASBA Conferences then request presentation through ASBA.

"Thank you - Julie Bacon for the presentation"

1.5 3:41 PM (MDT) Adjourned for the day.

2. JUNE 25, 2024 at 9:45 AM - 11:00 AM (MDT)

2.1 Call to Order and Welcome

Opening of NATIVE Board Retreat was called to order at 9:45 PM (MDT) by NATIVE Board President, Lee Zhonnie.

2.2 Roll Call

Board Members Present:

- Lee Zhonnie, Red Mesa Unified School District
- Jeremy Curtis, Ganado Unified School District
- Jeremy Jimmy, Chinle Unified School District (Zoom)
- Lavina Smith, Kayenta Unified School District
- Margaret Yazzie, Sanders Unified School District

Board Member Absent:

- Marie Acothley, Tuba City Unified School District
- Michael Bahe, Pinon Unified School District

In addition to five (5) Governing Board members, the NATIVE Superintendent, NATIVE Business Manager, NATIVE CTE Coordinator, and NATIVE Governing Board Secretary, 1 community members for a total of 10 were in attendance for all or part of the meeting.

2.3 9:45 AM - 10:30 AM Board Roles & Responsibilities - Mangum, Wall, Stoops & Warden, PLLC

Zoom presentation by Brandon Kavanagh on "Board Roles & Responsibilities" - hand out power point presentation

Board Member Orientation/Training

- 3 Main Topics
 - o Powers and Obligations for Board Members
 - o Following Open Meeting Law
 - o Interacting with your Board, Not Against it
- Power and Obligations
 - o Board members are elected officials chosen by others to act on behalf of conducting Board business
 - o Board members are individuals entitled to their own opinions and positions
 - o Board members must balance the two and can only act on behalf of the District as an entire Board
- Acting on Behalf of Others
 - o You as a Board member have an obligations to act for the good of the whole District and the students it serves
 - o You need goals specifically to utilize funds to educate your students
 - o Be a good steward of public funds and public assets. don't spend poorly or mismanage funds. How do you spend money well and evaluate? Make the best choices possible
 - o You have to act within the scope of public law, which is often restrictive
 - o Government entities should be authorized by the laws
- Board Members as Individual
 - o You are still individuals with a right to your own positions (1st Amendment)
 - o Realize that you often have the ability to state your position whether if is popular or unpopular
 - o Realize that there are consequences for making statement you are allowed to make. Statements may reflect you personally or the view of NATIVE School District
- Balancing Your Roles
 - o No individual Board member can act for the District or for the Board
 - o The vote of the Board may delegate the Superintendent to represent NATIVE District according to school policies
 - o The Board acts together as a decision maker
 - o No authority to direct employees alone
 - o No authority to demand changes to policy, procedures, or decisions made alone
 - o Majority vote rules in making decision
- Open Meeting Law
 - o The default concepts to always remember is that the public has a right to know what public entities are doing
 - o All actions of the Board are to be taken in public meetings

- Meetings must be posted, agenda in place and quorum
- All public meetings have to follow a posted agenda
- Default Concept
 - Whenever there is doubt disclose, disclose, disclose, even if its a close call. The agenda needs to be clear and understandable.
- Business Judgment Rule
 - While not specifically about school boards or CTEDs, the concepts of the business judgement rule are still helpful
 - Ask yourself, "What would a reasonably prudent person do to make a decision in a similar situation?"
 - A prudent person would search for expert advice - from the right person trained in the field of work
 - Making the best decision possible, even if it does not turn out "right"
 - Protection from liability
- Take Action in Public Meetings
 - This may seem simple, but the concept is about what defines a meeting as being together
 - Whenever a quorum of the Board is together anywhere (in person, online, etc.) a "meeting" may occur if District business is discussed
 - To protect Board members, post a "Public Notice" for Board members to come together
 - Be aware of emails, do not forward emails
 - Be aware of group text
 - Be aware of community events
 - The community will view Board members congregating together as talking about Board issues
- Follow a Posted Agenda
 - Your agenda has to describe what you will discuss in enough detail to pass the "random stranger" test
 - There are ways to disclose appropriately without causing other problems.
 - Do not stray from your agenda or your actions may be challenged as unenforceable
- Work with Your Board
 - As noted, a majority vote controls the actions of the Board
 - Offer your opinions and comments, but respect a vote if it goes against you
 - If you get new information, feel free to share with the Board to consider reconsideration - don't revisit the new information
 - Once the vote has been voted on topic of discussion. Move on and don't revisit the topic
- Multiple Laws
 - State school districts, including CTEDs, that are located within a tribal jurisdiction, federal laws, AZ State Laws have an extra layer of laws and regulations to satisfy all areas of the laws
 - Work with legal counsel to try to satisfy all jurisdictions involved
 - A1-Executive Sessions (HR Issues)
 - A2-Confidential Records
 - A3-Legal Advice
 - A4-Negotiation
- Here to Help
 - If you have any questions on legal advice, make sure request are authorized and made through your Board Chair or Superintendent
- "Thank you - Brandon Kavanagh for the presentation"

2.4 10:27 AM - 11:00 AM Board Travel Information

Superintendent Tsosie presented documents to Board members on travel.

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- Board policy BIBA - Board Member Conferences, Conventions, and Workshops.
 - A. Scheduled meetings are posted on the Board agenda
 - B. Budget for each Board Member - when funds are limited the Board will designate which member(s) would be the most appropriate to participate at meetings
 - C. Board members will share their reports at the Board meetings
 - D. Sufficient budget to allow Board members to travel in state and out of state - note there must be sufficient funds
 - E. On February 15th - Excessive travel funds will be available for other Board members to travel

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- June 1, 2024, Board Members Monthly Board Report Budget
 - Board members travel budget for FY2023-2024 was \$7,250.00 to attend conferences/workshops/Board meetings/Reimbursement

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- Annual Board Travel Cost Breakdown
 - Total Average Cost Per Person per year to attend all workshops, conference, retreat is put aside at \$1,860.00
 - ASBA Law Conference & Delegated Assembly in September \$2,758.00
 - ASBA Navajo County Meeting in September \$409.00

- o ASBA/ASA Annual Conference in December \$2,260.00
- o B.O.L.T.S. in February \$872.00
- o NSBA Annual Conference (2025 Atlanta) in April \$3,154.00
- o ASBA Summer Leadership in June \$1,513.00
- o NATIVE Board Retreat June \$655.00
- o ACTEaz Summer Conference \$1,976.00
 - **Total cost for all conferences/meetings: \$15,457.00**
 - **Board Members Budget \$7,250.00**
- **Board members will need to determine which conferences and workshops they will attend, keep in mind of your budget.** Board members need to budget.

Concerns:

- "No Show" for conferences that Board members registered
- "No Show" for scheduled Board meetings
- Previous years Board members were required to pay back NATIVE District
- Board members need to be responsible to attend conferences they signed up
- An option to select Board members to travel conferences/events
- Board member Curtis is ASBA County Representative and does have ASBA registration fee waived
- Board member Curtis represents NATIVE District and is required to attend ASBA conferences
- Navajo County Meeting will be on Saturday, September 28, 2024, hosted by Kayenta Unified School District
- The Board as a whole will need to approve all expenditure regarding other (school) travels for Board members

Break for lunch at 11:17 AM (MDT).

3. JUNE 25, 2024 at 1:14 PM - 4:00 PM (MDT) CTE DIRECTOR SESSIONS

3.1 Call to Order and Welcome

Opening of NATIVE Board Retreat was called to order at 1:15 PM (MDT) by NATIVE Board President, Lee Zhonnie.

3.2 Roll Call

Board Members Present:

- Lee Zhonnie, Red Mesa Unified School District
- Jeremy Curtis, Ganado Unified School District
- Jeremy Jimmy, Chinle Unified School District (Zoom)
- Lavina Smith, Kayenta Unified School District
- Margaret Yazzie, Sanders Unified School District

Board Member Absent:

- Marie Acothley, Tuba City Unified School District
- Michael Bahe, Pinon Unified School District

In addition to five (5) Governing Board members, the NATIVE Superintendent, NATIVE Business Manager, NATIVE CTE Coordinator, and NATIVE Governing Board Secretary, 6 CTE Site Directors, 2 community members for a total of 17 were in attendance for all or part of the meeting.

3.3 1:00 PM - 1:15 PM NATIVE Business Office Information

Superintendent reminded CTE Site Directors to change the year on NATIVE Requisition (Excel Document) that has been sent to CTE Directors from previous year. Documents of 3 Bid Price Quote, New Vendor Form are on NATIVE District Website: natedistrict.org

3.4 2:00 PM - 2:15 PM Site Budget Allocations, FY2024-2025

Business Manager Gabriel Yazzie presented a PowerPoint presentation of site allocation of Average Daily Membership (ADM).

- (Mr. Gabriel Yazzie has requested the board retreat 2 weeks before the end of June.)

FY2025 Site Allocations for each site was presented

- Chinle USD
- Ganado USD
- Kayenta USD
- Pinon USD
- Red Mesa USD
- Sander USD
- Tuba City USD
- Window Rock USD

596 is managed by site school Business Manager.

NATIVE Central Campus will continue to process capital items. Documents need to be sent to NATIVE District By the request of NATIVE District Business Manager, Career and Technical Education (CTE) Site Directors are to:

- Break down each capital items listed by detailed codes
- Send your budget to Gabriel Yazzie, Business Manager for Board approval of capital items
- Board member Yazzie would like to see a report from site CTE Directors of what the budget and enrollment for each site
- Site CTE teachers would like to see budget from NATIVE District that is allocated for their school sites

Clyde McBride, CTE Coordinator brought two (2) guests Ryan Dodson, Monument Valley HS Principal and Azalia Harvey-Leo, 2024 FFA State Vice President
Message from Ryan Dodson, MVHS Principal: "What can we do in behalf of students" - "Be persistent working with the Business Office."

3.5 2:15 PM - 2:30 PM Break 15 Minutes

3.6 1:14 PM - 3:15 PM Arizona Education Economic Commission (A.E.E.C.)

Superintendent Tsosie and NATIVE CTE Coordinator Jonathan Yazzie are trying to schedule a meeting with Navajo Nation President's Office to discuss Memorandum of Understanding (MOU) between Navajo Nation and the Arizona Education Economic Commission.

Mr. Imes, Executive Vice-Chairman, Arizona Education Economic Commission (AEEC) will contact Superintendent Tsosie on the Memorandum of Understanding (MOU).

Website: <https://azeec.org>

Mission: We are industry leading executives committed to raising academic outcomes, creating jobs, and driving sustainable economic growth. We accomplish this by building scalable Professional Career Onboarding and workforce development programs.

Kevin Imes, Executive Vice-Chairman, Arizona Education Economic Commission (AEEC) presented power point presentation
Played video of AEEC

- Starts with the Students
 - Commission (a group of entities that will collaborate together in order to reach a common objective. I.E. students to earn a certification & enter into the workforce) = Consortium
 - Site Schools and NATIVE District to broaden in Business & Industries Partners (Private & Public) = The Arizona Educational Economic Commission
 - Arizona Educational Economic Commission (AEEC) can provide resources for Career and Technical Education programs
 - Relationship between school districts & teachers with business & industries
 - Well educated workforce
 - Earn Industry Certification then enter into the workforce
 - Industries to give advice on how to advance students
 - Enroll students into Career and Technical Education (CTE) programs
 - Meet the needs of the students to complete a CTE program
 - Rely on Industries will help students into the industry area
 - Professional Career Onboarding students will be placed in a workforce to learn the skills through internship and workforce
 - Modify areas that need to be changed for the best interest of the students
 - School District and Industries experts will form standards for the students
 - Each School District will collaborate with AEEC and school districts will have total control of each programs
 - Help students in Career Pathway

- August 1, 2024
- Will be able to help students in grades 6-8 to look towards Career Literacy Program
- Students will then start to select their pathway when they enter into high school

The needs of the site school district for Career and Technical Education program, can be submitted to Arizona Education Economic Commission (AEEC). Both entities will work together and identify problems and find a solution.
Partnerships (Business/Companies) can be recommended to Arizona Education Economic Commission (AEEC) and they can be established in a group. Contact Mr. Kevin Imes.

A Partnership list can be provided by Kevin Imes, you may contact Mr. Imes at kevin.imes@azed.gov.

3.7 3:15 PM - 4:00 PM Teacher Professional Development Needs

The following school sites work with West Mec, Pima JTED, Technical Skills Assessment (TSA), Premier Series has series to complete one level then go to the next level.

Adelaida McLaughlin, Pinon Unified School District - West Mec & Pima JTED

Doris Nelson, Tuba City Unified School District - Technical Skills Assessment (TSA) & Premier Series (Needing Reading & Writing)

Chris McNabb, Ganado Unified School District - West Mec & Pima JTED, Technical Skills Assessment (TSA), Premier Series. Need the NCCER (National Center for Construction Education & Research)

Clyde McBride, Kayenta Unified School District - Premier Series don't work at Monument Valley HS. Animal Science is certified through ICEV

Serena Jimmy, Chinle Unified School District - Recommend Reading, Writing and Science also Work Base Learning

Cynthia Francis, Sanders Unified School District - When attending Professional Development, requesting substitutes has been a problem

Other Resources:

*ServSafe - online Food Safety Training, Email: mgr@foodmanagerusa.com (877)333-6637

*Certus - Workplace Safety, Technical Skills Training, Professional Services, etc. 225 East Robinson Street, Suite 570, Orlando FL 31801 (855)458-4223. Talk to Diane (321)319-3560.

*A great help for welding certification for students is done by NATIVE CTE Coordinator Jonathan Yazzie.

*Online certification for teachers need time to do the homework and request one on one instruction.

- *Need to collaborate with different schools' sites to get ideas of getting students certified in different programs. School sites would host from the program. I.E. Window Rock has the Marketing certification perfected. Saturday would be a great time to collaborate with teachers. Then pay CTE teachers a stipend.
- *Encourage teachers to share information on how to certify students in Career and Technical Education (CTE) programs.
- *Suggestion from Board President Zhonnie, "Invite high school principals to know what curriculum to teach students and how to get students certified. We need to come together and work with one another. Thank you CTE Directors, MVHS Principal, NATIVE District staff, etc."
- *Monument Valley HS, Principal Ryan Dodson - "MVHS letter grade from Arizona Department of Education increased due to Career and Technical Education (CTE) program reports. Administrators need to know how important Career and Technical Education report is vital. Administrators need to be involved with Arizona Department of Education reports to improve school grades. What are the teacher's goals for the year? Collaborate with one another."
- *College and Career Readiness Indicator (CCRI) - are reported by school administrators. This report is constantly changing. Each school district will need to collect data of TSA, Completers, Placement Report, etc. Career and Technical Education Directors need to collaborate on how to fill out the College and Career Readiness Indicator (CCRI).
- *Pinon USD Director, Adelaida McLaughlin request Pinon Principal to attend Premier Series and attend Program Management and attend ACTEaz Summer Conference and attend Camp M&M to receive information on College and Career Readiness Indicator (CCRI).

Issues:

Some teachers don't want to share their knowledge. Board member Yazzie, "There's a lot of resources on the internet. Teachers need to share their knowledge, plan and collaborate. We should share and encourage one another, we are here for the students to learn and focus on student learning."

3.8 4:10 PM (MDT) Adjourned for the day.

4. JUNE 26, 2024, at 9:00 AM - 11:00 PM (MDT) CTE DIRECTOR SESSION

4.1 Call to Order and Welcome

Opening of NATIVE Board Retreat was called to order at 9:02 AM (MDT) by President Zhonnie.

4.2 Roll Call

Board Members Present:

- Lee Zhonnie, Red Mesa Unified School District
- Jeremy Curtis, Ganado Unified School District
- Margaret Yazzie, Sanders Unified School District
- Jeremy Jimmy, Chinle Unified School District (Zoom)
- Lavina Smith, Kayenta Unified School District (Zoom)

Board Member Absent:

- Marie Acothley, Tuba City Unified School District
- Michael Bahe, Pinon Unified School District

In addition to Five (5) Governing Board members, the NATIVE Superintendent, NATIVE Business Manager, NATIVE CTE Coordinator, and NATIVE Governing Board Secretary, 6 CTE Directors, 2 community members for a total of 17 were in attendance for all or part of the meeting.

Board member Jeremy Jimmy, Chinle Unified School District via zoom at 9:08 AM (MDT)

4.3 9:04 AM - 9:30 AM SkillsNATIVE 2024-2025 Planning

Dan Kelly, SkillsUSA State Director and his staff were in charged of setting up marketing materials. This year Melissa Martinez is the new State Director for SkillsUSA. Mr. Jonathan Yazzie, NATIVE CTE Director will be providing promotional material for Region 8 SkillsUSA. Mr. Yazzie has requested a budget for camera lens.

NATIVE CTE Coordinator Jonathan Yazzie went through 2024 SkillsNATIVE results held at Monument Valley HS, Kayenta AZ Aligned with SkillsUSA registration. There was 233 participants, 25 different contest categories. Issued 18 Scholarships. This year was the most industries of judges. Mr. Jonathan Yazzie recommends to have Career Fair and SkillsNATIVE Contest on the same day, to help with judging. One of the indicator is CTSO Involvement, NATIVE District has sanction.

Architectural Drafting

- 1st: Ganado USD
- 2nd: Ganado USD
- 3rd: Ganado USD

Advertising Design

- 1st: Window Rock USD
- 2nd: Window Rock USD
- 3rd: NATIVE Central Campus

Automotive Technologies

- 1st: Chinle USD
- 2nd: Tuba City USD
- 3rd: Pinon USD

Business Plan

- 1st: Window Rock USD
- 2nd: Chinle USD
- 3rd: Tuba City USD

Business Role Play A & B

- 1st: Window Rock USD
- 2nd: Window Rock USD
- 3rd: Kayenta USD

*Carpentry

- 1st: Ganado USD
- 2nd: Pinon USD
- 3rd: Ganado USD

Cosmetology

Event was cancelled

Culinary-Cupcake

- 1st: Chinle USD
- 2nd: Pinon USD
- 3rd: Ganado USD

Culinary-Cake Design

- 1st: Ganado USD
- 2nd: Chinle USD
- 3rd: NATIVE Central Campus

Culinary-Wedding Cake Design

1st: NATIVE Central Campus
 2nd: Pinon USD
 3rd: Tuba City USD

Culinary-Pastry

1st: NATIVE Central Campus
 2nd: NATIVE Central Campus
 3rd: Pinon USD

Customer Service

1st: Chinle USD
 2nd: Ganado USD
 3rd: Chinle USD

Early Childhood Education

1st: Tuba City USD
 2nd: Tuba City USD
 3rd: Tuba City USD

Home Health Aide

1st: Ganado USD
 2nd: Ganado USD
 3rd: Chinle USD

Job Interview

1st: Red Mesa USD
 2nd: Red Mesa USD
 3rd: Red Mesa USD

Job Skills Demo Open A

1st: Window Rock USD
 2nd: Window Rock USD
 3rd: Chinle USD

Masonry

1st: Valley USD
 2nd: Valley USD
 3rd: Chinle USD

Photography

1st: Ganado USD
 2nd: Window Rock USD
 3rd: Ganado USD

Prepared Speech

1st: Ganado USD
 2nd: Ganado USD

Tool I.D.

1st: Ganado USD
 2nd: Valley USD
 3rd: Kayenta USD

Vet Science Team

1st: Kayenta USD
 2nd: Ganado USD
 3rd: Chinle USD

Vet Science Individual

1st: Kayenta USD
 2nd: Kayenta USD
 3rd: Kayenta USD

Welding Individual

1st: Red Mesa USD
 2nd: Pinon USD
 3rd: Ganado USD

Welding Fabrication Team

1st: Red Mesa USD
 2nd: Window Rock USD
 3rd: Ganado USD

Welding Sculpture

1st: Tuba City USD

*SkillsUSA registered the Carpentry contest - one school did not register through SkillsUSA and was disqualified. Teachers must register students through SkillsUSA, Carpentry is a state qualified competition.

For next year 2024-2025, Mr. Jonathan Yazzie, NATIVE CTE Director would like to add more categories to NATIVE Skills Event. Mr. Jonathan Yazzie has observed SkillsUSA Region 4 & 6 host a two (2) days event, because the event category are growing.

NATIVE Skills Need:

- *Dates to consider for FY24-25.
- *A place big enough to hold event.
- *Budget for competition will need to be increase and revised.
- *Lumber supplies for event was provided by school sites, this helped out.
- *Look towards industries to help purchase supplies for competition.
- *For a one day event will need more staff to help with registration. SkillsUSA will not help with registration for SY24-25.

Problems/issues of event:

- *Meals for students and staff.
- *Larger area for shops (construction, welding, masonry, auto, etc.)
- *Lodging for students, and staff.
- *Start on time.
- *End on time.
- *Be aware of High School State Basketball final playoffs

Tuba City CTE Director, Doris Nelson offered Tuba City site. Suggest a snow day to do event and have cafeteria staff to feed students and staff. Days to look at is Friday and Saturday.

Board President Zhonnie thanked Jonathan Yazzie, NATIVE CTE Director and CTE Directors.

4.4 10:01 AM - 11:50 AM School Site CTE Director Plans for Upcoming School Year

- Clyde McBride, Monument Valley HS - MVHS Principal Mr. Dodson and Mr. McBride set time aside to plan for the next school year. All MVHS staffs will return. Last year documentations for Monument Valley HS, CTE Department had problems processing purchase orders. "After the Fact" may be found. Agriculture program will purchase a new tractor, Welding program will order new machines, Marketing plans to order Apple Mac computer, Early Childhood Education (ECE) is all set. ECE is a 5 Star Center at Monument Valley High School and the program receives funds from Quality First funds on tuition approximately \$60,000 - this program is self sustain. Dr. Lyons, Veterinarian will come back and would like to travel to different site schools to teach. Last school year Construction had a hard time going into the lab area.
- Adelaida McLaughlin, Pinon HS - All teachers are certified except for one. Teachers are required to do so much to be a qualified teacher. Pinon will start using the capital budget from Northeast Arizona Technological Education (N.A.T.I.V.E. District) to order items for student use. Computers will be order for FY24-25. Students are awarded for passing the Technical State Assessment (TSA). Promote and publicize programs in the community, expose students to the industry.
- Doris Nelson, Tuba City HS - Focus on Local Comprehensive Needs Assessment. Part of the Perkins Grant is to follow the goals of Comprehensive Local Needs Assessment (CLNA) to receive funds from Perkins. All teachers participated and Advisory council were involved in meeting together. CTE Director Doris Nelson will continue to work on Coherent Sequence. Sports Medicine program will be added to Tuba City CTE courses. Programs are slowly stepping up. Need to increase Concentrators in all programs. Focus on enrollment and make sure students are in the correct coherent sequence courses. iCEV (Partner in CTE Learning) will be used for Career Exploration at the high school level. Tuba City

Junior High Principal requesting Career Literacy as a course implementing through iCEV. Professional Development for Tuba City teachers will sign up for Premier Series and complete training. Laptops will be ordered for Graphic Arts students to compete at the state level. Some other purchases will be used to upgrade equipment in automotive, welding, culinary, graphics, business management, software and any other programs.

Mrs. Nelson will recommend Tuba City Counselors to change the following courses (culinary, construction and welding) to block schedule classes - 60 minutes is not enough time to complete student projects.

Focus on four programs to pass Technical Skills Assessment (TSA) they are: Business Management, Automotive, Welding and Construction.

Mrs. Nelson will also focus on Industry credential on all programs.

Vacancy for Culinary Arts position.

- Chris McNabb, Ganado HS - Same programs for FY24-25. Enrollment is slowly declining. Mr. McNabb plans to spend capital funds from Northeast Arizona Technological Education (N.A.T.I.V.E. District). 60% of Ganado students are enrolled in CTE programs.
 - More lab and engaging in the classroom - teachers are doing a great job. Some teachers need motivation. Of the 7 programs 5 of them are block schedule. Need to expose freshmen to CTE program. Teachers are given incentive to work more with students through CTSO. Publicizing program is important.
- Serena Jimmy, Chinle HS - Comprehensive Local Needs Assessment (CLNA) data was reviewed by Instructional Leadership Team. Notice on the data on the performance level there was not a lot of Academic Integration of Reading, Writing and Science. How can Chinle USD integrate reading, writing and science? Students will be scheduled in integrated classes of reading, writing and science. Provide professional development through CT MAC in writing through Career and Technical Education (CTE). Science lesson on "My Future" to incorporate through CTE programs. Go through the hypotenuse of thinking, decision making and problem solving. To help CTE teachers to incorporated into their teaching.
 - During the monitoring program review by Superintendent Tsosie and NATIVE CTE Director Yazzie the topic of Work Base Learning was brought to Ms. Jimmy's attention. Year one senior on intern need to start at year one.
 - Look into Work Base Learning through Premier Series.
 - "Schooling" program will track student work hours, evaluation that happens in CTE programs - communication through parent, teacher, and student.
 - Agriculture will adjust the coherent sequence schedule to test students when they become completers.
 - Vacancy for Culinary Arts position. Position is on a freeze, through the district.
 - Vacancy for Heavy Equipment.
 - CTSO Stipend - did not go through.
 - Teachers attend Leadership Conference and attend CTSO competition.
 - Develop a calendar for Chinle USD administrators when CTE programs are traveling.
 - Industry certification for Electronic does not offer certification and will try to find something to certify students.
 - Get away from Career Safe OSHA10 and have students train with less time.
 - NCCER for Construction, Heavy Equipment and Welding.
 - Work with the 4 programs that need help.
 - Continue to host College Career Fairs and Career exposures.
 - Set up classroom for Career Exploration program
 - Chinle USD does have Dual Enrollment for Cosmetology. Will work on Business Management, Home Health Aide and Agriculture.
 - Tracking 900 students is difficult on making sure students are on track. Need to find a software to help track student goals, schedules and accomplishments.
 - Budget: Cargo for Construction and Welding. Maintenance service on Heavy Equipment. Computers on Architectural Drafting. Z Space for Agriculture.

4.5 10:50 AM - 11:03 AM ADE CTE Quality & Compliance Monitoring

A meeting with Career and Technical Education (CTE) Superintendents and Kevin Imes mentioned NATIVE District is scheduled to be monitored in FY2025-2026.

Top 5 Indicators of Program Evaluation for NATIVE District with Site Schools

#1 Curriculum Map - CTE Site Directors will focus on Academics

#4 Inventory and Equipment Facilities - Review with CTE teachers. The ADE sheet needs to be filled out.

#7 Career and Technical Student Organizations (CTSOs) - ADE is implementing compliance letters. This letter needs to be attached to your report.

#8 Work Base Learning - How to track student work schedule time. Superintendent Tsosie does have a form to share with teachers.

#5 Business and Industries Partnership

Superintendent Tsosie and CTE Director Yazzie are willing to meet with teachers regarding ADE CTE Quality & Compliance monitoring.

5. 11:00 AM ADJOURNMENT OF BOARD RETREAT at 11:28 AM (MDT).

Superintendent Tsosie thanked everybody for attending the NATIVE District Board Retreat.

President Zhonnie thanked everybody for attending the NATIVE District Board Retreat. "You're doing a great job and let's make NATIVE Skills successful."

Board member Yazzie, "Thank you for your dedication to your students. Let's make it possible for NATIVE Skills to happen. Let us all collaborate and work with one another. We are here for the students."

Board member Curtis, "Thank you for a successful Board Retreat. We are here for our students and it takes funding to make thing happen. We provide opportunity for NATIVE students to succeed."

