

**NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION DISTRICT  
WORK SESSION MEETING MINUTES**

**(Teleconference was enabled for Board Members and Public Participation)**

**Work Session Meeting (Wednesday, October 9, 2024)**

*Generated by Patricia Osif on Wednesday, October 9, 2024*

**1. MEETING OPENING**

1.1 Call to Order

A Work Session meeting was called to order at 12:28 PM (MDT) by NATIVE Governing Board President, Lee Zhonnie.

1.2 Roll Call

Board Members Present:

Lee Zhonnie, Red Mesa Unified School District  
Marie Acothley, Tuba City Unified School District  
Jeremy Curtis, Ganado Unified School District  
Jeremy Jimmy, Chinle Unified School District  
Lavina Smith, Kayenta Unified School District (Zoom)  
Margaret Yazzie, Sanders Unified School District

Board Members Absent:

Michael Bahe, Pinon Unified School District

1.3 Welcome and Introductions

Superintendent/Principal Tsosie welcomed NATIVE Board members and attendees.

**2. NEW CATEGORY**

2.1 Board Travel Information

Travel Cancellations - Funds are paid out of State & Federal funds - NATIVE District have lost funds when cancellation are not cancelled on time. Contact NATIVE District four (4) days in advance to cancel rooms and registration.

Hotel Incidental - Superintendent & NATIVE Business Manager talked to Arizona Auditor General Office to receive more information on "Incidental Charges" through State of Arizona Accounting Manual (SAAM). The decision has been made: A school credit card authorization will be on file with the hotel. A reminder do not charge room service, parking, and meals. Check your portfolio when you check out of the hotel and make sure your room is charged on the invoice and no meals/parking should not be listed. Incidentals will be for NATIVE District staff and Board members.

To clarify the process of payment: Invoices are processed by NATIVE District Secretary and given to NATIVE District Business Manager to process all payments through Visions and processed through Navajo County Office. A voucher/checks are processed through Navajo County Office at Holbrook, AZ. Navajo County Office then sends checks to NATIVE District. When checks arrive at NATIVE District, the Secretary sends out payment to the vendors on the same day.

Board member Curtis asked about 'Direct Deposit' - Superintendent Tsosie will look into direct deposit for Board members.

Board member Yazzie questioned and have concerns of NATIVE District School Vehicles. Recommendation from Board member Yazzie: to park NATIVE District school vehicles at Kayenta Unified School District parking area.

Board member Curtis informed the Board members of past break-ins at NATIVE Central Campus. Just recently it was mentioned to partnership with Kayenta Unified School District Transportation and request NATIVE District school vehicles to be parked at Kayenta Unified School District.

Board member Acothley inquired about hiring a security guard for NATIVE Central Campus.

Another options: Is funding available to build housing at NATIVE District Campus or build a garage for the school district vehicles. Superintendent Tsosie gave an option to build a "Building C" - conference/training room/garage a possible multi-purpose building.

2.2 Annual Board Evaluation

BAA - recommendation from ASBA will be on November's Board meeting. ASBA took out the wording, "**not later than October 30**".

BAA-E Evaluation of Board

It is required of each NATIVE District Board members to fill out and submit BAA-E "Evaluation of Board".

Board member Curtis and President Zhonnie both agreed on : "Attendance" for the Board meetings is a must. We are elected by the public and we represent our individual school district, the community and we are to serve our community. Each Board members are required to make an effort to attend meetings and evaluate yourself.

Evaluations are due on November 6, 2024, to NATIVE Governing Board Secretary.

Board member Curtis announced an update on NATIVE District recognition from Navajo Nation Council. The representative that was scheduled to introduce NATIVE District has stepped down from his position. We need to find another representative to go before Navajo Nation Council.

**3. ADJOURNMENT**

The Work Session Meeting ended at 1:33 PM (MDT).

Dated this 10th day of October 2024  
Northeast Arizona Technological Institute of Vocational Education

A handwritten signature in blue ink, appearing to be 'R. Tsosie', written in a cursive style.

By Ron Tsosie, Superintendent/Principal